

CITY OF LOCUST GROVE

REGULAR MEETING AGENDA

MONDAY DECEMBER 4, 2023 – 6:00 P.M.

PUBLIC SAFETY BUILDING – 3640 HIGHWAY 42 S.

LOCUST GROVE, GA 30248

CALL TO ORDER..... Mayor Robert Price

INVOCATION.....Chief Derrick Austin

PLEDGE OF ALLEGIANCE..... Councilman Breedlove

APPROVAL OF THE AGENDA.....Mayor Robert Price (Motion Required)

PUBLIC COMMENTS..... Register with Clerk Before Meeting

PUBLIC HEARING ITEMS 1 Item

1. FY 2024 Operating and Capital Improvements Budget hearing (Third Hearing)

APPROVAL OF THE MINUTES.....3 Items

2. November 6, 2023, Regular Meeting Minutes (Motion Required)
3. November 20, 2023, Workshop Meeting Minutes Meeting Minutes (Motion Required)
4. November 20, 2023, Executive Session Minutes (Motion Required)

ACCEPTANCE OF THE FINANCIAL STATEMENT..... 1 Item

5. October 2023 – Financial Statement (Motion Required)

UNFINISHED BUSINESS/ACTION ITEMS 7 Items

6. Resolution to adopt the City's 2023 Comprehensive Land Use Plan Update for submittal to the Atlanta Regional Commission for review (Motion Required)
7. Resolution to adopt the annual update of the Capital Improvement Element for the City (Motion Required)
8. Ordinance for a Conditional Use request to allow gravel-surfaced truck/tractor-trailer parking on Walker Crossing (Parcel ID: 147-01003011) – Tabled *from October 2, 2023* - (Motion Required)
9. Ordinance to rezone property located at 4409 Highway 42 South (Parcel ID: 129-01070000) in LL 166 of the 2nd district from RA (residential-agricultural) to OI (office institutional) for use as a chiropractic office (Motion Required)
10. Resolution approving architectural plans submitted for Delta Community Bank to be located on Marketplace Blvd. and Highway 42 (Motion Required)
11. Resolution to approve a proposal from WSP to provide engineering services associated with the preliminary assessment and development of recommendations for Wolf Creek Stream restoration (Motion Required)
12. Resolution to enter into a Master Service Agreement with the firm of Hinderliter De llamas & Associates (HdL), the new firm used by GMA for the purpose of collecting Hotel/Motel tax (Motion Required)

NEW BUSINESS/ACTION/DISCUSSION ITEM..... 1 Item

13. Resolution to approve an MOU agreement between the city and Henry County Water Authority to share meter reading stations (Motion Required)

POSTED AT CITY HALL – November 29, 2023 @ 04:30

ADA Compliance: Individuals with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, or the facilities are required to contact the City Clerk at (770) 957-5043 promptly to allow the City to make reasonable accommodations for those persons. Public Comment may be limited to no more than ten (10) minutes with up to 3 minutes per requesting applicant to speak. Please register your NAME and ADDRESS prior to the beginning of the meeting with the City Clerk.

CITY OF LOCUST GROVE

REGULAR MEETING AGENDA

MONDAY DECEMBER 4, 2023 – 6:00 P.M.

PUBLIC SAFETY BUILDING – 3640 HIGHWAY 42 S.

LOCUST GROVE, GA 30248

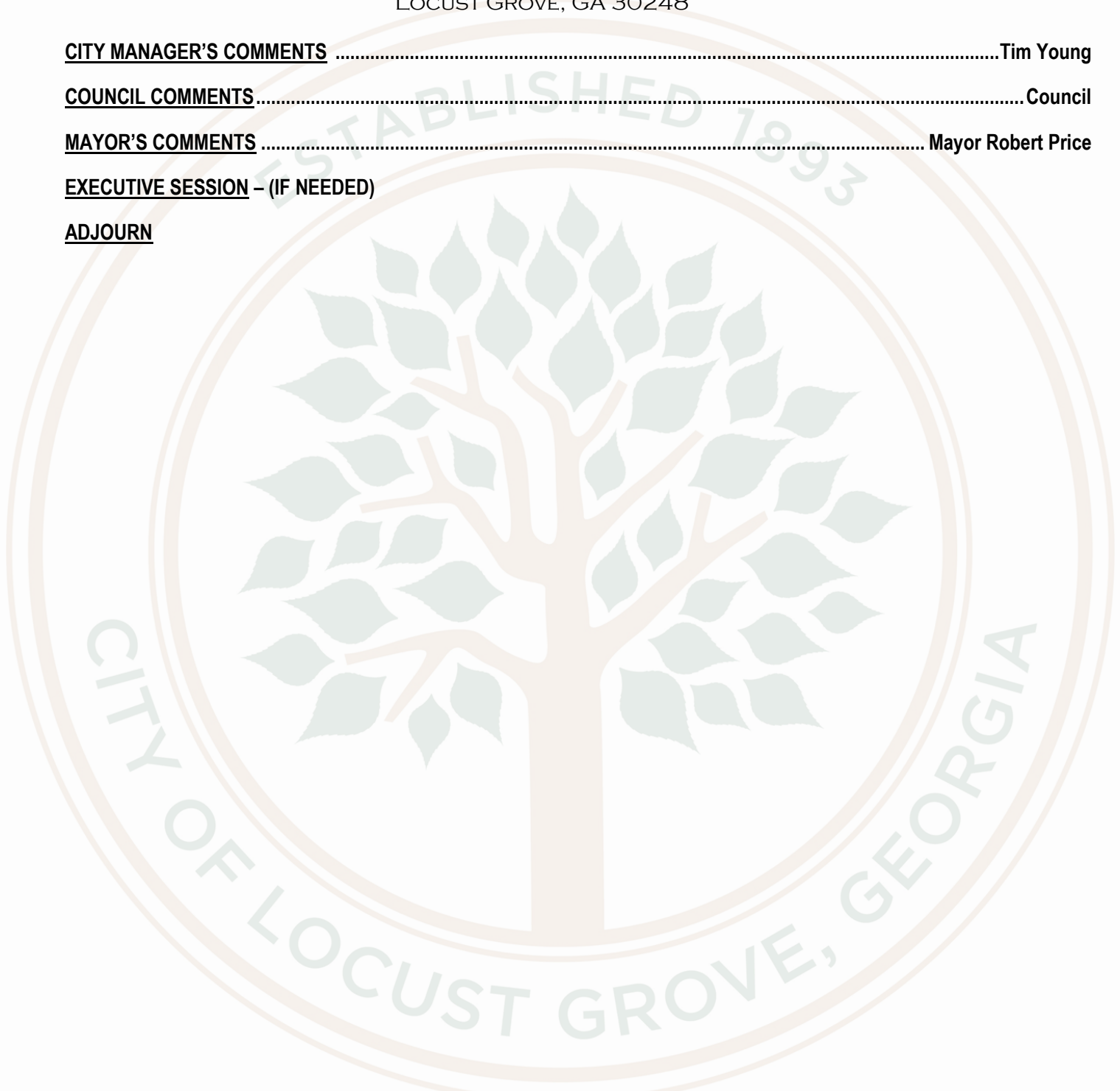
CITY MANAGER'S COMMENTSTim Young

COUNCIL COMMENTS.....Council

MAYOR'S COMMENTS Mayor Robert Price

EXECUTIVE SESSION – (IF NEEDED)

ADJOURN



POSTED AT CITY HALL – November 29, 2023 @ 04:30

ADA Compliance: Individuals with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, or the facilities are required to contact the City Clerk at (770) 957-5043 promptly to allow the City to make reasonable accommodations for those persons. Public Comment may be limited to no more than ten (10) minutes with up to 3 minutes per requesting applicant to speak. Please register your NAME and ADDRESS prior to the beginning of the meeting with the City Clerk.



Administration Department

P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: FY 2024 Budget Update – For Hearing #3

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: November – December 2023

Budget Item: All Funds

Date Received: October 12, 2023; November 15, 2023, November 29, 2023

Workshop Date: October 16, 2023; November 20, 2023

Regular Meeting Date **December 4, 2023** (3rd Hearing before final adoption)

Discussion:

This is the third and final iteration of Public Hearings on the FY 24 Proposed Operating and Capital Improvements Budget. Will go over any updates since the first hearing and gather any more input prior to the next hearing December 4, 2023. Final Adoption is scheduled for December 18, 2023 at the last regular meeting of the year.

The only changes at this point have been to Stormwater (Fund 570), which is the reduction of Professional Services down due to the revision in the quoted work by WSP, and to General Fund. The reduction then went to the actual Drainage Improvement Cost to balance out the budget to the same amount from the last hearing. There was also adjustment to Elected Officials for provision of Insurance that was omitted previously. This did cause a change in the general fund budget to balance overall as well.

Note that once we transition to ERP Pro 10 software in January, we will be able to install the FY 2024 Budget and begin operations and reporting concurrent to any final close out FY 23 Budget items. This will resolve some of the delayed reporting experienced in prior years and is one of the key features of the new software to enable us to operate more effectively.

Finally, the budget as proposed contemplates the Classification and Compensation Study, Table B, as discussed at the last meeting.

ORDINANCE NO. _____

TO ADOPT THE FINAL OPERATING BUDGET AND THE CAPITAL IMPROVEMENTS BUDGET OF THE CITY OF LOCUST GROVE FOR THE 2020 FISCAL YEAR PURSUANT TO SECTION 6.33 (B) AND SECTION 6.36 (B) OF THE CITY CHARTER; TO PROVIDE ESTIMATED REVENUES FOR THE 2023 CALENDAR YEAR; TO PROVIDE FOR ANNUAL APPROPRIATIONS ACCORDING TO FUND AND BY ORGANIZATIONAL UNIT; TO AUTHORIZE THE CITY MANAGER AND CITY CLERK TO CARRY OUT ALL NECESSARY PROCEDURES TO INSTALL THE BUDGET AND OPERATE FINANCIAL OPERATIONS IN ACCORDANCE WITH THE CODE OF ORDINANCES OF THE CITY OF LOCUST GROVE; TO PROVIDE SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

THE COUNCIL OF THE CITY OF LOCUST GROVE HEREBY ORDAINS

SECTION 1. Adoption of the Fiscal Year 2023 Budget. Pursuant to Section 6.33 (B) and Section 6.36 (B) of the City Charter, the Mayor and Council hereby adopts the Operating Budget and the Capital Improvements Budget of the City of Locust Grove, Georgia for the 2024 Fiscal Year, which begins January 1, 2024, and ends on December 31, 2024, as attached hereto and incorporated herein at **Exhibit “A”**.

SECTION 2. Statement of Estimated Revenues and Appropriations of Budget. That the several items of revenues, other financial resources and sources of cash shown in the budget for each fund in the amounts shown anticipated are hereby adopted, and that the several amounts shown in department named in each fund.

SECTION 3. Statement of Legal Level of Control. That the “legal level of control” as defined in OCGA 36-81-3 is set at the departmental level, meaning that the City Manager in his capacity as Budget Officer is authorized to move appropriations from one line item to another within a department, but under no circumstances may expenditures or expenses exceed the amount appropriated for a department without a further Budget amendment approved by the Mayor and City Council.

SECTION 4. Statement of Lapse on All Appropriations. That all appropriations shall lapse at the end of the fiscal year.

SECTION 5. Authorization to City Manager and City Clerk. The City Manager as Budget Officer and City Clerk are hereby authorized to install the Budget and carry out all necessary procedures to operate financial operations of the City in accordance with the Code of Ordinances of the City of Locust Grove.

SECTION 6. Severability.

A. It is hereby declared to be the intention of the City Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were, upon

their enactment, believed by the City Council to be fully valid, enforceable and constitutional.

B. It is hereby declared to be the intention of the City Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other Section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the City Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other Section, paragraph, sentence, clause or phrase of this Ordinance.

C. In the event that any section, paragraph, sentence, clause or phrase of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining sections, paragraphs, sentences, clauses, or phrases of the Ordinance and that, to the greatest extent allowed by law, all remaining Sections, paragraphs, sentences, clauses, or phrases of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

SECTION 7. Repeal of Conflicting Provision. Except as otherwise provided herein, all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 8. Effective Date. This ordinance shall become effective immediately upon its adoption by the Mayor and Council of the City of Locust Grove.

SO ORDAINED this 18th day of December, 2023.

ROBERT S. PRICE, Mayor

ATTEST:

APPROVED AS TO FORM:

MISTY SPURLING, City Clerk
(Seal)

CITY ATTORNEY

EXHIBIT "A"

OPERATING BUDGET AND CAPITAL IMPROVEMENTS BUDGET (ALL FUNDS) FOR THE CITY OF LOCUST GROVE, GEORGIA FOR THE FISCAL YEAR 2024

General Fund (100) FY 2024 Proposed					
		Rev FY 23	YTD	Change	Prop. FY 2024
TAXES					
3-0000-31.1100	REAL PROPERTY - CURRENT YEAR	0	0	764,540	764,540
3-0000-31.1200	REAL PROPERTY - PRIOR YEAR	0	0		0
3-0000-31.1220	GENERAL BUS LIC INSURANCE	0	0		0
3-0000-31.1315	MOTOR VEHICLE TAVT TAX	342,000	164,674	-124,000	218,000
3-0000-31.1316	ALTERNATIVE AAVT TAX	20,000	0	-15,000	5,000
3-0000-31.1340	INTANGIBLE TAX	80,000	24,745		80,000
3-0000-31.1350	RAILROAD EQUIPMENT TAX	1,750	0		
3-0000-31.1400	PERSONAL PROPERTY - PRIOR YEAR	0	0		0
3-0000-31.1600	REAL ESTATE TRANSFERS	25,500	16,310	0	25,500
3-0000-31.1710	FRANCHISE TAX - ELECTRIC	545,000	555,256	25,000	570,000
3-0000-31.1711	CAPITAL CREDIT REFUND	0	0		0
3-0000-31.1730	FRANCHISE TAX - NATURAL GAS	37,500	9,494		37,500
3-0000-31.1750	FRANCHISE TAX - CABLE TV	120,000	71,987	-20,000	100,000
3-0000-31.1751	FRANCHISE TAX - VIDEO SVC	0	5,020	5,000	5,000
3-0000-31.1760	FRANCHISE TAX - TELEPHONE	10,000	3,461	-5,000	5,000
3-0000-31.1790	OTHER FRANCHISE TAX	0	18,987	5,000	5,000
3-0000-31.3100	LOCAL OPTION SALES /USE TAX	2,877,000	2,212,548	223,000	3,100,000
3-0000-31.3150	TAVT + AAVT	210,000	33,408	-210,000	0
3-0000-31.4201	ALCOHOL TAX	445,000	285,525	5,000	450,000
3-0000-31.4250	DISTILLED SPIRITS ALCOHOL EXCI	0	0		0
3-0000-31.4300	MIXED DRINK EXCISE TAX	0	0		0
3-0000-31.6100	OCCUPATION TAXES	320,000	207,223	0	320,000
3-0000-31.6120	REGULATORY FEES	0	8,825		0
3-0000-31.6200	INSURANCE PREMIUM TAX	800,000	0	5,000	805,000
3-0000-31.6300	FINANCIAL INSTITUTION TAXES	0	0		0
3-0000-31.9000	PENALTIES/INTEREST DEL TAXES	0	0		0
TOTAL TAXES		5,833,750	3,617,462	658,540	6,492,290
LICENSES AND PERMITS					
3-0000-32.1110	ALCOHOL BEV-BEER LICENSE	17,500	0		17,500
3-0000-32.1120	ALCOHOL BEV WINE LICENSE	12,500	2,500		12,500
3-0000-32.1130	ALCOHOL BEV - LIQUOR LICENSE	40,500	14,000		40,500
3-0000-32.1135	LIQUOR/DISTILLD SPIRITS RETAIL	0	0		0

General Fund (100) FY 2024 Proposed					
		Rev FY 23	YTD	Change	Prop. FY 2024
3-0000-32.1200	GENERAL BUSINESS LICENSE	0	21,022	8000	8,000
3-0000-32.1210	REAL ESTATE BUSINESS LICENSE	0	0		0
3-0000-32.1220	GENERAL BUS LIC -INSURANCE	22,500	14,700	2500	25,000
3-0000-32.1900	REGULATORY FEES	35,000	9,875		35,000
3-0000-32.2120	BLDG PERMITS /INSPECTIONS -RES	350,000	204,511	-90000	260,000
3-0000-32.2130	BLDG PERMIT/INSPECTIONS -COMM	500,000	306,755		500,000
3-0000-32.3100	BUSINESS LICENSE PENALTY	0	30	100	100
3-0000-32.3300	SHORT-TERM VACA RENTAL REG FEE	0	0		0
TOTAL LICENSES AND PERMITS		978,000	573,393	-79,400	898,600
INTERGOVERNMENTAL REV					
3-0000-33.4450	GRANT BULLET PROOF VEST	500	0	500	1,000
3-0000-33.4500	GRANT / DONATIONS -COPS	2000	1,950	2000	4,000
3-0000-33.5000	DONATION-PLAYGROUND EQUIP	0	0		0
3-0000-33.6100	DONATIONS	1000	650		1,000
3-0000-33.7000	CDBG GRANT	0	0		0
3-0000-34.1301	DISPOSITION OF PROPERTY		0		
TOTAL INTERGOVERNMENTAL REV		3,500	2,600	2,500	6,000
CHARGES FOR SERVICES					
3-0000-34.1310	ZONING INSPECTION FEES	35000	27,732		35,000
3-0000-34.1311	LAND DEVELOPMENT FEES	90000	40,587	-15000	75,000
3-0000-34.1312	SITE PLAN REVEIEW FEES	45000	33,848		45,000
3-0000-34.1321	SOIL EROSION FEES	5000	0		5,000
3-0000-34.1323	STREET LIGHT DISTRICT REV.	20000	335		20,000
3-0000-34.1325	TREE REPLACEMENT REVENUE	0	0		0
3-0000-34.1900	SIDEWALKS	0	0		0
3-0000-34.1910	QUALIFYING FEE FOR ELECTION	1000	1,080		1,000
3-0000-34.1950	ACCIDENT REPORTS	7500	4,475		7,500
3-0000-34.1955	CRIMINAL HISTORY REPORTS	0	0		0
3-0000-34.1960	ADM CHARGE ON FINES	12500	0	-5000	7,500
3-0000-34.1990	ADM CHARGE FOR INCODE	15000	0	10000	25,000
3-0000-34.6100	BACKGROUND CHECK FEES	2000	700		2,000
3-0000-34.9001	DONATIONS	0	0		0

General Fund (100) FY 2024 Proposed					
		Rev FY 23	YTD	Change	Prop. FY 2024
3-0000-34.9300	BAD CHECK FEES	200	175	100	300
TOTAL CHARGES FOR SERVICES		233,200	108,932	-9,900	223,300
FINES AND FORFEITURES					
3-0000-35.1170	FINES & FORFEITURES	650000	515,997	50000	700,000
3-0000-35.1175	BOND ACCOUNT	0	0		0
TOTAL FINES AND FORFEITURES		650,000	515,997	50,000	700,000
INVESTMENT INCOME					
3-0000-36.1000	INTEREST REVENUES	65000	49,957	35000	100,000
TOTAL INVESTMENT INCOME		65,000	49,957	35,000	100,000
MISCELLANEOUS REVENUE					
3-0000-38.1000	RENTS & ROYALTIES	500	30		500
3-0000-38.1010	SPECIAL EVENT PERMIT	500	0		500
3-0000-38.1025	PAVILLION RENTAL	500	275	500	1,000
3-0000-38.1050	HOUSE RENTAL -LOCUST ROAD	25,000	13,846		25,000
3-0000-38.3000	INS REIMBURSE DAMAGE PROPERTY	25,000	31,774	-5000	20,000
3-0000-38.3100	INS REIMBURSE WKS COMP	500	0		500
3-0000-38.3400	INS REIMBURSE FOR OVERPAYMENT	500	860	0	500
3-0000-38.5000	LMIG PROGRAM	450,000	114,702	0	450,000
3-0000-38.6007	INTERGOVERNMENTAL SDS AGREEMEN	0	0		0
3-0000-38.9000	MISCELLANEOUS REVENUE	15,000	12,773	-10000	5,000
3-0000-38.9001	REIMBURSE FOR CAPITAL EXPENDIT	0	22,314	100000	100,000
3-0000-38.9010	RETURN CHECK FEES	100	0		100
3-0000-38.9100	REFUNDS POLICE DEPT	0	0		0
3-0000-38.9200	REFUNDS PUBLIC WORKS	0	0		0
3-0000-38.9300	REFUNDS ADMINISTRATIONS	7,500	0	0	7,500
3-0000-38.9900	PRIOR YEAR REVENUE	428,735	0	2340000	2,768,735
TOTAL MISCELLANEOUS REVENUE		953,835	196,574	2,425,500	3,379,335
OTHER FINANCIAL SOURCES					
3-0000-39.1000	TRANSFER IN - HOTEL MOTEL	0	0		0
3-0000-39.1001	ARPA FUND - TRANSFER IN	0	0		0

General Fund (100) FY 2024 Proposed					
		Rev FY 23	YTD	Change	Prop. FY 2024
3-0000-39.1100	OPERATING TRANSFERS	0	0		0
3-0000-39.1210	ADMIN FEE - WATER TRANSFER IN	450000	127500	-75000	375,000
3-0000-39.1220	ADMIN FEE - SEWER TRANSFER IN	455000	265000.02	-75000	380,000
3-0000-39.1230	ADMIN FEE - SANIT TRANSFER IN	10000	4999.98	15000	25,000
3-0000-39.1240	ADMIN FEE - STORM TRANSFER IN	40000	31000.02	15000	55,000
3-0000-39.1250	ADMIN FEE - H/M TRANSFER IN	105000	52500	-15000	90,000
3-0000-88.8888	DEBT PROCEEDS	0	0		0
TOTAL OTHER FINANCIAL SOURCES		1,060,000	481,000	-135,000	925,000
TOTAL NON DEPARTMENTAL		9,777,285	5,545,914	2,947,240	12,724,525
TOTAL REVENUES		9,777,285	5,545,914	2,947,240	12,724,525
Department 1110 - Elected Officials					
PERSONAL SVC & EMP BEN					
5-1110-51.1150	MAYOR SALARY	10800	9000	7200	18,000
5-1110-51.1155	COUNCIL SALARY	50400	42000	21600	72,000
5-1110-51.2100	GROUP INSURANCE	0	0	15000	15,000
5-1110-51.2200	FICA (SOCIAL SECURITY)	1000	739.5	500	1,500
5-1110-51.2400	RETIREMENT	30,000	25,768	5,000	35,000
5-1110-51.2750	UNEMPLOYMENT TAX - GEORGIA	500	253	500	1,000
TOTAL PERSONAL SVC & EMP BEN		92,700	77,760	49,800	142,500
PURCHASED/CONTRACTED SVC					
5-1110-52.1200	PROFESSIONAL SERVICES	1,000	-		1,000
5-1110-52.1230	LEGAL	2,500	-		2,500
5-1110-52.1301	TECHNICAL - SOFTWARE	15,000	12,464	2,500	17,500
5-1110-52.1302	TECHNICAL - HARDWARE	2,000	-	(1,000)	1,000
5-1110-52.3100	RISK MANAGEMENT INSURANCE	17,500	12,667		17,500
5-1110-52.3200	COMMUNICATIONS-CELL PHONES	500	209		500
5-1110-52.3220	NETWORK/TELEPHONE	500	-	(250)	250
5-1110-52.3310	PUBLIC NOTICES	1,000	2,142	1,500	2,500
5-1110-52.3500	TRAVEL MILEAGE REIMBURSEMENT	4,000	1,620		4,000
5-1110-52.3600	DUES & FEES	500	348		500
5-1110-52.3700	EDUCATION & TRAINING	-	21		-

General Fund (100) FY 2024 Proposed					
		Rev FY 23	YTD	Change	Prop. FY 2024
5-1110-52.3701	EDUCATION & TRAINING - MAYOR	4,500	-		4,500
5-1110-52.3702	EDUCATION & TRAINING - TAYLOR	3,750	475	250	4,000
5-1110-52.3703	EDUCATION & TRAINING - GREER	3,750	1,071	250	4,000
5-1110-52.3707	EDUCATION & TRAINING - BOONE	3,750	3,073	250	4,000
5-1110-52.3709	EDUCATION & TRAINING BREEDLOVE	3,750	1,172	250	4,000
5-1110-52.3710	EDUCATION & TRAINING - NEWLY E	-	-		-
5-1110-52.3711	EDUCATION&TRAINING-SHEAROUSE	3,750	655	250	4,000
5-1110-52.3712	EDUCATION & TRAINING-WILLIAMS	3,750	2,198	250	4,000
5-1110-52.3720	LEADERSHIP HENRY SCHOLARSHIP	-	800	200	200
5-1110-52.3750	MTGS & CONF (RETREATS /HCMA)	33,500	16,782		33,500
TOTAL PURCHASED/CONTRACTED S		105,000	55,697	4,450	109,450
SUPPLIES					
5-1110-53.1105	OFFICE SUPPLIES	500	-		500
5-1110-53.1785	UNIFORMS	1,000	-		1,000
TOTAL SUPPLIES		1,500	-	0	1,500
CAPITAL OUTLAY					
5-1110-54.2450	COMP HARDWARE/SERVER CAPITAL	1,500	1,603	500	2,000
TOTAL CAPITAL OUTLAY		1,500	0		1,500
TOTAL ELECTED OFFICIALS		200,700	133,458	54,250	254,950
Administration (100-1510)					
PERSONAL SVC & EMP BEN					
5-1510-51.1100	REGULAR EMPLOYEES	806,250	567,743	73,750	880,000
5-1510-51.1300	OVERTIME	2,000	1,405	45,000	47,000
5-1510-51.2100	GROUP INSURANCE	92,500	98,119	1,500	94,000
5-1510-51.2200	FICA (SOCIAL SECURITY)	9,000	8,123	20,000	29,000
5-1510-51.2400	RETIREMENT	55,000	55,134		55,000
5-1510-51.2700	WORKER'S COMPENSATION	25,000	25,781		25,000
5-1510-51.2750	UNEMPLOYMENT TAX - GEORGIA	2,000	75		
TOTAL PERSONAL SVC & EMP BEN		991,750	756,379	195000	1,186,750

General Fund (100) FY 2024 Proposed					
		Rev FY 23	YTD	Change	Prop. FY 2024
PURCHASED/CONTRACTED SVC					
5-1510-52.1200	PROFESSIONAL	25,000	13,762		25,000
5-1510-52.1220	AUDITING	65,000	65,365		65,000
5-1510-52.1230	LEGAL	60,000	56,101		60,000
5-1510-52.1300	TECHNICAL SERVICES	-	-	15,000	15,000
5-1510-52.1301	TECHNICAL - SOFTWARE	135,000	159,772	-	135,000
5-1510-52.1302	TECHNICAL - HARDWARE	25,000	4,232		25,000
5-1510-52.1400	DRUG & MEDICAL	500	210	-	500
5-1510-52.2210	AUTO/TRUCK EXP	7,500	1,241	-	7,500
5-1510-52.2211	AUTO GAS & FUEL	5,000	4,625		5,000
5-1510-52.2212	CAR ALLOWANCE	3,000	2,500	-	3,000
5-1510-52.2240	BUILDING & GROUNDS	50,000	21,236	(5,000)	45,000
5-1510-52.2245	RENTAL PROP - REPAIRS	12,500	1,424		12,500
5-1510-52.2250	OTHER EQUIP. REPAIRS/MAINT	12,000	8,401		12,000
5-1510-52.2320	RENTAL OF EQUIPMENT & VEHICLE	5,000	1,621	(5,000)	-
5-1510-52.3100	RISK MANAGEMENT INSURANCE	30,000	18,096		30,000
5-1510-52.3200	COMMUNICATIONS-CELL PHONES	2,000	2,413		2,000
5-1510-52.3205	INTERNET	-	-		-
5-1510-52.3220	NETWORK/TELEPHONE	80,000	61,056		80,000
5-1510-52.3300	ADVERTISING	2,000	1,200	1,000	3,000
5-1510-52.3310	PUBLIC NOTICES	2,500	2,895		2,500
5-1510-52.3500	TRAVEL MILEAGE REIMBURSEMENT	2,500	1,379	1,000	3,500
5-1510-52.3600	DUES & FEES	6,500	6,360		6,500
5-1510-52.3700	EDUCATION & TRAINING	15,000	2,947		15,000
5-1510-52.3750	MEETINGS & CONFERENCE	8,000	2,360		8,000
5-1510-52.3851	CONTRACTED SVCS - CITY HALL	20,000	21,701		20,000
5-1510-52.3852	COPIER LEASE	-	2,306		-
5-1510-52.3855	CONTRACTS & SPONSORSHIPS	10,000	2,423	10,000	20,000
5-1510-52.3970	POSTAGE	25,000	20,168		25,000
TOTAL PURCHASED/CONTRACTED SVC		567,500	460,897	7,000	574,500
SUPPLIES					
5-1510-53.1107	BANK & CREDIT CARD CHARGES	25,000	16,504		25,000

General Fund (100) FY 2024 Proposed					
		Rev FY 23	YTD	Change	Prop. FY 2024
5-1510-53.1108	CHECK FRAUD PROVISION	-	-		-
5-1510-53.1160	OPERATING EQUIPMENT	1,000	336		1,000
5-1510-53.1161	GIFTS & FLOWERS	4,000	1,042		4,000
5-1510-53.1164	COVID-19 SUPPLIES	-	-		-
5-1510-53.1165	DISASTER RELIEF SUPPLIES	500	-		500
5-1510-53.1205	UTILITIES	50,000	46,600		50,000
5-1510-53.1210	STORMWATER FEES	1,500	-		1,500
5-1510-53.1700	OTHER SUPPLIES	7,000	3,845		7,000
5-1510-53.1728	MAYORS MOTORCADE	1,200	-	500	1,700
5-1510-53.1729	CITY EVENTS	10,000	890	10,000	20,000
5-1510-53.1785	UNIFORMS	2,500	1,487		2,500
5-1510-53.1790	ELECTION EXPENSE	35,000	32,536		35,000
5-1510-53.1795	MISCELLANEOUS	-	-		
TOTAL SUPPLIES		197,700	70,704	10,500	208,200
CAPITAL OUTLAY					
5-1510-54.1100	ACQUISTION OF PROPERTY	-	0		-
5-1510-54.1310	RENOVATIONS TO CITY HALL	50,000	0	(15,000)	35,000
5-1510-54.2200	VEHICLES	25,000	0	(25,000)	-
5-1510-54.2300	FURNITURE & FIXTURES	150,000	12,191	(100,000)	50,000
5-1510-54.2400	COMPUTERS	5,000	7,111	5,000	10,000
TOTAL CAPITAL OUTLAY		355,000	19,302	6,000	361,000
DEPRECIATION & AMORT					
5-1510-54.2450	COMP HARDWARE/SERVER CAPITAL	-	142,295		-
TOTAL DEPRECIATION & AMORT		-	142,295	0	0
PAYMENT TO OTHERS					
5-1510-54.2500	EQUIPMENT	17,500	2,975		17,500
TOTAL PAYMENT TO OTHERS		17,500	0		17,500
TOTAL ADMINISTRATION		2,142,450	1,449,577	118,500	2,260,950
Municipal Court (100-2650)					
PERSONAL SVC & EMP BEN					

General Fund (100) FY 2024 Proposed					
		Rev FY 23	YTD	Change	Prop. FY 2024
5-2650-51.1100	REGULAR EMPLOYEES	110,500	79,393	25,000	135,500
5-2650-51.1158	JUDGE SALARY	25,000	17,000	2,500	27,500
5-2650-51.1300	OVERTIME	500	481		500
5-2650-51.2100	GROUP INSURANCE	13,500	19,094	13,500	27,000
5-2650-51.2200	FICA (SOCIAL SECURITY)	1,500	1,113		1,500
5-2650-51.2400	RETIREMENT	11,000	10,202	2,500	13,500
5-2650-51.2500	TUITION REIMBURSEMENTS	-	-		-
5-2650-51.2700	WORKER'S COMPENSATION	3,500	3,033	500	4,000
5-2650-51.2750	UNEMPLOYMENT TAX - GEORGIA	250	88		250
TOTAL PERSONAL SVC & EMP BEN PURCHASED/CONTRACTED SVC		165,750	130,405	44,000	209,750
5-2650-52.1230	LEGAL	4,000	-		4,000
5-2650-52.1260	SOLICITOR	22,000	12,911		22,000
5-2650-52.1261	PUBLIC DEFENDER	15,000	9,900		15,000
5-2650-52.1300	TECHNICAL SERVICES	-	-		-
5-2650-52.1301	TECHNICAL - SOFTWARE	20,000	27,974	12,500	32,500
5-2650-52.1302	TECHNICAL - HARDWARE	2,500	536	(500)	2,000
5-2650-52.1400	DRUG & MEDICAL	200	120		200
5-2650-52.2210	AUTO / TRUCK EXPENSE	-	-		-
5-2650-52.2211	AUTO / TRUCK FUEL	-	71		-
5-2650-52.2250	OTHER EQUIP. REPAIRS/MAINT	-	-		-
5-2650-52.3100	RISK MANAGEMENT INSURANCE	5,000	1,810	(2,000)	3,000
5-2650-52.3200	COMMUNICATIONS-CELL PHONES	500	209		500
5-2650-52.3205	INTERNET	1,000	-		1,000
5-2650-52.3310	PUBLIC NOTICES	100	-	-	100
5-2650-52.3500	TRAVEL-MILEAGE REIMBURSEMENT	400	-	100	500
5-2650-52.3600	DUES & FEES	400	148	100	500
5-2650-52.3700	EDUCATION & TRAINING	3,500	400		3,500
5-2650-52.3852	COPIER LEASE	-	501	1,000	1,000
5-2650-52.3970	POSTAGE	1,000	300		1,000
5-2650-52.3995	COURT COST-SUBPEONAS	200	24		200
TOTAL PURCHASED/CONTRACTED SVC		75,800	54,079	57,000	132,800

General Fund (100) FY 2024 Proposed					
		Rev FY 23	YTD	Change	Prop. FY 2024
SUPPLIES					
5-2650-53.1105	OFFICE SUPPLIES	2,500	726		2,500
5-2650-53.1107	BANK & CREDIT CARD CHARGES	18,000	-		18,000
5-2650-53.1160	OPERATING EQUIPMENT	500	274		500
5-2650-53.1700	OTHER SUPPLIES	1,000	33		1,000
5-2650-53.1785	UNIFORMS	600	300		600
5-2650-53.1786	BOOT ALLOWANCE	-	-		-
5-2650-53.1795	MISCELLANEOUS	-	-		-
TOTAL SUPPLIES		22,600	1,033	58,200	80,800
CAPITAL OUTLAY					
5-2650-53.1785	UNIFORMS	-	300		-
5-2650-53.1786	BOOT ALLOWANCE	-	0		-
5-2650-53.1795	MISCELLANEOUS	1,500	0		1,500
5-2650-54.2200	VEHICLES	7,500	0		7,500
5-2650-54.2300	FURNITURE & FIXTURES	5,000	0		5,000
5-2650-54.2400	COMPUTERS	250	0		250
5-2650-54.2420	PAPERLESS COURT SYSTEM	1,000	0		1,000
TOTAL CAPITAL OUTLAY		15,250	300	58,200	73,450
DEPRECIATION & AMORT					
5-2650-54.2450	COMP HARDWARE/COURTWARE	-	458		0
TOTAL DEPRECIATION & AMORT		-	0	-	0
PAYMENT TO OTHERS					
5-2650-54.2500	EQUIPMENT COMMUNITY SERV	31,250	0	4750	36,000
5-2650-54.2550	EQUIPMENT - COURT	5,000	0	500	5,500
5-2650-56.1000	DEPRECIATION	15,500	0	1000	16,500
5-2650-57.2000	JAIL CONSTRUCTION	35,000	33,063	4000	39,000
5-2650-57.2100	GEORGIA CRIME VICTIMS	29,000	2,859		29,000
5-2650-57.2110	VICTIMS ASSISTANCE FUND	2,000	15,806		2,000
5-2650-57.2120	POLICE OFFICERS A & B FUND	750	41,559		750
5-2650-57.2130	POLICE /PROSCUTOR TRAINING	32,500	27,156	2500	35,000

General Fund (100) FY 2024 Proposed					
		Rev FY 23	YTD	Change	Prop. FY 2024
5-2650-57.2150	SPINAL INJURY TRUST FUND	6,500	555		6,500
5-2650-57.2160	GBI CRIME LAB	5,000	25		5,000
5-2650-57.2170	INDIGENT DEFENSE -POTFIOF	4,000	32,475	1000	5,000
TOTAL PAYMENT TO OTHERS		166,500	153,498	13,750	180,250
TOTAL MUNICIPAL COURT		370,100	285,236	174,150	544,250
Police (100 - 3230)					
PERSONAL SVC & EMP BEN					
5-3230-51.1100	REGULAR EMPLOYEES	2,067,500	1,463,382	248000	2,315,500
5-3230-51.1300	OVERTIME	60,000	47,648	30000	90,000
5-3230-51.2100	GROUP INSURANCE	340,000	374,912	74000	414,000
5-3230-51.2200	FICA (SOCIAL SECURITY)	23,000	20,115	7500	30,500
5-3230-51.2400	RETIREMENT	120,000	133,791	95000	215,000
5-3230-51.2500	TUITION REIMBURSEMENTS	-	-		
5-3230-51.2700	WORKER'S COMPENSATION	45,500	45,090	10000	
5-3230-51.2750	UNEMPLOYMENT TAX - GEORGIA	3,500	156		
TOTAL PERSONAL SVC & EMP BEN		2,659,500	2,085,095	464,500	3,124,000
PURCHASED/CONTRACTED SVC					
5-3230-51.2500	TUITION REIMBURSEMENTS	-	-		0
5-3230-51.2700	WORKER'S COMPENSATION	45,500	45,090	4500	50,000
5-3230-51.2750	UNEMPLOYMENT TAX - GEORGIA	3,500	156	-500	3,000
5-3230-52.1230	LEGAL	5,000	733	0	5,000
5-3230-52.1300	TECHNICAL SERVICES	-	-		0
5-3230-52.1301	TECHNICAL - SOFTWARE	70,000	129,805	50000	120,000
5-3230-52.1302	TECHNICAL - HARDWARE	80,000	49,419	-25000	55,000
5-3230-52.1400	DRUG & MEDICAL	2,000	2,345	1000	3,000
5-3230-52.2210	AUTO/TRUCK EXPENSES	30,000	49,039	20000	50,000
5-3230-52.2211	AUTO GAS & FUEL	70,000	63,867	12000	82,000
5-3230-52.2240	BUILDING & GROUNDS	27,500	21,821	2500	30,000
5-3230-52.2250	OTHER EQUIP. REPAIRS/MAINT	3,500	2,866		3,500
5-3230-52.3100	RISK MANAGEMENT INSURANCE	45,000	54,289		45,000
5-3230-52.3200	COMMUNICATIONS-CELL PHONES	27,500	27,784		27,500

General Fund (100) FY 2024 Proposed					
		Rev FY 23	YTD	Change	Prop. FY 2024
5-3230-52.3201	TELEPHONE	-	-		0
5-3230-52.3205	INTERNET	-	-		0
5-3230-52.3220	NETWORK/TELEPHONE	15,000	12,037		15,000
5-3230-52.3300	ADVERTISING	1,500	122		1,500
5-3230-52.3500	TRAVEL MILEAGE REIMBURSEMENT	1,000	-		1,000
5-3230-52.3600	DUES & FEES	3,000	2,113		3,000
5-3230-52.3700	EDUCATION & TRAINING	6,500	5,428		6,500
5-3230-52.3750	MEETINGS & CONFERENCE	12,000	3,809		12,000
5-3230-52.3850	CONTRACT LABOR	-	-		0
5-3230-52.3851	CONTRACTED SVCS - PSB	25,000	15,846		25,000
5-3230-52.3852	COPIER LEASE	-	1,318	2000	2,000
5-3230-52.3950	TASK FORCE EXPENSES	-	-		0
5-3230-52.3970	POSTAGE	2,000	478		2,000
5-3230-52.3980	INVESTIGATIONS	-	-		0
TOTAL PURCHASED/CONTRACTED SVC		475,500	488,363	66,500	542,000
SUPPLIES					
5-3230-53.1105	OFFICE SUPPLIES	3,500	1,924		3,500
5-3230-53.1107	BANK & CREDIT CARD CHARGES	22,500	69	0	22,500
5-3230-53.1150	OPERATING SUPPLIES	4,500	5,396	5500	10,000
5-3230-53.1160	OPERATING EQUIPMENT	25,000	107,407	100000	125,000
5-3230-53.1170	COPS EXPENSE	5,000	2,062		5,000
5-3230-53.1205	UTILITIES	30,000	21,410		30,000
5-3230-53.1210	STORMWATER FEES	1,000	-		1,000
5-3230-53.1700	OTHER SUPPLIES	4,000	3,340		4,000
5-3230-53.1785	UNIFORMS	26,000	16,349	4000	30,000
5-3230-53.1795	MISCELLANEOUS	-	-		0
TOTAL SUPPLIES		121,500	157,957	109,500	231,000
CAPITAL OUTLAY					
5-3230-54.1310	PUBLIC SAFETY BUILDING	5,000	-	0	5,000
5-3230-54.2200	VEHICLES	155,000	181,268	0	155,000
5-3230-54.2300	FURNITURE & FIXTURES	5,000	-	5,000	10,000
5-3230-54.2400	COMPUTERS	10,000	7,224	0	10,000

General Fund (100) FY 2024 Proposed					
		Rev FY 23	YTD	Change	Prop. FY 2024
5-3230-54.2450	COMP HARDWARE/SERVER CAPITAL	10,000	6,183	0	10,000
5-3230-54.2500	EQUIPMENT	117,500	13,881	-90,000	27,500
TOTAL CAPITAL OUTLAY		302,500	208,556	-85,000	217,500
INTERFUND CHARGES					
5-3230-55.2300	JUDGEMENTS	6,000	-		6,000
TOTAL INTERFUND CHARGES		6,000	0	0	6,000
DEPRECIATION & AMORT					
5-3230-56.1000	DEPRECIATION	-	-		0
TOTAL DEPRECIATION & AMORT		-	-	-	0
PAYMENT TO OTHERS					
5-3230-57.9000	CONTINGENCIES	11,000	-	4,000	15,000
TOTAL PAYMENT TO OTHERS		11,000	0	4,000	15,000
DEBT SERVICE					
5-3230-58.1204	PD INCODE SOFTWARE PRINCIPAL	-	-		0
5-3230-58.1205	LEASE BUILDING FOR SQUAD RM	-	-		0
5-3230-58.2204	PD INCODE SOFTWARE INTEREST	-	-		0
TOTAL DEBT SERVICE		0	0	0	0
TOTAL POLICE DEPARTMENT		3,576,000	2,939,971	559,500	4,135,500
Street Maintenance (100 - 4210)					
PERSONAL SVC & EMP BEN					
5-4210-51.1100	REGULAR EMPLOYEES	700,000	510,917	165,000	865,000
5-4210-51.1200	SEASONAL EMPLOYEES	-	-		0
5-4210-51.1300	OVERTIME	15,500	10,224	5,000	20,500
5-4210-51.2100	GROUP INSURANCE	139,000	132,033	41,000	180,000
5-4210-51.2200	FICA (SOCIAL SECURITY)	7,500	7,388	2,500	10,000
5-4210-51.2400	RETIREMENT	60,000	52,996	27,500	87,500
5-4210-51.2700	WORKER'S COMPENSATION	21,000	19,010	5,000	26,000
5-4210-51.2750	UNEMPLOYMENT TAX - GEORGIA	2,500	362	500	3,000

General Fund (100) FY 2024 Proposed					
		Rev FY 23	YTD	Change	Prop. FY 2024
TOTAL PERSONAL SVC & EMP BEN		945,500	732,930	246,500	1,192,000
PURCHASED/CONTRACTED SVC					
5-4210-52.1200	PROFESSIONAL	1,000	-		1,000
5-4210-52.1230	LEGAL	500	-		500
5-4210-52.1250	ENGINEERING	25,000	3,000		25,000
5-4210-52.1300	TECHNICAL SERVICES	-	-		0
5-4210-52.1301	TECHNICAL - SOFTWARE	22,500	6,070	-7,500	15,000
5-4210-52.1302	TECHNICAL - HARDWARE	2,000	241		2,000
5-4210-52.1400	DRUG & MEDICAL	1,500	1,611	500	2,000
5-4210-52.2210	AUTO/TRUCK EXPENSES	15,000	16,539	5,000	20,000
5-4210-52.2211	AUTO GAS & FUEL	25,000	16,936		25,000
5-4210-52.2240	BUILDING & GROUNDS	10,000	7,564		10,000
5-4210-52.2250	OTHER EQUIP. REPAIRS/MAINT	15,000	29,569	15,000	30,000
5-4210-52.2260	STREET MAINTENANCE & PAVING	50,000	28,064		50,000
5-4210-52.2320	RENTAL OF EQUIPMENT & VEHICLE	17,500	3,147		17,500
5-4210-52.3100	RISK MANAGEMENT INSURANCE	31,500	30,764	3,500	35,000
5-4210-52.3200	COMMUNICATIONS-CELL PHONES	8,500	7,245	500	9,000
5-4210-52.3201	TELEPHONE	-	-	500	500
5-4210-52.3205	INTERNET	4,000	-	-2,000	2,000
5-4210-52.3310	PUBLIC NOTICES	200	-		200
5-4210-52.3600	DUES & FEES	2,500	1,054		2,500
5-4210-52.3700	EDUCATION & TRAINING	2,000	547		2,000
5-4210-52.3750	MEETINGS & CONFERENCE	750	2,325	2,000	2,750
5-4210-52.3852	COPIER LEASE	-	-	1,250	1,250
5-4210-52.3940	TREE MAINTENANCE	35,000	34,576	5,000	40,000
TOTAL PURCHASED/CONTRACTED SVC		269,450	189,251	23,750	293,200
SUPPLIES					
5-4210-53.1105	OFFICE SUPPLIES	1,500	185		1,500
5-4210-53.1150	OPERATING SUPPLIES	12,500	12,622	4,500	17,000
5-4210-53.1160	OPERATING EQUIPMENT	10,500	6,378	1,500	12,000
5-4210-53.1205	UTILITIES	33,000	4,842	-13,000	20,000
5-4210-53.1210	STORMWATER FEES	2,000	-		2,000

General Fund (100) FY 2024 Proposed					
		Rev FY 23	YTD	Change	Prop. FY 2024
5-4210-53.1225	STREET LIGHTS	117,500	89,052	-7,500	110,000
5-4210-53.1230	STREET LIGHT DISTRICT SVCS	25,000	27,980	8,500	33,500
5-4210-53.1700	OTHER SUPPLIES	3,000	1,704		3,000
5-4210-53.1720	CHRISTMAS DECORATIONS	5,000	3,824	0	5,000
5-4210-53.1725	SIGNALS STRT SIGNS MARKINGS	30,000	42,038	25,000	55,000
5-4210-53.1775	REPAIR DAMAGE PROPERTY	10,000	11,867	2,500	12,500
5-4210-53.1776	RAILROAD CROSSING IMPROVEMENTS	-	22,314	100,000	100,000
5-4210-53.1785	UNIFORMS	15,000	13,165	5,000	20,000
5-4210-53.1786	BOOT ALLOWANCE	1,000	-	4,000	5,000
5-4210-53.1795	MISCELLANEOUS	-	-		0
TOTAL SUPPLIES		308,500	188,626	130,500	439,000
CAPITAL OUTLAY					
New Account	ROW Acquisition	0	0	1500000	1,500,000
5-4210-54.1401	BILL GRDNR PKWY/SR 42 IMPROVE	-	-		0
5-4210-54.1405	STATE LMIG PAVING	200,000	-		200,000
5-4210-54.1406	HENRY CO. HWY MAINT.	-	-		0
5-4210-54.1407	SIGNALS & INTERSECTIONS	-	-	80,000	80,000
5-4210-54.2200	VEHICLES	50,000	44,466	40,000	90,000
5-4210-54.2300	FURNITURE & FIXTURES	1,500	-		1,500
5-4210-54.2400	COMPUTER	-	-	1,500	1,500
5-4210-54.2450	COMP HARDWARE/SERVER CAPITAL	5,000	3,206		5,000
5-4210-54.2500	EQUIPMENT	55,000	19,917	20,000	75,000
5-4210-54.2700	SECURITY SYSTEM	-	-		0
TOTAL CAPITAL OUTLAY		311,500	67,588	1,641,500	1,953,000
DEPRECIATION & AMORT					
5-4210-56.1000	DEPRECIATION	-	-		0
TOTAL DEPRECIATION & AMORT		0	0	0	0
PAYMENT TO OTHERS					
5-4210-57.3100	CLAIMS	-	-		0
5-4210-57.9000	CONTINGENCIES	5,000	-	5,000	10,000
TOTAL PAYMENT TO OTHERS		5,000	0	5,000	10,000

General Fund (100) FY 2024 Proposed					
		Rev FY 23	YTD	Change	Prop. FY 2024
TOTAL STREET DEPARTMENT		1,839,950	1,178,396	2,047,250	3,887,200
Fleet Maintenance (100 -4220)					
PERSONAL SVC & EMP BEN					
5-4220-51.1100	REGULAR EMPLOYEES	46,500	36,588	3,500	50,000
5-4220-51.1300	OVERTIME	1,000	1,292	500	1,500
5-4220-51.2100	GROUP INSURANCE	3,000	4		3,000
5-4220-51.2200	FICA (SOCIAL SECURITY)	500	549	500	1,000
5-4220-51.2400	RETIREMENT	3,000	3,986	3,000	6,000
5-4220-51.2500	TUITION REIMBURSEMENTS	-	-		0
5-4220-51.2700	WORKER'S COMPENSATION	2,000	1,313	500	2,500
5-4220-51.2750	UNEMPLOYMENT TAX - GEORGIA	250	-	250	500
TOTAL PERSONAL SVC & EMP BEN		56,250	43,732	8,250	64,500
PURCHASED/CONTRACTED SVC					
5-4220-52.1300	TECHNICAL SERVICES	-	-		0
5-4220-52.1400	DRUG & MEDICAL	125	-		125
5-4220-52.2210	AUTO/TRUCK EXPENSES	1,750	106	-750	1,000
5-4220-52.2211	AUTO GAS & FUEL	750	89	-250	500
5-4220-52.2240	BUILDING & GROUNDS	5,000	2,343		5,000
5-4220-52.2250	OTHER EQUIP. REPAIRS/MAINT	3,000	-		3,000
5-4220-52.3100	RISK MANAGEMENT INSURANCE	2,500	1,810		2,500
5-4220-52.3200	COMMUNICATIONS-CELL PHONES	250	-		250
5-4220-52.3205	INTERNET	-	-		0
5-4220-52.3600	DUES & FEES	200	50		200
5-4220-52.3700	EDUCATION & TRAINING	1,000	24		1,000
5-4220-52.3851	REPAIR SERVICES	30,000	-	-7,500	22,500
TOTAL PURCHASED/CONTRACTED SVC		44,575	4,422	-8,500	36,075
SUPPLIES					
5-4220-53.1150	OPERATING SUPPLIES	10,000	18,474	15,000	25,000
5-4220-53.1160	OPERATING EQUIPMENT	5,000	5,293	2,500	7,500
5-4220-53.1205	UTILITIES	2,000	-		2,000

General Fund (100) FY 2024 Proposed					
		Rev FY 23	YTD	Change	Prop. FY 2024
5-4220-53.1700	OTHER SUPPLIES	1,500	1,491	500	2,000
5-4220-53.1785	UNIFORMS	400	477	250	650
5-4220-53.1786	BOOT ALLOWANCE	120	-	30	150
5-4220-53.1795	MISCELLANEOUS	-	-		0
5-4220-53.2320	RENTAL OF EQUIPMENT & VEHICLE	500	-		500
TOTAL SUPPLIES		19,520	25,735	18,280	37,800
CAPITAL OUTLAY					
5-4220-54.2100	MACHINERY	1,000	-		1,000
5-4220-54.2200	VEHICLES	-	-		0
5-4220-54.2300	FURNITURE & FIXTURES	1,000	-		1,000
5-4220-54.2400	COMPUTER	-	-	1,500	1,500
5-4220-54.2450	COMP HARDWARE/SERVER CAPITAL	500	351		500
5-4220-54.2500	EQUIPMENT	500	-		500
TOTAL CAPITAL OUTLAY		3,000	351	1,500	4,500
DEPRECIATION & AMORT					
5-4220-56.1000	DEPRECIATION	-	-		0
TOTAL DEPRECIATION & AMORT		-	-	-	0
PAYMENT TO OTHERS					
5-4220-57.9000	CONTINGENCIES	750	-	750	1,500
TOTAL PAYMENT TO OTHERS		750	0	750	1,500
TOTAL FLEET MAINTENANCE		124,095	74,240	20,280	144,375
Parks and Recreation (100 -6220)					
PERSONAL SVC & EMP BEN					
5-6220-51.1100	REGULAR EMPLOYEES	25,000	-	12,500	37,500
5-6220-51.1300	OVERTIME	500	-	1,000	1,500
5-6220-51.2100	GROUP INSURANCE	2,000	-	2,500	4,500
5-6220-51.2200	FICA (SOCIAL SECURITY)	200	-	300	500
5-6220-51.2400	RETIREMENT	500	-	3,000	3,500
5-6220-51.2500	TUITION REIMBURSEMENTS	-	-		0

General Fund (100) FY 2024 Proposed					
		Rev FY 23	YTD	Change	Prop. FY 2024
5-6220-51.2700	WORKER'S COMPENSATION	500	-	250	750
5-6220-51.2750	UNEMPLOYMENT TAX - GEORGIA	200	-	100	300
TOTAL PERSONAL SVC & EMP BEN		28,900	0	19,650	48,550
PURCHASED/CONTRACTED SVC					
5-6220-52.1301	TECHNICAL SOFTWARE	-	360	1,000	1,000
5-6220-52.2200	REPAIR & MAINTENANCE	-	5,844	15,000	15,000
5-6220-52.2240	BUILDING & GROUNDS	18,500	8,898	10,000	28,500
5-6220-52.3100	RISK MANAGEMENT INSURANCE	1,000	-		1,000
5-6220-52.3220	NETWORK/TELEPHONE	1,500	2,794	3,500	5,000
TOTAL PURCHASED/CONTRACTED SVC		21,000	17,896	29,500	50,500
SUPPLIES					
5-6220-53.1205	UTILITIES	25,000	21,496	5,000	30,000
5-6220-53.1210	STORMWATER FEES	5,000	-		5,000
5-6220-53.1600	OPERATING SUPPLIES	2,500	959		2,500
5-6220-53.1700	OTHER SUPPLIES	2,000	1,332		2,000
TOTAL SUPPLIES		34,500	23,787	5,000	39,500
CAPITAL OUTLAY					
5-6220-54.1100	REPAIRS & MAINTENANCE	1,000	-		1,000
5-6220-54.1101	TANGER PARK	2,500	-	5,000	7,500
5-6220-54.1300	BUILDINGS	2,500	-	2,500	5,000
5-6220-54.2500	EQUIPMENT	-	-	1,000	1,000
TOTAL CAPITAL OUTLAY		6,000	0	8,500	14,500
TOTAL PARKS & RECREATION		90,400	41,682	62,650	153,050
Community Development (7220)					
PERSONAL SVC & EMP BEN					
5-7220-51.1100	REGULAR EMPLOYEES	537,000	437,166	75,000	612,000
5-7220-51.1300	OVERTIME	750	-	750	1,500
5-7220-51.2100	GROUP INSURANCE	62,500	77,541	37,500	100,000
5-7220-51.2200	FICA (SOCIAL SECURITY)	6,000	6,129	1,200	7,200

General Fund (100) FY 2024 Proposed					
		Rev FY 23	YTD	Change	Prop. FY 2024
5-7220-51.2400	RETIREMENT	30,000	32,519	25,000	55,000
5-7220-51.2700	WORKER'S COMPENSATION	10,000	10,819	2,000	12,000
5-7220-51.2750	UNEMPLOYMENT TAX - GEORGIA	1,000	20	0	1,000
TOTAL PERSONAL SVC & EMP BEN PURCHASED/CONTRACTED SVC		647,250	564,194	141,450	788,700
5-7220-52.1200	PROFESSIONAL	50,000	13,767	-15,000	35,000
5-7220-52.1230	LEGAL	5,000	2,727		5,000
5-7220-52.1250	ENGINEERING	17,500	5,211		17,500
5-7220-52.1300	TECHNICAL SERVICES	-	-		0
5-7220-52.1301	TECHNICAL - SOFTWARE	80,000	139,509	20,000	100,000
5-7220-52.1302	TECHNICAL - HARDWARE	5,000	-		5,000
5-7220-52.1400	DRUG & MEDICAL	250	-		250
5-7220-52.2210	AUTO/TRUCK EXPENSES	1,500	920		1,500
5-7220-52.2211	AUTO GAS & FUEL	6,000	5,050	1,000	7,000
5-7220-52.2250	OTHER EQUIP. REPAIRS/MAINT	7,000	5,531		7,000
5-7220-52.3100	RISK MANAGEMENT INSURANCE	10,000	14,477	7,500	17,500
5-7220-52.3200	COMMUNICATIONS-CELL PHONES	3,500	4,034	1,500	5,000
5-7220-52.3201	TELEPHONE	500	-		500
5-7220-52.3205	INTERNET	1,500	-		1,500
5-7220-52.3310	PUBLIC NOTICES	4,000	2,539	-500	3,500
5-7220-52.3600	DUES & FEES	1,500	613		1,500
5-7220-52.3700	EDUCATION & TRAINING	7,500	339	-2,500	5,000
5-7220-52.3850	CONTRACT LABOR	275,000	252,483		275,000
5-7220-52.3852	COPIER LEASE	-	1,723	2,500	2,500
5-7220-52.3900	ABATEMENT	12,500	-	2,500	15,000
5-7220-52.3970	POSTAGE	1,000	326		1,000
TOTAL PURCHASED/CONTRACTED SVC		489,250	449,250	17,000	506,250
SUPPLIES					
5-7220-53.1105	OFFICE SUPPLIES	6,500	5,515		6,500
5-7220-53.1107	BANK & CREDIT CARD CHARGES	16,000	10,129		16,000
5-7220-53.1160	OPERATING EQUIPMENT	1,000	-		1,000
5-7220-53.1700	OTHER SUPPLIES	-	125		0

General Fund (100) FY 2024 Proposed					
		Rev FY 23	YTD	Change	Prop. FY 2024
5-7220-53.1785	UNIFORMS	3,000	633	0	3,000
5-7220-53.1786	BOOT ALLOWANCE	240	150	60	300
5-7220-53.1795	MISCELLANEOUS	-	-		0
TOTAL SUPPLIES		26,740	16,551	60	26,800
CAPITAL OUTLAY					
5-7220-54.2200	VEHICLES	-	-		0
5-7220-54.2300	FURNITURE & FIXTURES	5,000	1,945	-2,500	2,500
5-7220-54.2400	COMPUTERS	5,000	-		5,000
5-7220-54.2450	COMPUTER MAINTENANCE	5,000	4,032		5,000
5-7220-54.2500	EQUIPMENT	7,000	6,182	500	7,500
TOTAL CAPITAL OUTLAY		22,000	12,159	-2,000	20,000
DEPRECIATION & AMORT					
5-7220-56.1000	DEPRECIATION	-	-		0
TOTAL DEPRECIATION & AMORT		0	0	0	0
PAYMENT TO OTHERS					
5-7220-57.9000	CONTINGENCIES	1,500	-	1,000	2,500
TOTAL PAYMENT TO OTHERS		1,500	0	1,000	2,500
TOTAL COMMUNITY DEVELOPMENT		1,186,740	1,042,154	157,510	1,344,250
TOTAL EXPENDITURES		9,530,435	7,144,713	3,194,090	12,724,525
REVENUE OVER/(UNDER) EXPENDITURES		0	-1,598,799	-246,850	0

Confiscated Assets Fund 210						
		FY 23	YTD	Percent	Adjust.	Prop. FY 24
Confiscated Assets Fund 210				-		
FINES AND FORFEITURES				-		
				-		
3-0000-35.1300	CONF. ASSETS -RESTRICTED	13,000	6,080	47%	(3,000)	10,000
3-0000-35.1301	EVIDENCE REV.- UNRESTRICTED	20,000	22,927	115%	5,000	25,000
TOTAL FINES AND FORFEITURES		33,000	29,007	88%	2,000	35,000
MISCELLANEOUS REVENUE						
3-0000-36.1000	INTEREST INCOME	0	0	0%		-
3-0000-38.3000	INSURANCE REIMBURSE DAMAGE PRO	0	0	0%		-
3-0000-38.9010	MISCELLANEOUS	0	0	0%		-
3-0000-38.9050	PRIOR YEAR REVENUE	15,000	0	0%	(10,000)	5,000
3-0000-39.1000	TRANSFER IN-GENERAL FUND	0	0	0%		-
TOTAL MISCELLANEOUS REVENUE		15,000	-	-	(10,000)	5,000
TOTAL NON DEPARTMENTAL		48,000	29,007	60%	(8,000)	40,000
TOTAL REVENUES		48,000	29,007	60%	(8,000)	40,000
PURCHASED/CONTRACTED SVC/SUPPLIES				-		
				-		
5-3230-52.2210	AUTO/TRUCK EXP	0	0	0%		-
5-3230-52.3300	ADVERTISING	0	0	0%		-
5-3230-53.1700	OTHER SUPPLIES	0	0	0%		-
TOTAL PURCHASED/CONTRACTED SVC		-	-	-		-
CAPITAL OUTLAY				-		
				-		
5-3230-54.2200	POLICE DEPARTMENT VEHICLES	35,000	0	0%	(35,000)	-
5-3230-54.2500	EQUIPMENT/FURNISHING	0	0	0%		-
5-3230-54.2520	CRIME SCENE EQUIP.	0	0	0%		-
5-3230-54.2530	EQUIPMENT FOR CARS	12,000	0	0%	24,000	36,000
5-3230-54.2540	EQUIPMENT FOR OFFICERS	1,000	0	0%	3,000	4,000
TOTAL CAPITAL OUTLAY		48,000	-	0%	(8,000)	40,000
PAYMENT TO OTHERS						

5-3230-57.3100	PYMT TO DA OFFICE	0	614	0%	1,000	1,000
TOTAL PAYMENT TO OTHERS		-	614	-		-
TOTAL POLICE DEPARTMENT		48,000	614	1%	(8,000)	40,000
TOTAL EXPENDITURES		48,000	614	1%	(8,000)	40,000
REVENUE OVER/(UNDER) EXPENDITURES		-	28,393	-	-	-

CEMETERY FUND 230						
		FY 23	YTD	Percent	Adjust.	Prop. FY 24
CEMETERY FUND						
CHARGES FOR SERVICES						
3-0000-34.9000	DONATIONS/CONTRIBUTIONS	250	0	0.0%		250
3-0000-34.9100	OPEN / CLOSE GRAVE FEE	5000	2200	44.0%		5000
	Memorial bricks	0	0	0.0%	5000	5000
TOTAL CHARGES FOR SERVICES		5,250	2,200	41.9%	5,000	10250
INVESTMENT INCOME						
3-0000-36.1000	INTEREST INCOME	25	60.06	240.2%	45	70
3-0000-38.2000	CEMETERY LOT SALES	0	0	0.0%		0
TOTAL INVESTMENT INCOME		25	60.06	240.2%	45	70
MISCELLANEOUS REVENUE						
3-0000-38.9050	PRIOR YEAR REVENUE	15000	0	0.0%	-14980	20
TOTAL MISCELLANEOUS REVENUE		15,000	0	0.0%	-14980	20
TOTAL CEMETERY FUND		20,275	2,260	11.1%	-9,935	10340
TOTAL REVENUES		20,275	2,260	11.1%	-9,935	10340
PURCHASED/CONTRACTED SVC						
5-0000-52.2250	MAINTENANCE / REPAIRS EXPENSE	4500	2500	55.6%	-1000	3500
TOTAL PURCHASED/CONTRACTED SVC		4,500	2,500	55.6%	-1,000	3500
SUPPLIES						
5-0000-53.1107	BANK/ CREDIT CARD CHARGES	0	0	0.0%		0
5-0000-53.1700	OTHER SUPPLIES	50	5500	11000.0%	1350	1400
TOTAL SUPPLIES		50	5500	11000.0%	1340	1390
CAPITAL OUTLAY						
5-0000-54.1200	CEMETERY IMPROVEMENTS	15000	13200	88.0%	-10000	5000
5-0000-54.2500	EQUIPMENT	725	0	0.0%	-275	450

TOTAL CAPITAL OUTLAY		15,725	13,200	83.9%	-10,275	5450
TOTAL CEMETERY FUND		20,275	2,260	11.1%	-9,935	10340
TOTAL EXPENDITURES		20,275	21,200	104.6%	-9,935	10340
REVENUE OVER/(UNDER) EXPENDITURES		0	-18,940	0.0%		0
NON DEPARTMENTAL						

Hotel/Motel - Main Street - DDA Fund 275						
Hotel/Motel - Main Street - DDA Fund 275		FY23	YTD	Percent	Adjust.	Prop FY 24
TAXES						
3-0000-31.4100	HOTEL / MOTEL TAX	1,250,000	944,213	75.5%	(50,000)	1,200,000
TOTAL TAXES		1,250,000	944,213	75.5%	(50,000)	1,200,000
INVESTMENT INCOME						
3-0000-36.1000	INTEREST INCOME	100	50	49.6%		100
TOTAL INVESTMENT INCOME		100	50	49.6%	-	100
MISCELLANEOUS REVENUE						
3-0000-38.9050	PRIOR YEAR REVENUE	166,000	0	0.0%	23,250	189,250
3-0000-38.9062	MISCELLANEOUS GRANTS	0	0	0.0%		0
3-0000-38.9080	MISC DONATIONS	100	0	0.0%	(100)	0
3-0000-38.9090	MISC INCOME	0	0	0.0%		
3-7560-34.7500	CHRISTMAS FOOD SALES	0	0	0.0%		
3-7560-34.9300	RTN CHECK FEES	0	0	0.0%		
3-7560-38.9030	DDA DONATIONS	0	0			
TOTAL MISCELLANEOUS REVENUE		166,100	0	0.0%	23,150	189,250
TOTAL NON DEPARTMENTAL		1,416,200	944,263	66.7%	(26,850)	1,389,350
TOTAL REVENUES		1,416,200	944,263	66.7%	(26,850)	1,389,350
PURCHASED/CONTRACTED SVC						
NONDEPARTMENTAL						
5-0000-00.9000	TRANSFER OUT- G/F	0	0	0.0%		0
5-0000-52.1210	ADMIN FEE - H/M TRANSFER OUT	105,000	52,500	50.0%	(15,000)	90,000
Total Nondepartmental Exp		105,000	52,500	50.0%	-15,000	90,000
Dept 7540 TOURISM						

Hotel/Motel - Main Street - DDA Fund 275						
TOTAL PURCHASED/CONTRACTED SVC						
5-7540-52.3300	ADVERTISING	20,000	4,839	24.2%	(8,000)	12,000
5-7540-52.3250	I-75 LIGHTING	10,000	0	0.0%		10,000
PURCHASED/CONTRACTED SVC - Tourism (7540)		30,000	4,839	0.0%	-8,000	22,000
PAYMENT TO OTHERS						
5-7540-57.3200	PYMT TO CVB	474,000	405,442	85.5%	31,000	505,000
TOTAL PAYMENT TO OTHERS		474,000	405,442	85.5%	31,000	505,000
Total Tourism		504,000	410,281	81.4%	23,000	527,000
PERSONAL SVC & EMP BENEFITS - Downtown Development - Main Street						
5-7550-51.1100	REGULAR EMPLOYEES	180,000	65,297	36.3%	(35,000)	145,000
5-7550-51.2100	GROUP INSURANCE	25,000	16,412	65.6%		25,000
5-7550-51.2200	FICA (SOCIAL SECURITY)	1,500	584	38.9%		1,500
5-7550-51.2400	RETIREMENT	10,000	8,254	82.5%	5,000	15,000
5-7550-51.2700	WORKER'S COMPENSATION	6,000	406	6.8%	(4,500)	1,500
5-7550-51.2750	UNEMPLOYMENT TAX - GEORGIA	500	18	3.6%		500
TOTAL PERSONAL SVC & EMP BEN		223,000	90,970	40.8%	(34,500)	188,500
PURCHASED/CONTRACTED SVC - Downtown Development - Main Street						
5-7550-52.1200	PROFESSIONAL SVCS	17,500	1,736	9.9%		17,500
5-7550-52.1230	LEGAL	1,500	0	0.0%		1,500
5-7550-52.1400	DRUG & MEDICAL	100	0	0.0%		100
5-7550-52.2250	OTHER EQUIP REPAIRS/MAINT	500	0	0.0%		500
5-7550-52.2320	RENTAL EQUIPMENT	0	0	0.0%		0
5-7550-52.3100	RISK MANAGEMENT	4,500	0	0.0%	(2,000)	2,500
5-7550-52.3200	COMMUNICATIONS - CELL PHONE	1,000	363	36.3%		1,000
5-7550-52.3300	ADVERTISING	15,000	5,200	34.7%		15,000

Hotel/Motel - Main Street - DDA Fund 275						
5-7550-52.3310	PUBLIC NOTICES	1,500	0	0.0%		1,500
5-7550-52.3500	TRAVEL-MILEAGE REIMBURSEMENT	500	421	84.2%	500	1,000
5-7550-52.3600	DUES & FEES	1,200	0	0.0%		1,200
5-7550-52.3700	EDUCATION & TRAINING DDA	3,500	1,315	37.6%	500	4,000
5-7550-52.3750	MEETINGS & CONFERENCE	2,000	3,678	183.9%	2,500	4,500
5-7540-52.3850	CONTRACTED SERVICES	0	12,672	0.0%	15,000	0
5-7550-52.3855	EVENT ENTERTAINMENT CONTRACTS	42,700	2,226	5.2%		42,700
5-7550-52.3970	POSTAGE	0	0	0.0%		0
TOTAL PURCHASED/CONTRACTED SVC		91,500	27,612	30.2%	16,500	108,000
SUPPLIES						
5-7550-53.1105	OFFICE SUPPLIES	2,000	1,335	66.8%		2,000
5-7550-53.1107	BANK & CREDIT CARD CHARGES	0	0	0.0%		0
5-7550-53.1150	OPERATING SUPPLIES	0	2,212	0.0%	5,000	5,000
5-7550-53.1160	OPERATING EQUIPMENT	1,500	0	0.0%		1,500
5-7550-53.1700	OTHER SUPPLIES	0	206	0.0%	250	250
5-7550-53.1720	CHRISTMAS DECORATIONS	25,000	10,882	43.5%	50,000	75,000
5-7550-53.1729	CITY EVENTS	75,000	25,240	33.7%	-	75,000
5-7550-53.1750	PROMOTIONS	15,000	7,583	50.6%	10,000	25,000
TOTAL SUPPLIES		118,500	47,458	40.0%	65,250	183,750
CAPITAL OUTLAY						
5-7550-53.1785	UNIFORMS	600	150	25.0%		600
5-7550-54.1100	LAND ACQUISITIONS	274,800	0	0.0%	(24,800)	250,000
5-7550-54.1150	FURNITURE & FIXTURES	3,000	594	19.8%	(1,500)	1,500
5-7550-54.1151	CEMETERY IMPROVEMENTS	0	0	0.0%	2,500	2,500
5-7550-54.1300	TRAIN PLATFORM	22,000	0	0.0%	(7,000)	15,000
5-7550-54.1400	BANNER PROGRAM	20,000	1,073	5.4%	(5,000)	15,000
5-7550-54.1500	WAYFINDING SIGNS	10,000	0	0.0%	(10,000)	0
5-7550-54.2400	COMPUTERS	3,000	1,326	44.2%	(1,000)	2,000
TOTAL CAPITAL OUTLAY		333,400	3,144	0.9%	-46,800	286,600

Hotel/Motel - Main Street - DDA Fund 275						
PAYMENT TO OTHERS						
5-7550-57.3300	PARHAM PARKING LOT LEASE	5,000	4,800	96.0%		5,000
5-7520-57.3310	TRAIN LOT NORFOLK SO LEASE	0	466	0.0%	500	
TOTAL PAYMENT TO OTHERS		5,000	5,266	105.3%	500	5,500
TOTAL ECONOMIC DEVELOPMENT		771,400	174,450	22.6%	950	772,350
TOTAL Tourism and DD-Main Street		1,275,400	584,731	45.8%	(26,850)	1,299,350
TOTAL EXPENDITURES		1,380,400	637,231	46.2%	23,950	1,389,350
REVENUE OVER/(UNDER) EXPENDITURES		35,800	307,031	0.0%	(50,800)	0

SPLOST (IV and V)		Rev FY 23	YTD	Percent	Adjust.	Drafr FY24
SPLOST (IV and V)						
REVENUES						
3-0000-31.3200	SPLOST V PROCEEDS	0	0	0.0%		0
3-0000-36.1000	INTEREST INCOME	1,730	33,149	1916.1%	40000	41,730
3-0000-36.1100	INTEREST REVENUE SPLOST 3	0	0	0.0%		0
3-0000-38.9000	MISCELLANEOUS REVENUE	0	0	0.0%		0
3-0000-38.9050	PRIOR YEAR REVENUE	2,312,000	0	0.0%	-312000	2,000,000
3-0000-39.1100	SPLOST BOND PROCEEDS	0	0	0.0%		0
3-0000-39.1200	COUNTY SPLOST IV PROCEEDS	0	0	0.0%		0
3-0000-39.1201	SPLOST V REVENUE	1,000,000	1,035,531	103.6%	350000	1,350,000
TOTAL REVENUES		3,313,730	1,068,679	32.3%	78,000	3,391,730
5-0000-54.1304	PEEKSVILLE @ GROVE SPLOST III	0	0	0.0%		0
5-0000-54.1305	TANGER BLVD EXT SPLOST III	0	0			
5-0000-54.2601	SPLOST IV STORMWATER	0	0			
5-1510-53.1107	BANK & CREDIT CARD CHARGES	120	80			
Total Supplies		120	80	66.7%	0	120
CAPITAL OUTLAY						
PUBLIC BUILDINGS						
5-1510-54.1100	ACQUISTION OF PROPERTY	0	0	0.0%		0
5-1510-54.1302	BUILDING IMP /GROUNDS	0	19,361	0.0%	0	0
5-1510-54.1303	CONST/RENOV MUNICIPAL BLDS	576,251	124,525	21.6%	-100000	476,251
TOTAL PUBLIC BLDGS		576,251	143,885	25.0%	-100,000	476,251
5-3230-54.1350	PUBLIC SAFETY FACILITIES/EQUIP	0	0	0.0%		0
TOTAL PUBLIC SAFETY		0	0	0.0%	0	0
ROADS AND BRIDGES						

5-4210-52.3851	CONTRACT SERVICES	0	0	0.0%		0
5-4210-54.1401	ROADS BRIDGES SIDEWALKS ETC.	22,000	6,255	28.4%	3000	25,000
5-4210-54.1404	TANGER BLVD PROJECT	0	0	0.0%		0
5-4210-54.1405	BILL GARDNER IMP PROJECT	2,067,360	6,338	0.3%	-1067000	1,000,360
5-4210-54.1406	SIGNAL @ MARKET PLACE	78,000	77,895	99.9%	-78000	0
5-4210-54.1407	HWY 42 EXTRA LANE	0	0	0.0%		0
5-4210-54.1408	RESURFACING STREETS	320,000	0	0.0%	130000	450,000
5-4210-54.1501	PEEKSVILLE CNNCTR SPLOST V CLE	0	0	0.0%	740000	740,000
5-4210-54.1502	SR 42 EXTRA LANE BGP TO MKTPLC	150,000	0	0.0%	450000	600,000
5-4210-54.1503	PEEKSVILLE RD.-PEDESTRIAN IMPR	0	0	0.0%		0
5-4210-54.1504	SR 42 & BETHLEHEM RD SIGNAL	100,000	0	0.0%	-100000	0
TOTAL ROADS/BRIDGES		2,759,360	90,487	3.3%	78000	2,837,360
PARKS AND RECREATION						
5-4210-54.1505	BICYCLE SHARED USE AREAS	0	0	0.0%	100000	100,000
5-6220-54.1402	PARKS & RECREATION FACILITIES	0	0	0.0%		0
5-6220-54.1410	TANGER SOFTBALL FIELDS	1	0	0.0%		
TOTAL PARKS AND REC		0	0	0.0%	100000	100,000
TOTAL OTHER USES						
5-8000-58.1201	SPLOST BOND PYMT PRINCIPAL	0	0	0.0%		0
5-8000-58.2201	SPLOST BOND PYMTS INTEREST	0	0	0.0%		
5-1510-52.3105	INTERNET	0	0	0.0%		
TOTAL OTHER SOURCES/USES		0	0	0.0%	0	0
TOTAL REVENUES		3,313,730	1,068,679	32.3%	78,000	3,391,730
TOTAL EXPENDITURES		3,335,731	234,453	7.0%	78,000	3,413,731
REVENUE OVER/(UNDER) EXPENDITURES		0	834,227	0.0%	0	0

TSPLOST						
		FY23	YTD	Percent	Adjust.	Prop. FY 24
TOTAL REVENUES						
3-0000-31.3200	T-SPLOST PROCEEDS	1,100,000	331,191	30.1%	-	1,100,000
3-0000-31.3400	TSPLOST PROCEEDS	-	-	0.0%		-
3-0000-36.1000	T-SPLOST INTEREST	-	-	0.0%		-
3-0000-38.9050	PRIOR YEAR REVENUE	6,000,000	-	0.0%	(3,000,000)	3,000,000
3-0000-39.1100	T-SPLOST BOND PROCEEDS	-	-	0.0%		-
3-0000-39.3100	T-SPLOST BOND PROCEEDS	-	-	0.0%		-
3-0000-39.3400	PREMIUMS ON BONDS ISSUED	-	-	0.0%		-
5-0000-58.4000	BOND ISSUANCE COSTS	-	-	0.0%		-
TBA	Reimbursement from GF	0	0	0.0%	-	-
** TOTAL REVENUES **	Total Revenues	7,100,000	331,191	4.7%	(3,000,000)	4,100,000
CONTRACTED SVCS						
5-0000-58.4000	BOND ISSUANCE COSTS	0	0	0.0%		-
5-1510-52.1230	LEGAL	0	0	0.0%		-
TOTAL CONTRACTED SVCS		-	-	0.0%	-	-
SUPPLIES						
5-1510-53.1107	BANK AND CREDIT CARD CHARGES	2500	1162	46.5%		2,500
TOTAL SUPPLIES		2,500	1,162	46.5%	-	2,500
CAPITAL OUTLAY						
5-1510-54.1100	ACQUISITION OF PROPERTY	1,500,000	0	0.0%	(1,500,000)	-
5-4210-54.1401	TARGETED PAVING	1,350,000	1,260,982	93.4%	(1,350,000)	-
5-4210-54.1402	SR 42 & BILL GARD CONGESTION	2,000,000	18,500	0.9%	(250,000)	1,750,000
5-4210-54.1403	BILL GARDNER IMPROVEMENTS	250,000	519,182	207.7%		250,000
5-4210-54.1404	SR 42 EXTRA LANE	400,000	0	0.0%	200,000	600,000
5-4210-54.1405	BETHLEHEM SIGNAL STUDY	0	0	0.0%		-

5-4210-54.1406	BIKEWAY/PEDESTRIAN	200,000	0	0.0%		200,000
TOTAL CAPITAL OUTLAY		5,700,000	1,798,663	31.6%	(2,900,000)	2,800,000
TOTAL STREET MAINTENANCE		5,700,000	1,798,663	31.6%	(2,900,000)	2,800,000
OTHER SOURCES/USES						-
5-8000-58.1201	T-SPLOST BOND PMT PRINCIPAL	1,200,000	1,230,000	102.5%	100000	1,300,000
5-8000-58.2201	T-SPLOST BOND PYMT INTEREST	200,000	173,875	86.9%	-10000	190,000
TOTAL OTHER SOURCES/USES		1,200,000	1,230,000	102.5%	100,000	1,300,000
TOTAL EXPENDITURES		6,900,000	3,028,663	43.9%	(2,800,000)	4,100,000
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER USES		200,000	(2,697,472)		(200,000)	-

Development Impact Fees						
		FY23	YTD	Percent	Adjust.	Prop. FY 24
NON-DEPARTMENTAL						
INVESTMENT INCOME						
3-0000-36.1000	INTEREST PD	2,000	3,606	180.3%	3,000	5,000
3-0000-36.1100	INTEREST PAID TO CDS	-	-	0.0%		-
TOTAL INVESTMENT INCOME		2,000	3,606	180.3%	3,000	5,000
MISCELLANEOUS REVENUE						
3-0000-38.9900	PRIOR YEAR REVENUE	0	0	0.0%	704,750	704,750
TOTAL MISCELLANEOUS REVENUE		-	-	0.0%	704,750	704,750
TOTAL NON-DEPARTMENTAL		2,000	3,606	180.3%	707,750	709,750
ADMINISTRATION						
CHARGES FOR SERVICES						
3-1510-34.6950	ADMINISTRATIVE FEE	30,000	7,876	26.3%	(15,000)	15,000
TOTAL CHARGES FOR SERVICES		30,000	7,876	26.3%	(15,000)	15,000
INVESTMENT INCOME						
3-1510-36.1000	ADMINISTRATIVE INTEREST	10	0	0.0%		10
TOTAL INVESTMENT INCOME		10	-	0.0%		10
TOTAL ADMINISTRATION		30,010	7,876	26.2%	(15,000)	15,010
CIE PREP						
CHARGES FOR SERVICES						
3-2500-34.6954	CIE PREP FUND	3,000	1,950	65.0%	(750)	2,250
TOTAL CHARGES FOR SERVICES		3,000	1,950	65.0%	(750)	2,250
INVESTMENT INCOME						
3-2500-36.1000	CIE INTEREST	10	0	0.0%		10

TOTAL INVESTMENT INCOME		10	-	0.0%		10
TOTAL CIE PREP		3,010	1,950	64.8%	(750)	2,260
POLICE DEPARTMENT						
CHARGES FOR SERVICES						
3-3230-34.6951	POLICE DEPARTMENT FUND	70,000	9,858	14.1%	(35,000)	35,000
TOTAL CHARGES FOR SERVICES		70,000	9,858	14.1%	(35,000)	35,000
INVESTMENT INCOME						
3-3230-36.1000	POLICE DEPARTMENT INTEREST	50	-	0.0%		50
TOTAL INVESTMENT INCOME		50	-	0.0%		50
TOTAL POLICE DEPARTMENT		70,050	9,858	14.1%	(35,000)	35,050
STREET DEPARTMENT						
CHARGES FOR SERVICES						
3-4210-34.6953	STREET/ROAD DEPT FUND	107,000	60,506	56.5%		107,000
TOTAL CHARGES FOR SERVICES		107,000	60,506	56.5%		107,000
INVESTMENT INCOME						
3-4210-36.1000	STREET/ROAD DEPT INTEREST	50	0	0.0%		50
TOTAL INVESTMENT INCOME		50	-	0.0%		50
TOTAL STREET DEPARTMENT		107,050	60,506	56.5%		107,050
PARK & RECREATION						
CHARGES FOR SERVICES						
3-6220-34.6952	PARK/RECREATION FUND	225,000	192,123	85.4%		225,000
TOTAL CHARGES FOR SERVICES		225,000	192,123	85.4%		225,000
INVESTMENT INCOME						
3-6220-36.1000	PARK/RECREATION INTEREST	50	-	0.0%		50
TOTAL INVESTMENT INCOME		50	-	0.0%		50

TOTAL PARK & RECREATION		225,050	192,123	85.4%		225,050
TOTAL REVENUES		437,170	275,920	63.1%	657,000	1,094,170
PURCHASED/CONTRACTED SVC						
5-1510-52.1200	ADMIN PROFESSIONAL SERVICES	5000	0	0.0%	65,000	70,000
TOTAL PURCHASED/CONTRACTED SVC		5,000	-	0.0%	65,000	70,000
SUPPLIES						
5-1510-53.1107	ADMIN BANK CHARGES	0	0	0.0%		-
TOTAL SUPPLIES		-	-	0.0%		-
TOTAL ADMINISTRATION		5,000	-	0.0%	65,000	70,000
PURCHASED/CONTRACTED SVC						
5-2500-52.1200	CIE PROFESSIONAL SERVICES	70000	0	0.0%	(45,000)	25,000
TOTAL PURCHASED/CONTRACTED SVC		70,000	-	0.0%	(45,000)	25,000
TOTAL CIE PREP		70,000	-	0.0%	(45,000)	25,000
CAPITAL OUTLAY						
5-3230-54.1302	POLICE DEPT BUILDING	39000	0	0.0%	150,000	189,000
TOTAL CAPITAL OUTLAY		39,000	-	0.0%	150,000	189,000
TOTAL POLICE DEPARTMENT		39,000	-	0.0%	150,000	189,000
PURCHASED/CONTRACTED SVC						
5-4210-52.2260	STREET/ROAD PAVING & FIXTURES	172000	0	0.0%	103,000	275,000
TOTAL PURCHASED/CONTRACTED SVC		172,000	-	0.0%	103,000	275,000
TOTAL STREET DEPARTMENT		172,000	-	0.0%	103,000	275,000
PURCHASED/CONTRACTED SVC						
5-6220-52.1200	PARK/RECREATION PROF SVC	1000	0	0.0%	34,000	35,000
5-6220-52.1250	PARK IMPRVMTS-TANGER WALKING	25000	0	0.0%	(25,000)	-
TOTAL PURCHASED/CONTRACTED SVC		26,000	-	0.0%	9,000	35,000
CAPITAL OUTLAY						

5-6220-54.1100	PARKS & RECS CAPITAL SHARE	112500	0	0.0%	300,000	412,500
5-6220-54.1250	TANGER WALKING PARK	0	0	0.0%		-
5-6220-54.1300	BUILDINGS/COMMUNITY CENTER	0	0	0.0%		-
5-6220-54.1302	PARK/RECREATION EQUIPMENT	12670	0	0.0%	75,000	87,670
TOTAL CAPITAL OUTLAY		125,170	-	0.0%	375,000	500,170
TOTAL PARK & RECREATION		151,170	-	0.0%	384,000	535,170
TOTAL EXPENDITURES		437,170	-	0.0%	657,000	1,094,170
REVENUE OVER/(UNDER) EXPENDITURES		-	275,920	0.0%	-	-

Water/Sewer Utilities 505/506						
		Prior FY 23	YTD	Percent	Adjust	Draft FY 24
NON-DEPARTMENTAL						
MISCELLANEOUS REVENUE						
3-0000-38.9050	PRIOR YEAR REVENUE	1,854,300	-	0.0%	1,532,300	3,386,600
TOTAL MISCELLANEOUS REVENUE		1,854,300	-	0.0%	1,532,300	3,386,600
TOTAL NON-DEPARTMENTAL		1,854,300	-	0.0%	1,532,300	3,386,600
SEWER DEPARTMENT						
Revenues - Total						
3-4330-34.4255	SEWER CHARGES	2,475,000	1,714,642	69.3%	225,000	2,700,000
3-4330-34.4256	SEWER LINE INSPECTIONS	100	-	0.0%		100
3-4330-34.4260	SLUDGE GREEN ROCK	85,000	11,610	13.7%	-	85,000
3-4330-34.6902	SEWER TAP FEES	40,000	46,125	115.3%	12,000	52,000
3-4330-34.6904	SEWER IMPACT FEES	405,000	263,424	65.0%	(75,000)	330,000
3-4330-34.6920	ARPA DESIGNATED FUNDS	-	-	0.0%		-
3-4330-34.6950	PENALTIES	25,000	26,391	105.6%	10,000	35,000
3-4330-34.6995	MISCELLANEOUS REV	-	993	0.0%	-	-
3-4330-36.1000	INTEREST REVENUE	5,500	5,250	95.4%	5,000	10,500
3-4330-37.1000	CONTRIBUTED CAPITAL	-	-	0.0%		-
	PRIOR YEAR REVENUE @60%)	1,112,580	-	0.0%	919,380	2,031,960
TOTAL SEWER DEPARTMENT		4,148,180	2,068,434	49.9%	1,096,380	5,244,560
WATER DEPARTMENT						
CHARGES FOR SERVICES						
3-4420-34.4210	WATER CHARGES	2,300,000	1,913,937	83.2%	(50,000)	2,250,000
3-4420-34.4215	WATER LINE INSP	100	-	0.0%		100
3-4420-34.4220	WATER METER REINSPECTIONS	100	-	0.0%		100
3-4420-34.4425	METER MAINTENANCE FEE	125,000	111,472	89.2%	35,000	160,000
3-4420-34.6901	TAP FEES	65,000	79,720	122.6%	25,000	90,000
3-4420-34.6903	WATER IMPACT FEES	429,200	280,417	65.3%	(25,000)	404,200
3-4420-34.6920	ARPA DESIGNATED FUNDS	-	-	0.0%		-
3-4420-34.6950	PENALTIES	33,000	35,371	107.2%	10,000	43,000

3-4420-34.6963	RECONNECT FEES	45,000	29,250	65.0%		45,000
3-4420-34.6964	PHONE CC FEE	-	-	0.0%		-
3-4420-34.6995	MISCELLANEOUS	3,500	1,644	47.0%		3,500
3-4420-34.9300	BAD CHECK FEES	1,000	910	91.0%	500	1,500
3-4420-36.1000	INTEREST REVENUES	5,500	4,849	88.2%	5,000	10,500
3-4420-37.1000	CONTRIBUTED CAPITAL	-	-	0.0%		-
3-4420-38.1000	RENTS & ROYALTIES	18,000	-	0.0%		18,000
	PRIOR YEAR REVENUE @40%	741,720	-	0.0%	612,920	1,354,640
TOTAL WATER DEPARTMENT		3,767,120	2,457,570	65.2%	613,420	4,380,540
TOTAL REVENUES (includes Prior Year)		7,915,300	4,526,004	57.2%	1,709,800	9,625,100
PERSONAL SVC & EMP BEN						
5-4330-51.1100	REGULAR EMPLOYEES	275,000	169,546	61.7%	(50,000)	225,000
5-4330-51.1300	OVERTIME	25,000	17,763	71.1%		25,000
5-4330-51.2100	GROUP INSURANCE	33,000	17,175	52.0%		33,000
5-4330-51.2200	FICA (SOCIAL SECURITY)	2,750	2,620	95.3%	1,000	3,750
5-4330-51.2400	RETIREMENT	32,500	25,840	79.5%	5,000	37,500
5-4330-51.2700	WORKER'S COMPENSATION	8,000	8,896	111.2%	4,500	12,500
5-4330-51.2750	UNEMPLOYMENT TAX - GEORGIA	1,000	57	5.7%		1,000
TOTAL PERSONAL SVC & EMP BEN		377,250	241,897	64.1%	(39,500)	377,250
PURCHASED/CONTRACTED SVC						
5-4330-52.1200	PROFESSIONAL	5,000	-	0.0%		5,000
5-4330-52.1205	PROFESSIONAL SERVICES	35,000	40,821	116.6%	15,000	50,000
5-4330-52.1210	ADMIN FEE - SEWER TRANSFER OUT	355,000	265,000	74.6%	25,000	380,000
5-4330-52.1230	LEGAL	500	53	10.5%		500
5-4330-52.1250	ENGINEERING	300,000	76,398	25.5%	(50,000)	250,000
5-4330-52.1300	TECHNICAL SERVICES	-	-	0.0%		-
5-4330-52.1400	DRUG & MEDICAL	1,000	300	30.0%		1,000
5-4330-52.2200	INTEREST JD EXC & FREIGHTLINER	-	2,601	0.0%	5,000	5,000
5-4330-52.2210	AUTO / TRUCK EXPENSES	6,000	4,293	71.6%	1,500	7,500
5-4330-52.2211	AUTO GAS & FUEL	15,500	8,748	56.4%		15,500
5-4330-52.2212	CAR ALLOWANCE	-	-	0.0%		-
5-4330-52.2240	BUILDING & GROUNDS	17,500	10,323	59.0%	2,500	20,000
5-4330-52.2250	PLANT EQUIP REPAIRS/MAINT	250,000	650,633	260.3%	150,000	400,000
5-4330-52.2255	SEW COLLECTION EQUIP REPAIRS/M	275,000	301,992	109.8%	125,000	400,000
5-4330-52.2256	REPAIRS TO SEWER LINES	175,000	-	0.0%	(25,000)	150,000

5-4330-52.2330	EQUIPMENT LEASING	17,000	39,603	233.0%	3,000	20,000	
5-4330-52.3100	RISK MANAGEMENT INSURANCE	7,500	10,858	144.8%	5,000	12,500	
5-4330-52.3200	COMMUNICATION CELL PHONES	4,000	6,989	174.7%	6,000	10,000	
5-4330-52.3201	TELEPHONE	-	-	0.0%		-	
5-4330-52.3205	INTERNET	-	-	0.0%		-	
5-4330-52.3310	PUBLIC NOTICES	1,000	386	38.6%		1,000	
5-4330-52.3600	DUES & FEES	5,000	2,923	58.5%		5,000	
5-4330-52.3601	FINES AND PENALTIES	5,000	-	0.0%		5,000	
5-4330-52.3700	EDUCATION & TRAINING	10,000	3,991	39.9%		10,000	
5-4330-52.3857	WASTE WATER TESTS	25,000	27,906	111.6%	1,000	26,000	
5-4330-52.3858	CHEMICALS WASTEWATER	95,000	84,001	88.4%	15,000	110,000	
5-4330-52.3862	SLUDGE REMOVAL	100,000	75,159	75.2%	15,000	115,000	
5-4330-52.3970	POSTAGE	7,500	3,468	46.2%		7,500	
TOTAL PURCHASED/CONTRACTED SVC		1,712,500	1,616,446	94.4%	294,000	2,006,500	
SUPPLIES							
5-4330-53.1105		OFFICE SUPPLIES	1,500	356	23.7%	1,500	
5-4330-53.1107		BANK & CREDIT CARD CHARGES	250	-	0.0%	250	
5-4330-53.1150		OPERATING SUPPLIES	30,000	21,305	71.0%	5,000	35,000
5-4330-53.1161		LAB SUPPLIES	20,000	17,787	88.9%	5,000	25,000
5-4330-53.1205		UTILITIES	225,000	247,313	109.9%	75,000	300,000
5-4330-53.1210		STORMWATER FEES	2,000	-	0.0%		2,000
5-4330-53.1700		OTHER SUPPLIES	500	418	83.6%		500
5-4330-53.1775		REPAIR DAMAGE PROPERTY	-	-	0.0%		-
5-4330-53.1785		UNIFORMS	5,500	3,615	65.7%		5,500
5-4330-53.1786		BOOT ALLOWANCE	600	-	0.0%		600
5-4330-53.1795		MISCELLANEOUS	-	-	0.0%		-
TOTAL SUPPLIES			285,350	290,793	101.9%	85,000	370,350
CAPITAL OUTLAY							
5-4330-54.1202		ABANDON SKYLAND WPCP	-	-	0.0%		-
5-4330-54.1203		ABANDON WEST POND	-	-	0.0%		-
5-4330-54.1420		INDIAN CREEK WPCP	400,000	234,227	58.6%	150,000	550,000
5-4330-54.1421		CLUB DR LIFT STATION	325,000	-	0.0%	(325,000)	-
5-4330-54.1422		MARKET PLACE SEWER EXTENSION	325,000	-	0.0%	(325,000)	-
5-4330-54.1423		DAVIS LAKE LINE EXT - NEW	-	-	0.0%		-
5-4330-54.1424		SEWER SYST. IMPROVE SWR LINES	225,000	-	0.0%	1,650,000	1,875,000

5-4330-54.2130	SCADA SYSTEM	150,000	21,824	14.5%	(50,000)	100,000
5-4330-54.2200	VEHICLES	50,000	-	0.0%		50,000
5-4330-54.2251	CAPITAL LEASE 2019 JD EXCAVATO	-	-	0.0%		-
5-4330-54.2400	COMPUTERS	1,500	-	0.0%	1,000	2,500
5-4330-54.2450	COMPUTER MAINTENANCE	-	1,374	0.0%		-
5-4330-54.2500	EQUIPMENT	185,000	173,077	93.6%	(10,000)	175,000
TOTAL CAPITAL OUTLAY		1,661,500	430,502	25.9%	1,091,000	2,752,500
DEPRECIATION & AMORT						
5-4330-56.1000	DEPRECIATION	-	-	0.0%		-
TOTAL DEPRECIATION & AMORT		-	-	0.0%	-	-
DEBT SERVICE						
5-4330-57.4000	BAD DEBT	0	-	0.0%		-
5-4330-57.9000	CONTINGENCIES	25000	-	0.0%	5,000	30,000
5-4330-58.1207	W&S BOND PRINCIPAL	400000	712,833	178.2%	350,000	750,000
5-4330-58.2207	W/S BOND INTEREST	40000	53,928	134.8%	20,000	60,000
TOTAL DEBT SERVICE		465,000	766,762	164.9%	375,000	840,000
TOTAL SEWER DEPARTMENT		4,501,600	3,346,401	74.3%	1,805,500	6,346,600
Total Sewer Revenues		4,148,180	2,068,434		1,096,380	5,244,560
Total Over/(Under) Revenues		(152,280)	(1,277,966)		(709,120)	(1,102,040)
PERSONAL SVC & EMP BEN						
5-4420-51.1100	REGULAR EMPLOYEES	325,000	152,097	46.8%	(100,000)	225,000
5-4420-51.1300	OVERTIME	10,000	10,342	103.4%	5,000	15,000
5-4420-51.2100	GROUP INSURANCE	30,000	18,850	62.8%	2,500	32,500
5-4420-51.2200	FICA (SOCIAL SECURITY)	3,000	2,287	76.2%	500	3,500
5-4420-51.2400	RETIREMENT	18,500	14,965	80.9%	5,500	24,000
5-4420-51.2700	WORKER'S COMPENSATION	5,000	4,550	91.0%	1,500	6,500
5-4420-51.2750	UNEMPLOYMENT TAX - GEORGIA	1,000	-	0.0%		1,000
TOTAL PERSONAL SVC & EMP BEN		392,500	203,090	51.7%	(85,000)	307,500
PURCHASED/CONTRACTED SVC						
5-4420-52.1200	PROFESSIONAL	5,000	-	0.0%		5,000

5-4420-52.1210	ADMIN FEE - WATER TRANSFER OUT	450,000	127,500	28.3%	(75,000)	375,000
5-4420-52.1230	LEGAL	1,000	818	81.8%	1,000	2,000
5-4420-52.1250	ENGINEERING	35,000	13,706	39.2%	5,000	40,000
5-4420-52.1300	TECHNICAL SERVICES	-	-	0.0%		-
5-4420-52.1400	DRUG & MEDICAL	500	-	0.0%		500
5-4420-52.2210	AUTO / TRUCK EXPENSE	20,000	4,590	22.9%		20,000
5-4420-52.2211	AUTO GAS & FUEL	15,000	13,028	86.9%	7,000	22,000
5-4420-52.2240	BUILDING & GROUNDS	3,000	3,507	116.9%	7,000	10,000
5-4420-52.2250	TREATMENT - REPAIRS & MAINT.	60,000	3,827	6.4%	(10,000)	50,000
5-4420-52.2256	DISTRIBUTION REPAIR WATER LIN	95,000	52,002	54.7%	5,000	100,000
5-4420-52.2257	REPAIR / MAINTENANCE TANKS	75,000	39,332	52.4%	10,000	85,000
5-4420-52.2258	WELL REPAIRS	45,000	6,708	14.9%		45,000
5-4420-52.2320	RENTAL EQUIP / VEHICLE	1,000	246	24.6%		1,000
5-4420-52.3100	RISK MANAGEMENT INSURANCE	7,000	5,429	77.6%	500	7,500
5-4420-52.3200	COMMUNICATION CELL PHONES	2,500	3,197	127.9%	2,500	5,000
5-4420-52.3201	TELEPHONE	-	-	0.0%		-
5-4420-52.3205	INTERNET	-	-	0.0%		-
5-4420-52.3310	PUBLIC NOTICES	-	-	0.0%		-
5-4420-52.3600	DUES & FEES	5,000	2,774	55.5%		5,000
5-4420-52.3700	EDUCATION & TRAINING	5,000	169	3.4%		5,000
5-4420-52.3750	MEETINGS & CONFERENCES	1,000	-	0.0%		1,000
5-4420-52.3852	COPIER LEASE	-	667	0.0%	1,500	1,500
5-4420-52.3855	DRINKING WATER FEES CONTRACT	25,000	10,527	42.1%	5,000	30,000
5-4420-52.3856	WATER TESTING	10,000	892	8.9%		10,000
5-4420-52.3859	CHEMICALS FOR WATER	30,000	22,546		7,500	37,500
5-4420-52.3970	POSTAGE	1,000	12			1,000
TOTAL PURCHASED/CONTRACTED SVC		892,000	311,475	34.9%	(33,000)	859,000
SUPPLIES						
5-4420-53.1105	OFFICE SUPPLIES	2,000	986	49.3%		2,000
5-4420-53.1107	BANK & CREDIT CARD CHARGES	1,200	-	0.0%		1,200
5-4420-53.1150	OPERATING SUPPLIES	45,000	17,923	39.8%		45,000
5-4420-53.1160	OPERATING EQUIPMENT	-	130,636	0.0%	200,000	200,000
5-4420-53.1205	UTILITIES	50,000	33,598	67.2%		50,000
5-4420-53.1210	STORM WATER FEES	1,200	-	0.0%		1,200
5-4420-53.1510	INV PCH WATER FOR RESALE	500,000	498,446	99.7%	155,000	655,000
5-4420-53.1700	OTHER SUPPLIES	-	71	0.0%	500	500

5-4420-53.1775	REPAIR DAMAGE PROPERTY	-	-	0.0%		-
5-4420-53.1785	UNIFORMS	5,000	4,009	80.2%		5,000
5-4420-53.1786	BOOT ALLOWANCE	600	-	0.0%		600
5-4420-53.1795	MISCELLANEOUS	-	-	0.0%		-
TOTAL SUPPLIES		605,000	685,670	113.3%	355,500	960,500
CAPITAL OUTLAY						
5-4420-54.1430	TEST WELLS	-	-	0.0%		-
5-4420-54.1440	WATER TANK DEVELOPMENT	-	-	0.0%		-
5-4420-54.1442	WELL DEVELOPMENT	-	-	0.0%		-
5-4420-54.1445	WATER SYSTEM IMPROVEMENTS	295,000	406,617	137.8%	(95,000)	200,000
5-4420-54.2110	NEW METER INSTALLATIONS	225,000	4,653	2.1%	(225,000)	-
5-4420-54.2120	RADIO READ SYSTEM	150,000	-	0.0%	(100,000)	50,000
5-4420-54.2130	SCADA SYSTEM	25,000	-	0.0%		25,000
5-4420-54.2200	VEHICLES	50,000	-	0.0%		50,000
5-4420-54.2400	COMPUTERS	1,200	-	0.0%	300	1,500
5-4420-54.2450	COMPUTER MAINTENANCE	-	687	0.0%		-
5-4420-54.2500	EQUIPMENT	25,000	3,287	13.1%	125,000	150,000
TOTAL CAPITAL OUTLAY		771,200	415,244	53.8%	(294,700)	476,500
TOTAL DEPRECIATION & AMORT						
PAYMENT TO OTHERS						
5-4420-56.1000	DEPRECIATION	-	-	0.0%		-
5-4420-56.1100	AMORTIZATION EXPENSE	-	-	0.0%		-
5-4420-57.1000	SDS HCWA IF	215,000	63,700	29.6%	(15,000)	200,000
TOTAL PAYMENT TO OTHERS		215,000	63,700	29.6%	(15,000)	200,000
DEBT SERVICE						
5-4420-57.4000	BAD DEBTS	-	-	0.0%		-
5-4420-57.900	CONTINGENCIES	25,000	-	0.0%		25,000
5-4420-58.1208	W/S BOND PRINCIPAL	225,000	383,833		175,000	400,000
5-4420-58.2208	W&S BOND INTEREST	66,000	29,038		(16,000)	50,000
5-4420-61.1000	CAPITAL ASSETS TRF TO GOVT ACT	-	-			-
TOTAL DEBT SERVICE		316,000	412,872	130.7%	159,000	475,000
TOTAL WATER DEPARTMENT		3,191,700	2,092,051	65.5%	86,800	3,278,500

FY 24 Proposed Budget

Enterprise Fund(s) 505/506

Sewer (4330) / Water (4420)

Total Water Revenues		3,767,120	2,457,570	65.2%	613,420	4,380,540
Revenues Over/(Under) Exp		85,280	365,519		526,620	1,102,040
TOTAL EXPENDITURES		8,088,900	5,438,451	67.2%	1,892,300	9,625,100
TOTAL REVENUES		8,021,900	4,526,004	56.4%	1,709,800	9,625,100
REVENUE OVER/(UNDER) EXPENDITURES		(67,000)	(912,447)		(182,500)	-

Sanitation Fund 540		Rev FY 23	YTD	70% of FY	Change	Prop. FY 24
Sanitation Fund 540						
NON-DEPARTMENTAL						
CHARGES FOR SERVICES						
3-0000-34.4101	RESIDENTIAL SANITATION	734500	575,035	78.3%	25000	759,500
3-0000-34.4102	COMMERCIAL SANITATION	12500	9,959	79.7%	2500	15,000
TOTAL CHARGES FOR SERVICES		747,000	584,994	78.3%	27,500	774,500
MISCELLANEOUS REVENUE						
3-0000-34.4103	CHIPPING FEES	500	-	0.0%		500
3-0000-34.4150	COLLECTION SITE FEES	20000	7,900	39.5%		20,000
3-0000-34.4160	RECYCLE PROCEEDS	5000	763	15.3%		5,000
TOTAL MISCELLANEOUS REVENUE		25,500	8,663	34.0%	-	25,500
OTHER FINANCIAL SOURCES						
3-0000-34.4190	SANITATION OTHER CHARGES	0	-	0.0%		-
3-0000-38.9050	PRIOR YEAR REVENUE	0	-	0.0%	175750	175,750
3-0000-39.1100	OPERATING TRANSFER	0	-	0.0%		-
3-0000-64.6950	SANITATION PENALTIES	10000	9,051	90.5%	2500	12,500
TOTAL OTHER FINANCIAL SOURCES		10,000	9,051	90.5%	178,250	188,250
TOTAL NON-DEPARTMENTAL		782,500	602,708	77.0%	205,750	988,250
TOTAL REVENUES		782,500	602,708	77.0%	205,750	988,250
PERSONAL SVC & EMP BEN						
5-0000-51.1100	REGULAR EMPLOYEES	100000	55,225	55.2%	50000	150,000
5-0000-51.1300	OVERTIME	5000	3,460	69.2%	1500	6,500
5-0000-51.2100	GROUP INSURANCE	5000	881	17.6%	2500	7,500
5-0000-51.2200	FICA (SOCIAL SECURITY)	1000	836	83.6%	1000	2,000
5-0000-51.2400	RETIREMENT	6000	8,806	146.8%	9000	15,000
5-0000-51.2700	WORKER'S COMPENSATION	3000	3,033	101.1%	1500	4,500
5-0000-51.2750	UNEMPLOYMENT TAX - GEORGIA	500	3	0.7%		500

Sanitation Fund 540		Rev FY 23	YTD	70% of FY	Change	Prop. FY 24
Sanitation Fund 540						
TOTAL PERSONAL SVC & EMP BEN		120,500	72,244	60.0%	65,500	186,000
PURCHASED/CONTRACTED SVC						
5-0000-52.1210	ADMIN FEE - SANIT TRANSFER OUT	10000	5,000	50.0%	15000	25,000
5-0000-52.1400	DRUG & MEDICAL	500	-	0.0%		500
5-0000-52.2210	AUTO/TRUCK EXPENSES	7500	4,776	63.7%		7,500
5-0000-52.2211	AUTO GAS & FUEL	5000	4,440	88.8%	1500	6,500
5-0000-52.2240	BUILDING & GROUNDS	2500	-	0.0%		2,500
5-0000-52.2250	OTHER EQUIP. REPAIRS/MAINT	10000	20	0.2%	-2500	7,500
5-0000-52.3100	RISK MANANGEMENT INSURANCE	6000	3,619	60.3%		6,000
5-0000-52.3101	LIABILITY & COMPUTER MAINT.	0	-	0.0%		-
5-0000-52.3200	COMMUNICATION CELL PHONE	1000	668	66.8%		1,000
5-0000-52.3205	INTERNET	0	-	0.0%		-
5-0000-52.3310	PUBLIC NOTICES	0	-	0.0%		-
5-0000-52.3600	DUES & FEES	250	99	39.7%		250
5-0000-52.3700	EDUCATION & TRAINING	500	-	0.0%		500
5-0000-52.3860	SANITATION CONTRACT	495750	454,056	91.6%	54250	550,000
5-0000-52.3861	TIPPING FEE FOR LANDFILL	35000	24,814	70.9%		35,000
5-0000-52.3862	ROLLOFF COLLECTIONS	5000	1,870	37.4%	-400	4,600
5-0000-52.3863	TIRE DISPOSAL FEE	3000	1,005	33.5%	-400	2,600
5-0000-52.3970	POSTAGE	0	-	0.0%		-
TOTAL PURCHASED/CONTRACTED SUPPLIES		582,000	500,367	86.0%	67,450	649,450
5-0000-53.1150	OPERATING SUPPLIES	500	109	21.8%		500
5-0000-53.1160	OPERATING EQUIPMENT	7500	2,060	27.5%	-1500	6,000
5-0000-53.1205	UTILITIES	1500	409	27.2%		1,500
5-0000-53.1700	OTHER SUPPLIES	2500	-	0.0%	-500	2,000
5-0000-53.1785	UNIFORMS	2500	832	33.3%		2,500
5-0000-53.1786	BOOT ALLOWANCE	500	-	0.0%	-200	300
5-0000-53.1795	MISCELLANEOUS	0	-	0.0%		-

Sanitation Fund 540		Rev FY 23	YTD	70% of FY	Change	Prop. FY 24
Sanitation Fund 540						
TOTAL SUPPLIES		15,000	3,410	22.7%	(2,200)	12,800
CAPITAL OUTLAY						
5-0000-54.2200	VEHICLES	25000	44,466	177.9%	75000	100,000
5-0000-54.2450	COMPUTER MAINTENANCE	0	-	0.0%		-
5-0000-54.2500	EQUIPMENT	40000	-	0.0%		40,000
					Look at Lease/purchase of C	
TOTAL CAPITAL OUTLAY		65,000	44,466	0.0%	75,000	140,000
DEPRECIATION & AMORT						
5-0000-56.1000	DEPRECIATION EXPENSE	0	0	0.0%		-
TOTAL DEPRECIATION & AMORT		-	-	0.0%	-	-
TOTAL NON-DEPARTMENTAL		885,000	602,708	68.1%	205,750	988,250
TOTAL EXPENDITURES		809,500	620,487	76.7%	205,750	988,250
REVENUE OVER/(UNDER) EXPENDITURES		75,500	(17,779)	-23.5%	0	0

Stormwater Fund 570						
		Rev FY 23	YTD	70% of FY	Adjust	Prop. FY 24
Stormwater Fund 570						
CHARGES FOR SERVICES						
3-0000-34.4261	STORM UTILITY FEE	475,000	15,688	3.3%	25000	500,000
TOTAL OTHER FINANCIAL SOURCES		475,000	15,688	3.3%	25,000	500,000
3-0000-38.9050	PRIOR YEAR REVENUE	19,650	0	0.0%	249600	269,250
3-0000-39.1100	OPERATING TRANSFER	0	0	0.0%		0
TOTAL NON-DEPARTMENTAL		19,650	0	0.0%	249,600	269,250
TOTAL REVENUES		494,650	0	0.0%	274,600	769,250
PERSONAL SVC & EMP BEN						
5-0000-51.1100	REGULAR EMPLOYEES	145,000	88,193	60.8%	5000	150,000
5-0000-51.1300	OVERTIME	1,500	1,670	111.3%	1000	2,500
5-0000-51.2100	GROUP INSURANCE	50,000	52,819	105.6%	15000	65,000
5-0000-51.2200	FICA (SOCIAL SECURITY)	2,000	1,214	60.7%		2,000
5-0000-51.2400	RETIREMENT	15,000	10,398	69.3%		15,000
5-0000-51.2500	TUITION REIMBURSEMENTS	0	0	0.0%		0
5-0000-51.2700	WORKER'S COMPENSATION	3,000	3,033	101.1%	500	3,500
5-0000-51.2750	UNEMPLOYMENT TAX - GEORGIA	500	0	0.0%		500
TOTAL PERSONAL SVC & EMP BEN		217,000	157,328	72.5%	21,500	238,500
PURCHASED/CONTRACTED SVC						
5-0000-52.1200	PROFESSIONAL	30,000	401	1.3%	20000	50,000
5-0000-52.1210	ADMIN FEE - STORM TRANSFER OUT	40,000	31,000	77.5%	15000	55,000
5-0000-52.1230	LEGAL	250	0	0.0%		250
5-0000-52.1280	FLOODPLAIN MAPPING	500	0	0.0%		500
5-0000-52.1400	DRUG & MEDICAL	250	0	0.0%		250
5-0000-52.2210	AUTO/TRUCK EXPENSES	10,000	4,054	40.5%	-2000	8,000
5-0000-52.2211	AUTO GAS & FUEL	10,000	11,499	115.0%	5000	15,000
5-0000-52.2250	OTHER EQUIP. REPAIRS/MAINT	25,000	31,989	128.0%	10000	35,000
5-0000-52.3100	RISK MANAGEMENT INSURANCE	5,000	3,619	72.4%		5,000

Stormwater Fund 570						
		Rev FY 23	YTD	70% of FY	Adjust	Prop. FY 24
Stormwater Fund 570						
5-0000-52.3200	COMMUNICATION CELL PHONES	1,500	1,957	130.5%	750	2,250
5-0000-52.3205	INTERNET	0	0	0.0%		0
5-0000-52.3310	PUBLIC NOTICES	0	0	0.0%		0
5-0000-52.3600	DUES & FEES	1,000	604	60.4%		1,000
5-0000-52.3700	EDUCATION & TRAINING	3,000	1,057	35.2%		3,000
5-0000-52.3751	PUBLIC OUTREACH	4,500	836	18.6%		4,500
5-0000-52.3800	POND MAINTENANCE	30,000	294	1.0%	-10000	20,000
5-0000-52.3852	COPIER LEASE	0	903	0.0%	2500	2,500
5-0000-52.3855	CONTRACTS	0	3,751	0.0%	5000	5,000
5-0000-52.3970	POSTAGE	0	312	0.0%	500	500
TOTAL PURCHASED/CONTRACTED SVC		161,000	92,277	57.3%	46,750	207,750
SUPPLIES						
5-0000-53.1105	OFFICE SUPPLIES	200	156	78.1%		200
5-0000-53.1150	OPERATING SUPPLIES	3,500	8,278	236.5%	6500	10,000
5-0000-53.1160	OPERATING EQUIPMENT	2,000	1,261	63.0%		2,000
5-0000-53.1200	FEE FOR COLLECTING TAX	2,500	0	0.0%		2,500
5-0000-53.1700	OTHER SUPPLIES	1,000	54	5.4%	-500	500
5-0000-53.1785	UNIFORMS	750	300	40.0%	250	1,000
5-0000-53.1786	BOOT ALLOWANCE	200	0	0.0%	100	300
5-0000-53.1795	MISCELLANEOUS	0	0	0.0%		0
TOTAL SUPPLIES		10,150	10,048	99.0%	6,350	16,500
CAPITAL OUTLAY						
5-0000-54.2200	VEHICLES	0	0	0.0%	0	0
5-0000-54.2242	CAPITAL LEASE 2019 JD EXCAVATO	0	0	0.0%		0
5-0000-54.2250	CAPITAL LEASE/BOBCAT W/DH80	55,000	0	0.0%		55,000
5-0000-54.2300	FURNITURE / FIXTURES	0	0	0.0%	0	0
5-0000-54.2400	COMPUTERS	1,500	2,620	174.7%		1,500
5-0000-54.2450	COMPUTER MAINTENANCE	0	626	0.0%		0
5-0000-54.2500	EQUIPMENT	20,000	0	0.0%		20,000

Stormwater Fund 570						
		Rev FY 23	YTD	70% of FY	Adjust	Prop. FY 24
Stormwater Fund 570						
5-0000-54.2601	DRAINAGE IMPROVEMENT	30,000	0	0.0%	200000	230,000
TOTAL CAPITAL OUTLAY		106,500	3,246	3.0%	200,000	306,500
DEPRECIATION & AMORT						
5-0000-56.1000	DEPRECIATION EXPENSE	0	0	0.0%	0	0
TOTAL DEPRECIATION & AMORT		0	0	0.0%	0	0
PAYMENT TO OTHERS						
5-0000-57.1000	INTEREST EXPENSE	0	0	0.0%		0
5-0000-58.2300	INTEREST EXPENSE	0	0	0.0%		0
TOTAL PAYMENT TO OTHERS		0	0	0.0%	0	0
TOTAL NON-DEPARTMENTAL		494,650	0	0.0%	274,600	769,250
TOTAL EXPENDITURES		494,650	262,900	53.1%	274,600	769,250
REVENUE OVER/(UNDER) EXPENDITURES		0	-262,900		0	0



Community Development Department

P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: Resolution adopting the City of Locust Grove's 2023 Comprehensive Land Use Plan Update.

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: September 27, 2023

Budget Item: N/A

Date Received: September 5, 2023

Workshop Date: October 16, 2023

Regular Meeting Date: December 4, 2023

Discussion:

The City of Locust Grove's Mayor and Council held a public hearing regarding its 2023 Comprehensive Land Use Plan Update per the Georgia Department of Community Affairs on October 16, 2023. The purpose of the hearing was to brief the community on the contents of the plan; provide an opportunity for residents to make final suggestions, additions or revisions; and notify the community of when the plan will be submitted to the Atlanta Regional Commission for review. On November 20, 2023, the Georgia Department of Community Affairs notified the Atlanta Regional Commission who in turn notified City of Locust Grove's 2023 Comprehensive Land Use Plan Update is approved.

Recommendation:

Staff recommends APPROVAL, as amended, of the 2023 Comprehensive Land Use Plan Update.

RESOLUTION NO. _____

A RESOLUTION TO ADOPT THE UPDATE TO THE CITY OF LOCUST GROVE 2023 COMPREHENSIVE LAND USE PLAN; TO AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER ANY DOCUMENTS NECESSARY TO CARRY OUT THIS ORDINANCE; TO REPEAL INCONSISTENT PROVISIONS; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

WHEREAS, the City of Locust Grove (“City”) held open meetings beginning February 6, 2023 to announce intent to update the Comprehensive Land Use Plan; and,

WHEREAS, the City has prepared an update in accordance with the Rules of the Georgia Department of Community Affairs Minimum Planning Standards and Procedures for Local Comprehensive Planning, as shown in **Exhibit A**; and,

WHEREAS, the City held several presentations and public meetings to gather public input throughout the planning process through the Community Participation Program; and,

WHEREAS, the said amendment has been reviewed by the Mayor and Council of the City of Locust Grove in a public hearing on October 16, 2023 for transmittal to the Atlanta Regional Commission (ARC) for Regional and State review, as per the requirements of Minimum Planning Standards by the Georgia Department of Community Affairs (DCA); and,

WHEREAS, said amendment has been found generally consistent with the requirements of the Minimum Planning Standards by both ARC and DCA; and,

WHEREAS, notice of this adoption (as attached hereto and incorporated herein as **Exhibit "B"**) has been provided in accordance with applicable state law and local ordinances; and,

WHEREAS, the Mayor and City Council in the exercise of their sound judgment and discretion, after giving thorough thought to all implications involved, and keeping in mind the

public interest and welfare to the citizens of the City, have determined this amendment to be in the best interests of the citizens of the City, that this Resolution be adopted.

**THEREFORE, IT IS NOW RESOLVED BY THE CITY COUNCIL OF THE CITY OF
LOCUST GROVE, GEORGIA, AS FOLLOWS:**

1. **Authorization.** That the Locust Grove City Council hereby adopts Exhibit "A" as the updated City of Locust Grove Comprehensive Land Use Plan and seeks to notify the Atlanta Regional Commission of said adoption, as per the requirements of the Minimum Planning Standards of the Georgia Department of Community Affairs. Further, that the Locust Grove City Council hereby authorizes the Mayor to submit the Community Agenda to the Atlanta Regional Commission as per the requirements of the Minimum Planning Standards of the Georgia Department of Community Affairs.
2. **Public Purpose.** The City finds that the foregoing actions constitute a major stem in preserving the health, safety, well-being and economic vitality of the community and are, therefore, consistent with its public purposes and powers.
3. **Attestation.** That the Locust Grove City Council hereby authorizes the City Clerk to attest the signature of any City official appearing on documents necessary to carry out this Resolution, to affix the official seal of the City thereto, as necessary, and to place this Resolution and any related documents among the official records of the City for future reference.
4. **Severability.** To extent any portion of this Resolution is declared to be invalid, unenforceable, or nonbinding, that shall not affect the remaining portions of this Resolution.
5. **Repeal of Conflicting Provisions.** All City resolutions are hereby repealed to the extent they are inconsistent with this Resolution.
6. **Effective Date.** This Resolution shall take effect immediately.

THIS RESOLUTION adopted this 4th day of December, 2023.

ROBERT S. PRICE, Mayor

ATTEST:

MISTY SPURLING, City Clerk

(Seal)

APPROVED AS TO FORM:

City Attorney

EXHIBIT A

EXHIBIT B



Community Development Department

P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: A resolution to adopt the annual update of the Capital Improvement Element for the City of Locust Grove.

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: September 27, 2023

Budget Item: N/A

Date Received: September 5, 2023

Workshop Date: October 16, 2023

Regular Meeting Date: December 4, 2023

Discussion:

These reports will be submitted to the ARC in accordance with the Georgia Planning Act and with requirements set by the Georgia DCA. The reports include:

1. The Capital Improvement Element Update for the City of Locust Grove. This update is required because the City collects Development Impact fees.
2. Report of Accomplishments for 2022/2023.

A Short-Term Work Program report is NOT included in this transmittal to the State due to the fact that those particular items are included in the Comprehensive Plan Update that will be reviewed by the ARC and adopted by the City Council later in the year.

Acceptance of these reports by the ARC and DCA will allow the City to retain its Qualified Local Government status thus keeping the City eligible for State and Federal funds.

Recommendation:

Staff recommends APPROVAL of the resolution to adopt the annual update of the Capital Improvement Element for the City of Locust Grove and to forward copies of this resolution to the Atlanta Regional Commission.

RESOLUTION NO. _____

A RESOLUTION TO ADOPT AN ANNUAL UPDATE OF THE CAPITAL IMPROVEMENT ELEMENT FOR THE CITY OF LOCUST GROVE COMPREHENSIVE PLAN TO THE ATLANTA REGIONAL COMMISSION FOR REGIONAL AND STATE REVIEW; TO AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER ANY DOCUMENTS NECESSARY TO CARRY OUT THIS RESOLUTION; TO REPEAL INCONSISTENT PROVISIONS; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

W I T N E S S E T H :

WHEREAS, the City of Locust Grove, Georgia (“City”) held a public hearing on August 21, 2023 to transmit an update of the CIE for the City of Locust Grove Comprehensive Plan;

WHEREAS, the City has prepared an amendment in accordance with the guidance of the latest Minimum Standards under the Georgia Planning Act and the Rules and Regulations by the Georgia Department of Community Affairs as shown in **Exhibit “A”**;

WHEREAS, the amendment of the CIE was approved by the Atlanta Regional Commission and the Georgia Department of Community Affairs, as per the requirements of the Minimum Planning Standards by the Georgia Department of Community Affairs, as shown in **Exhibit “B”**; and,

WHEREAS, notice of this matter has been provided in accordance with applicable state law and local ordinances;

WHEREAS, the Mayor and City Council wish to adopt the amendment of the CIE to the Atlanta Regional Commission for Regional and State review, as per the requirements of Minimum Planning Standards by the Georgia Department of Community Affairs; and,

WHEREAS, the Mayor and City Council wish to adopt a Statement of Accomplishments of the CIE, including all elements of land use changes within the reporting year, to the Atlanta Regional Commission for Regional and State review, as per the requirements of Minimum Planning Standards by the Georgia Department of Community Affairs; and,

WHEREAS, the Mayor and City Council in the exercise of their sound judgment and discretion, after giving thorough thought to all implications involved, and keeping in mind the public interest and welfare to the citizens of the City, have determined this amendment to be in the best interests of the citizens of the City, that this Resolution be adopted.

THEREFORE, IT IS NOW RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCUST GROVE, GEORGIA, AS FOLLOWS:

1. **Authorization.** That the Locust Grove City Council hereby adopts this annual CIE

update (as attached hereto and incorporated herein as **Exhibit “A”**) and authorizes the Mayor to notify the Atlanta Regional Commission of said adoption, as per the requirements of the Minimum Planning Standards of the Georgia Department of Community Affairs.

2. **Public Purpose.** The City finds that the foregoing actions constitute a major stem in preserving the health, safety, well-being and economic vitality of the community and are, therefore, consistent with its public purposes and powers.
3. **Attestation.** That the Locust Grove City Council hereby authorizes the City Clerk to attest the signature of any City official appearing on documents necessary to carry out this Resolution, to affix the official seal of the City thereto, as necessary, and to place this Resolution and any related documents among the official records of the City for future reference.
4. **Severability.** To extent any portion of this Resolution is declared to be invalid, unenforceable, or nonbinding, that shall not affect the remaining portions of this Resolution.
5. **Repeal of Conflicting Provisions.** All City resolutions are hereby repealed to the extent they are inconsistent with this Resolution.
6. **Effective Date.** This Resolution shall take effect immediately.

THIS RESOLUTION adopted this 4th day of December, 2023.

ROBERT S. PRICE, Mayor

ATTEST:

MISTY SPURLING, City Clerk

(Seal)

APPROVED AS TO FORM:

City Attorney

EXHIBIT “A”

**AMENDMENT TO CAPITAL IMPROVEMENT ELEMENT FOR THE CITY OF
LOCUST COMPREHENSIVE PLAN AS PER STATE MINIMUM PLANNING
STANDARDS, REVISED 2023**

EXHIBIT "B"

APPROVAL OF STWP/CIE FROM ATLANTA REGIONAL COMMISSION



Community Development Department

P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: Conditional Use Request to allow gravel-surfaced truck/tractor-trailer parking on Walker Crossing (Parcel ID #147-01003011).

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: August 30, 2023

Budget Item: N/A

Date Received: July 26, 2023

Workshop Date: September 18, 2023

Regular Meeting Date: December 4, 2023 (Tabled October 2, 2023)

Discussion:

Hummingbird Trucking of Atlanta, GA requests a Conditional Use for 10+/- acres located on Walker Crossing (Parcel ID # 147-01003011) in Land Lot 130 of the 2nd District for the purpose of developing a gravel truck parking lot.

Recommendation:

Staff recommends approval of the request with the following amended conditions:

- 1) All entry/exit points to the truck parking area shall be secured with fencing, gates, and/or security.
- 2) In addition to required buffering, the applicant shall install opaque privacy fencing eight (8) feet in height around the perimeter of the parking lot.
- 3) The applicant shall coordinate with the LGPD for the installation of flock cameras.
- 4) The gravel surface shall be kept in a neat and orderly fashion at all times and is

subject to an annual inspection from the City Code Enforcement Officer.

- 5) No tractor-trailer or any other vehicle shall be occupied overnight.
- 6) Security cameras shall be installed with occasional checks by the City of Locust Grove Code Enforcement to ensure compliance with no overnight sleeping is maintained. Camera recordings shall be maintained on record for no less than 30 days.
- 7) Before issuance of any permits or approvals, whatsoever by Locust Grove, for truck parking facilities on the subject property, the property owner shall, at its own expenses, make any necessary improvements required by the Georgia Department of Transportation and Norfolk Southern for the railroad crossing which provides a means of access to the subject property and obtain any approvals, authorizations, and permits as required by said entities.
- 8) The property owner consents to the restrictive condition that no additional truck parking spaces or facilities whatsoever shall be permitted on the subject property beyond that area shown in the site plan submitted with this conditional use application.



Community Development Department

P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: Request to rezone property located at 4409 Highway 42 South (Parcel: 129-01070000) in Land Lot 166 of the 2nd District from RA (Residential Agricultural) to OI (Office Institutional) for use as a Chiropractic Office.

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: November 1, 2023

Budget Item: N/A

Date Received: October 4, 2023

Workshop Date: November 20, 2023

Regular Meeting Date: December 4, 2023

Discussion:

Bethany & Drew Hankinson of Jackson, GA requests a rezoning from RA (Residential Agricultural) to OI (Office Institutional) for 1.91 +/- acres located at 4409 Highway 42 South (Parcel 129-01070000) in Land Lot 166 of the 2nd District for use as a Chiropractic Office.

Recommendation:

Staff recommends APPROVAL of the applicant's request with the following conditions:

1. All vehicles shall be parked in marked parking spaces upon a dust-free paved surface.
2. The owner/developer shall provide reasonable undisturbed and or planted buffering between the subject property and abutting properties, preserving and protecting as many existing mature trees as possible.

ORDINANCE NO. _____

AN ORDINANCE TO APPROVE A REZONING FROM RA (RESIDENTIAL AGRICULTURAL) TO OI (OFFICE INSTITUTIONAL) FOR 1.91+/- ACRES LOCATED AT 4409 HIGHWAY 42 (PARCEL: 129-01070000) IN LAND LOT 166 OF THE 2ND DISTRICT WITHIN THE CITY OF LOCUST GROVE, GEORGIA; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

WHEREAS, the City of Locust Grove (“City”) is a municipal corporation, duly organized and existing under the laws of the State of Georgia; and,

WHEREAS, Bethany & Drew Hankinson of Jackson, GA requests a Rezoning from RA (Residential Agricultural) to OI (Office Institutional) for 1.91 +/- acres located at 4409 Highway 42 (Parcel: 129-01070000) in land lot 166 of the 2nd District (the “Property”), attached hereto as **Exhibit A**; and,

WHEREAS, the Applicant filed a request for a Rezoning on October 4, 2023 as shown in the application attached hereto and incorporated herein by reference as **Exhibit B**; and,

WHEREAS, the Applicant’s request has been reviewed by the Mayor and City Council at a Public Hearing held on November 20, 2023, as well as by the City Community Development Director; and,

WHEREAS, the Applicant requests a Rezoning for the purpose of developing a chiropractic office; and,

WHEREAS, notice of this matter (as attached hereto and incorporated herein as **Exhibit C**) has been provided in accordance with applicable state law and local ordinances; and,

WHEREAS, the Mayor and City Council have reviewed and considered the Applicant's request and both the recommendations of the public hearing and City staff as presented in the Staff Report.

THEREFORE, THE COUNCIL OF THE CITY OF LOCUST GROVE HEREBY ORDAINS:

1.

- That the request for Rezoning from RA to OI is hereby **APPROVED**.
- That the request for rezoning is hereby **DENIED**.

2.

That the use of the Property is subject to:

- The condition(s) set forth on **Exhibit D** attached hereto and incorporated herein by reference.
- The terms of the Development Agreement attached hereto as **Exhibit D** and incorporated herein by reference.
- If no **Exhibit D** is attached hereto, then the property is zoned without conditions.

4.

That, if granted, this Ordinance shall become effective immediately subject to the corresponding annexation ordinance under consideration.

SO ORDAINED by the Council of this City this 4th day of December 2023.

ROBERT S. PRICE, Mayor

ATTEST:

MISTY SPURLING, City Clerk

(Seal)

APPROVED AS TO FORM:

City Attorney

EXHIBIT A

EXHIBIT B

EXHIBIT C

EXHIBIT D

1. All vehicles shall be parked in marked parking spaces upon a dust-free paved surface.
2. The owner/developer shall provide reasonable undisturbed and or planted buffering between the subject property and abutting properties, preserving and protecting as many existing mature trees as possible.



Community Development Department

P. O. Box 900
Locust Grove, Georgia 30248
Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: Resolution approving the architectural plans submitted for Delta Community Bank to be located at Marketplace Blvd. & Hwy. 42.

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: NA

Budget Item: No

Date Received: November 8, 2023

Workshop Date: November 20, 2023

Regular Meeting Date: December 4, 2023

Discussion:

Tomco Construction, Inc. of Newnan, GA has submitted building elevation renderings for a proposed Delta Community Bank to be located at Marketplace Blvd. and Hwy. 42.

As part of the requirements for building permits for new structures or major renovations, it is necessary for the Mayor and City Council, acting in their capacity as the Architectural Review Board, to review the proposed building exterior elevations for comment and approval.

The proposed building facades are comprised of 45.2% Brick, 25 % Aluminum & Glass Storefront, and 29.9% Exterior Insulation Finish System.

Chapter 15.44 Architectural Review

15.44.050 - Exterior materials standards.

-
- A. Except where otherwise provided in this chapter or in the Code of Ordinances, the exterior architectural features of buildings and structures within multifamily, office/institutional, commercial, and industrial zoning districts shall adhere to the following minimum standards:
1. All primary/accent exterior siding materials shall be limited to:

Primary: Four sides majority brick on all commercially zoned projects, with remaining façades consisting of natural stone including granite, marble, sandstone, field stone, or any other natural stone approved by the Architectural Review Board. Structures located in areas having a historic designation shall maintain acceptable architectural character of the respective area. "Tilt-up" concrete shall be permitted as a primary exterior siding material for buildings in industrial zoning districts or acceptable substitute as approved by the Architectural Review Board.

Accent: Clay tile with baked-on enamel finish; architecturally treated decorative concrete block; architecturally treated slabs or block either fluted or with exposed aggregate; stucco; EFIS; masonry siding such as cement fiberboard siding ("hardiplank"), wood; or acceptable substitute approved by the board. "Tilt-up" concrete shall be permitted as a primary exterior siding material for buildings in industrial zoning districts or acceptable substitute as approved by the board.
 2. All exterior siding material such as aluminum, steel, vinyl, mirrored or reflective glass, cinderblock, unfinished concrete, fiberglass or plastic are prohibited except that architectural fiberglass or plastic can be used to such extent that such material is used as detailing and decorative trim if approved by the board.
 3. Fifty percent of the width of the front facade of the building shall consist of fenestration. All fenestration comprised of glass shall be multi-paned in appearance. Single-paned plate glass windows greater than six square feet in surface area without the appearance of being multi-paned shall be prohibited unless approved by the board.
 4. All exterior painted surfaces, where visible from the public street shall be painted in earth tones. Colors shall be non-primary colors including darker and cooler shades of green, red, such as brick, yellow including beige, and lighter shades of brown including tan. However, white may be permitted if approved by the board. Corporate graphics, trademarks, corporate logos, corporate service marks and corporate branding items may be permitted by the board to the extent used for decorative trim or for signage as part of the overall exterior features.
 5. Roofs on multifamily and commercial or office buildings shall generally consist of a pitch of 7/12 or greater with exception of porches and porticos and be comprised of asphalt, cedar shake, cement tile material. Standing seam metal roofing shall be allowed as approved by the board. Flat roofs shall be permitted in larger commercial and industrial zoning where rooftop equipment is screened from view by raised parapet walls and shall be consistently flat across the building length with exception of features of fenestration to break up building mass and long, monotonous facades. Flat roofs may be permitted on larger multifamily and office buildings as approved by the board.

6. Burglar bars and steel roll down doors or curtains shall not be visible from the public street, with exception to buildings in industrial zoning districts as approved by the board.
 7. Service bays shall be designed so that the openings of service bays are not visible from a public street (i.e., side entry), with exception to buildings in industrial zoning districts as approved by the board.
 8. Fabric and canvas awnings and all other building materials must be of durable quality and shall be compatible with materials used in adjoining buildings.
 9. All exterior building elevations that face public streets and/or customer parking areas shall be designed so that there are no large expanses of blank walls. This requirement can be met by employing the use of architectural features including, but not limited to, the following: Doors, windows, pilasters, columns, horizontal and vertical offsets, material and color variations, decorative cornices, awnings, canopies, murals, and graphics.
- B. Additional requirements. Properties with material changes of structures lying within the historic preservation district overlay shall abide by the certificate of appropriateness process for the historic preservation district and follow the design guidelines as promulgated by the historic preservation commission. Properties within the Gateway Town Center and/or the Locust Grove Town Center LCI area shall abide by the applicable design guidelines in addition to this chapter.
- C. The exterior architectural features of buildings and structures within the office/institutional and commercial zoning classifications shall adhere to the following additional requirement:
Front facades and any exterior sides facing public streets shall consist of a minimum of seventy percent of brick or natural or manufactured stone or a combination thereof, except where a building over three stories in height and/or greater than twenty thousand square feet in total building area may reduce this requirement as approved by the board where the structure provides adequate fenestration and design features or where a building is designed under LEED Silver, Gold, or Green standards.

Recommendation:

STAFF RECOMMENDS APPROVAL OF THE ARCHITECTURAL BUILDING ELEVATIONS SUBMITTED BY TOMCO CONSTRUCTION, INC. FOR A PROPOSED DELTA COMMUNITY BANK TO BE LOCATED AT MARKETPLACE BLVD. AND HWY. 42.

RESOLUTION NO. _____

A RESOLUTION TO APPROVE ARCHITECTURAL PLANS FOR DELTA COMMUNITY BANK TO BE LOCATED ON MARKETPLACE DRIVE AT HIGHWAY 42 IN ACCORDANCE WITH CHAPTER 15.44 OF THE LOCUST GROVE CITY CODE; TO AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE ANY DOCUMENTS NECESSARY TO CARRY OUT THIS RESOLUTION; TO REPEAL INCONSISTENT PROVISIONS; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

W I T N E S S E T H :

WHEREAS, the City of Locust Grove, Georgia (“City”) adopted Chapter 15.44 (“Chapter”) entitled “Architectural Review”, and;

WHEREAS, the purpose of the Chapter is to regulate the aesthetics, quality of exterior building materials and to the promotion of health, safety, prosperity and general welfare of the citizens of Locust Grove, and;

WHEREAS, the Mayor and City Council consist of the Architectural Review Board for the City of Locust Grove (“Board”) per Section 15.44.040, and;

WHEREAS, Tomco Construction, Inc. of Newnam, GA submitted building elevation renderings for a proposed Delta Community Bank to be located on Marketplace Drive at Highway 42 attached hereto and made part thereof as **Exhibit “A”**, and;

WHEREAS, the Board may review and make comment on architectural plans and issue approval per Chapter 15.44 (“Chapter”) of the Code of Ordinances for the City of Locust Grove, and;

WHEREAS, the Board in the exercise of their sound judgment and discretion, after giving thorough thought to all implications involved, and keeping in mind the public interest and welfare to the citizens of the City, have determined this request for architectural review to be in the best interests of the citizens of the City, that this Resolution be adopted.

THEREFORE, IT IS NOW RESOLVED BY THE ARCHITECTURAL REVIEW BOARD OF THE CITY OF LOCUST GROVE, GEORGIA, AS FOLLOWS:

1. **Finding.** That the Locust Grove Architectural Review Board hereby finds that the Plans submitted by Tomco Construction, Inc. appear to meet the requirements of Chapter 15.44 of City of Locust Grove Code.
2. **Conditions.** That the Locust Grove Architectural Review Board finding in Item 1 above is subject to the following conditions:
 - a. **Final Colors.** That final colors and type of materials be reviewed and approved by the Community Development Director to meet all requirements of Chapter 15.44

of City of Locust Grove Code as “earth tone” in nature.

- b. Material Changes. That any material deviations in exterior architectural features, materials, or colors as depicted in the plans in **Exhibit “A”** require review and approval by the Architectural Review Board.
 - c. Extension of Approved Plans. That the approval granted herein may be in effect for a period not to exceed eighteen (18) months from the approval date of this Resolution.
3. **Public Purpose**. The Board finds that the foregoing actions constitute a major stem in preserving the health, safety, well-being and economic vitality of the community and are, therefore, consistent with its public purposes and powers.
 4. **Authority**. That the Board hereby authorizes the City Clerk to affix a stamp of the date of approval on the revised architectural plans in accordance with Section 15.44.060 J, to affix the City Seal if necessary, to carry out this Resolution, and to place this Resolution and any related documents among the official records of the City for future reference.
 5. **Severability**. To extent any portion of this Resolution is declared to be invalid, unenforceable, or nonbinding, that shall not affect the remaining portions of this Resolution.
 6. **Repeal of Conflicting Provisions**. All Board resolutions are hereby repealed to the extent they are inconsistent with this Resolution.
 7. **Effective Date**. This Resolution shall take effect immediately.

THIS RESOLUTION adopted this 4th day of December, 2023.

ROBERT S. PRICE, Mayor

ATTEST:

MISTY SPURLING, City Clerk

(Seal)

APPROVED AS TO FORM:

City Attorney

EXHIBIT "A"



Administration Department

P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: Master Services Agreement – GMA H/M Tax Collection

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: N/A

Budget Item: Fund 275 (H/M Tax) and General Fund (Fund 100)

Date Received: November 15, 2023

Workshop Date: November 20, 2023

Regular Meeting Date: December 4, 2023

Discussion:

Attached is Resolution to enter into a Master Services Agreement with the firm of Hinderliter De llamas & Associates [HdL], the new firm used by the Georgia Municipal Association (GMA) to collect Hotel/Motel Tax for the various cities and agencies using this service from GMA. TPRG is no longer the servicing agent for this service with the unexpected death of Bryan Whitford.

Attached is a Master Services Agreement that was sent to us by GMA for us to fill out for continued service provision by HdL. We recommend approval for this continuation to occur, as revenue collection is streamlined compared with the time, we performed this activity locally. There is also better service provision and reporting both ways between the hospitality clients, the agent, and the City.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY OF LOCUST GROVE TO ENTER INTO AGREEMENT WITH HDL AS PART OF ITS CONTINUED AGREEMENT WITH THE GEORGIA MUNICIPAL ASSOCIATION HOTEL/MOTEL TAX COLLECTION; TO AUTHORIZE THE MAYOR TO SIGN DOCUMENTS NECESSARY TO EFFECTUATE THIS RESOLUTION; TO AUTHORIZE THE CITY ATTORNEY TO PREPARE DOCUMENTS NECESSARY TO EFFECTUATE THIS RESOLUTION; TO AUTHORIZE THE CITY CLERK TO ATTEST SIGNATURES AND AFFIX THE OFFICIAL SEAL OF THE CITY, AS NECESSARY; TO REPEAL INCONSISTENT RESOLUTIONS; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

W I T N E S S E T H :

WHEREAS, the City of Locust Grove (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the City entered into an agreement with the Georgia Municipal Association (GMA) in the collection of Hotel/Motel Tax in 2009 with the assistance of The Resource Professionals Group (TRPG); and

WHEREAS, the TRPG no longer wishes to perform this function for GMA in wake of the sudden passing of J. Bradford Whitford; and

WHEREAS, the firm of Hinderliter De llamas & Associates (HDL) is currently being used by TRPG for this function in Mr. Whitford’s absence and now is the sole agent for GMA for this revenue collection purpose; and

WHEREAS, HDL must enter into an agreement with the City for this purpose in the place of TRPG for Hotel/Motel Tax collection to continue; and

WHEREAS, the Mayor and Council of the City of Locust Grove, in the exercise of their sound judgment and discretion, after giving thorough consideration to all the implications involved, and keeping in mind the public interest and welfare of the citizens of the City, have determined that entering into this agreement would be advantageous to and would benefit the citizens of the City.

THEREFORE, IT IS NOW RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCUST GROVE, GEORGIA, AS FOLLOWS:

1. **HDL Master Services Agreement.** The Locust Grove City Council hereby authorizes the Mayor to enter into the Master Services Agreement with HDL in substantially the same terms set forth in **Exhibit “A” attached** hereto and incorporated herein by reference, subject to review and approval as to form by the City Attorney.

2. **Authorization for Mayor.** That the Locust Grove City Council hereby authorizes the Mayor to execute said Agreement and the documents necessary to effectuate this Resolution. A copy of the said documents shall be filed. the City Clerk.

3. **Attestation.** That the Locust Grove City Council hereby authorizes the City Clerk or Assistant City Clerk to attest the signature of the Mayor appearing on the documents, to affix the official seal of the City thereto as necessary to effectuate this Resolution and to place this Resolution and an executed copy of all such documents regarding this Resolution among the minutes or official records of the City for future reference.

4. **Authorization for Attorney.** The Locust Grove City Council hereby authorizes the City Attorney to review as to form and conformance with state law said Agreements and any and all documents necessary to effectuate this Resolution.

5. **Severability.** To the extent any portion of this Resolution or said Agreements declared to be invalid, unenforceable, or nonbinding, that shall not affect the remaining portions of this Resolution or said Agreements.

6. **Repeal of Conflicting Provisions.** Resolutions or agreements in conflict with this Resolution or the terms of the attached Agreements are repealed to the extent of the conflict.

7. **Effective Date.** This Resolution shall take effect immediately.

THIS RESOLUTION adopted this ____ day of _____, 2023.

ROBERT PRICE, MAYOR

ATTEST:

MISTY SPURLING, CITY CLERK
(seal)

APPROVAL AS TO FORM:

ANDY WELCH, City Attorney

EXHIBIT "A"

MASTER SERVICES AGREEMENT BETWEEN
THE CITY OF LOCUST GROVE AND
HDL ASSOCIATES

MASTER SERVICES AGREEMENT

THIS MASTER SERVICES AGREEMENT (this “Agreement”) is entered into as of [REDACTED], 20[REDACTED] (the “Agreement Date”) by and between Hinderliter De llamas & Associates (HdL) (“Consultant”), and [REDACTED] (“Client”), which is located within the state of Georgia (the “State”).

WITNESSETH:

WHEREAS, Consultant is engaged in the business of providing consulting, software and other services that help public agencies understand and maximize their collection of sales, use and transactions taxes, business license taxes, property and lodging taxes, and other revenues, as well as their delivery of other public services (collectively, “Consultant’s Business”); and

WHEREAS, Client desires to contract with Consultant to obtain one or more of the services included within Consultant’s Business (as provided for in Section 1) upon the terms and conditions contained in this Agreement;

WHEREAS, Consultant desires to contract with Client to render such services upon the terms and conditions contained in this Agreement.

NOW THEREFORE, in consideration of the covenants and promises contained herein, Client and Consultant mutually agree as follows:

1. Services.

1.1 Consultant will perform those services included within Consultant’s Business that are described in any and all schedule(s) referencing this Agreement and signed by Client and Consultant as of the Agreement Date or hereafter (individually and collectively, the “Schedule(s)”), upon the terms and conditions contained in this Agreement (including the Schedules) (such services are, collectively, the “Services”)

1.2 **Consultant warrants that it will perform the Services in a professional manner in accordance with professional standards.** In performing the Services, Consultant is acting as an independent contractor (and not as an agent or employee of Client).

1.3 Client acknowledges and agrees that any other public agency (including, without limitation, any participating government agency) located within or outside of the State (e.g., city, municipality, county, district, public authority or other political subdivision) may procure services for fees and other terms and conditions that are substantially similar to any of the Services, Fees and other terms and conditions set forth in this Agreement, provided that such other public agency executes a separate agreement with Consultant wherein the services rendered to such other public agency, the fees payable by such other public agency, and the other terms and conditions of such separate agreement are the responsibility of Consultant and such other public agency and not Client.

1.4 This Agreement does not limit the right of Consultant to enter into additional contracts with Client or to contract with other persons or entities (that are not Client) to provide them with merchandise or services of any kind whatsoever, including, but not limited to, services similar to the Services.

2. **Fees.** As compensation for performing the Services, Client will pay Consultant the fees, costs and expenses as described in the Schedules (individually and collectively these fees and costs are, the “Fees”). Consultant may perform the Services using professionals from its staff or Consultant’s affiliated entities, and such Services will be billed to Client under the same billing terms applicable to Consultant’s staff. Consultant may increase the Fees from time to time (including, without limitation, annually as described in the Schedules). Other than a Fee increase as described in the Schedules, Client may notify Consultant of a request that such Fee increase be modified or revoked and, if Consultant fails to do so to Client’s satisfaction within thirty (30) days after the receipt of such request, Client may terminate this Agreement without cause pursuant to Section 7.3.

3. **Invoices; Payment.**

3.1 Consultant will invoice Client for the Fees earned and/or incurred by Consultant pursuant to this Agreement.

3.2 Invoices are due and payable upon receipt. Interest will begin to accrue on the thirtieth (30th) day following the invoice date on all unpaid balances at a rate of one and one-half percent (1½%) per month, or the maximum rate permitted by law, whichever is less. Payments will first be credited to interest and then to principal. In the event that Client disputes or contests an invoice, only that portion so disputed or contested in good faith will be withheld from payment, and the undisputed portion must be timely paid. Interest will accrue on any contested portion of the invoice not timely paid and will be payable immediately if the contested invoice is resolved in favor of Consultant.

3.3 If Client fails to fully pay an invoice within 30 days after the invoice date, Consultant may, after giving five (5) days’ notice to Client, suspend the rendering of Services under this Agreement until said invoice is paid in full, together with all interest that has accrued thereon. In the event of such a suspension of Services, Consultant will have no liability to Client for any delays or damages arising therefrom.

4. **Insurance.** Throughout the term of this Agreement, Consultant will maintain the following insurance in not less than the referenced amounts: (a) workers compensation and employers liability insurance as may be required by the State; (b) property damage liability of \$1,000,000 per incident; (c) bodily injury liability of \$1,000,000 per incident; and (d) professional liability for any errors or omissions of \$1,000,000.

5. **Client Support.**

5.1 Client will promptly provide in writing to Consultant all data and other information relating to or which may be necessary for Consultant’s performance of the Services. Without limiting the foregoing, Client will keep Consultant informed on a timely basis in writing as to the existence and amendments of the laws, ordinances and/or regulations under which Consultant is performing the Services (including any adopted by Client). Consultant will be permitted to rely on the accuracy, timeliness and completeness of the information provided by Client, and in no event will Consultant be liable to Client or others as a result of such reliance.

5.2 Client will examine all of Consultant's reports, specifications, notices, proposals and other documents. In the event that a decision is required of Client in order for Consultant to perform the Services, Client will render such decision in writing in a timely manner.

5.3 Promptly following any request from Consultant, Client will adopt and maintain in full force and effect resolutions in forms acceptable to Client and in accordance with applicable law authorizing Consultant to examine the confidential sales tax and other relevant records of Client throughout the Term and, for so long as any Fees are still accruing pursuant to this Agreement, after the Term.

5.4 Client will assist Consultant in obtaining such licenses, permits and approvals as may be required by law for performing the Services, and Client will pay all fees, assessments and taxes related to the application, issuance and maintenance thereof.

5.5 The Services do not include services that Consultant may be required or requested to provide to support, prepare, document, bring, defend or assist in litigation undertaken or defended by Client ("Litigation Services"). If Consultant agrees with Client or is required to perform Litigation Services, Client will promptly pay Consultant for all of Consultant's costs and expenses related to Litigation Services at Consultant's actual cost, plus ten percent (10%) thereof (all of which are deemed to be additional Fees).

6. Confidentiality; Software Use and Warranty; Records.

6.1 Consultant will comply with the requirements of the applicable laws, ordinances and/or regulations concerning the confidentiality of tax records of which it has been informed by Client pursuant to Section 5.1.

6.2 As used herein, the term "proprietary information" means all information, techniques, processes, services or material that has or could have commercial value or other utility in Consultant's Business, including without limitation: Consultant's (i) software, computer or data processing programs; (ii) data processing applications, routines, subroutines, techniques or systems; (iii) desktop or web-based software; (iv) audit, tax or fee collection/administration or business processes, methods or routines; (v) marketing plans, analyses and strategies; and (vi) materials, techniques and intellectual property used. Except as otherwise required by law, Client must hold in confidence and may not use (except as expressly authorized by this Agreement) or disclose to any other party any proprietary information provided, learned of or obtained by Client in connection with this Agreement. The terms of this Section 6.2 do not apply to any information that is public information.

6.3 If access to any software which Consultant owns is provided to Client as part of this Agreement (including, without limitation, if Client chooses to subscribe to such software and reports option as part of the Services) (such Consultant-owned software is, collectively, the "Software"), Consultant hereby provides a limited, non-exclusive, non-transferable license to Client for the use by such of Client's staff as may be designated from time to time by Client and approved by Consultant in writing to use the Software pursuant to and during the Term of this Agreement. The Software must only be used by such authorized Client staff, and Client must not sublicense, sublet, duplicate, modify, decompile, reverse engineer, disassemble, or attempt to derive the source code of the Software. The license granted hereunder does not imply ownership by Client or any of Client's staff of the Software nor any rights of Client or any of Client's staff to sublicense, transfer or sell the Software, or rights

to use the Software for the benefit of others. Client may not create (or allow the creation of) any derivative work or product based on or derived from the Software or documentation, nor modify (or allow the modification of) the Software or documentation without the prior written consent of Consultant. In the event of a breach of this provision (and without limiting Consultant's remedies), such modification, derivative work or product based on the Software or documentation is hereby deemed assigned to Consultant. Upon termination of this Agreement or this Software license, this Software license will be deemed to have expired and Client must immediately deactivate, cease using and remove, delete and destroy all the Software (including, without limitation, from Client's computers and network). **Consultant warrants that the Software will perform in accordance with the Software's documentation.**

6.4 All documents, preliminary drafts, communications and any and all other work product related to the Services and provided by Consultant to Client either in hard copy or electronically are the property of Client. This does not include any software, programs, methodologies or systems used in the creation of such work product, nor does it include any drafts, notes or internal communications prepared by Consultant in the course of performing the Services that were not otherwise provided to Client in either hardcopy or electronic form, all of which may be protected by Consultant or others' copyrights or other intellectual property. It is possible that any documents, drafts, communications or other work product provided to Client may be considered public records under applicable law and/or may be discoverable through litigation. Consultant may publicly state that it performs the Services for Client.

6.5 Subject to applicable law, Consultant is responsible for retaining all final documents and other final work product related to the Services for a period of not less than three (3) years from the date provided to Client. Retention of any other documents, preliminary drafts, communications and any and all other work product provided to Client by Consultant is the responsibility of Client. Consultant has no responsibility to retain any drafts, notes, communications, emails or other writings created or received by Client in the course of performing the Services (other than the final documents and other final work product related to the Services and provided to Client for the term of years referenced above).

7. Term and Termination.

7.1 The initial term of this Agreement commences as of the Agreement Date and, unless terminated earlier pursuant to any of this Agreement's express provisions, will continue in effect until twelve (12) months from such date (the "Initial Term"). This Agreement will automatically renew for successive twelve (12) month terms unless earlier terminated as set forth in Section 7.2 or 7.3 or either party gives the other party written notice of non-renewal at least one hundred twenty (120) days prior to the expiration of the then-current term (each a "Renewal Term" and, collectively, together with the Initial Term, the "Term").

7.2 This Agreement may be terminated by either party for cause upon not less than forty-five (45) days' written notice given to and received by the other party, if the other party has materially breached this Agreement through no fault of the notifying party and fails to (i) commence correction of such material breach within thirty (30) days of receipt of the above-referenced written notice and (ii) diligently complete the correction thereafter.

7.3 In addition, either party may terminate this Agreement without cause upon not less than one hundred twenty (120) days' written notice to the other party.

7.4 On termination, Client will pay Consultant for all Fees and other compensation (including for Litigation Services) earned and/or incurred through the termination date and will thereafter timely pay Consultant for all other Fees and compensation to which Consultant may be entitled pursuant to this Agreement (including the Schedules hereto).

8. Indemnification.

8.1 Consultant agrees to fully and promptly indemnify and hold harmless (but not defend) Client and each of its officers, employees and agents (collectively, "Client Group") from and against any and all third-party liabilities, judgments, awards, losses, claims, damages, expenses, and costs (including, without limitation, for reasonable third-party attorneys' fees and costs awarded in connection therewith) (each, a "Third-Party Liability", and collectively, "Third-Party Liabilities") directly or indirectly related to this Agreement and arising out of any negligent act or negligent omission, or reckless or willful misconduct, of Consultant or any of its directors, officers, employees, agents, direct and indirect equity holders, or affiliates (collectively, "Consultant Group") under this Agreement; provided, that such obligations to indemnify and hold harmless are only to the extent Consultant admits in writing, or any of Consultant Group is found by a court of competent jurisdiction in a judgment which has become final and that is no longer subject to appeal or review, to have caused the above-described Third-Party Liability(ies). In no event shall Consultant be obligated to defend any of Client Group or pay for any Client Group attorneys' fees or other costs of defending against any such Third-Party Liabilities ("defense costs"), with exception of if Consultant is obligated to indemnify and hold harmless Client Group as described above in this Section 8.1 then Consultant shall also be responsible for the defense costs incurred by Client Group for the related matter. Consultant's duty to indemnify and hold harmless Client shall not apply to claims for liability which arise from the issuance or non-issuance of any registration, license, permit, or exemption.

8.2 Client agrees to fully and promptly indemnify and hold harmless (but not defend) each of Consultant Group from and against any and all Third-Party Liabilities directly or indirectly related to this Agreement and arising out of any negligent act or negligent omission, or reckless or willful misconduct, of any of Client Group under this Agreement; provided, that such obligations to indemnify and hold harmless are only to the extent Client admits in writing, or any of Client Group is found by a court of competent jurisdiction in a judgment which has become final and that is no longer subject to appeal or review, to have caused the above-described Third-Party Liability(ies). In no event shall Client be obligated to defend any of Consultant Group or pay for any Consultant Group attorneys' fees or other costs of defending against any such Third-Party Liabilities ("defense costs"), with exception of if Client is obligated to indemnify and hold harmless Consultant Group as described above in this Section 8.2 then Client shall also be responsible for the defense costs incurred by Consultant Group for the related matter.

9. Liability Limitations; Governing Law; Dispute Resolution.

9.1 To the maximum extent permitted by law and notwithstanding anything to the contrary in this Agreement:

9.1.1 Except as may otherwise be expressly set forth in this Agreement, Consultant makes no warranty of any kind with respect to the Services or the Software, express or implied. Consultant hereby disclaims all other warranties, express or implied, including the implied warranties of merchantability, fitness for a particular purpose, title and non infringement. Consultant disclaims all warranties and responsibility for third party software.

9.1.2 Notwithstanding anything to the contrary, in no event will Consultant be (a) liable for claims, liabilities or damages (i) that could not reasonably have been foreseen upon entry into this Agreement; (ii) arising from any action or inaction by Consultant in response to specific direction from Client; (iii) in connection with any Client monies not collected by Consultant; nor (iv) in connection with the issuance, non-issuance or revocation of any registration, license, permit, or exemption; nor (b) required to provide a defense in connection with any indemnification or hold harmless provisions under this Agreement.

9.1.3 Without limitation on any statute of limitations that expire in less than three years, no claim may be brought by Client against any one or more of Consultant Group arising out of this Agreement (including, without limitation, in connection with the Services or the Software) more than three years after the date upon which Client has actual knowledge of the first occurrence of the action or inaction giving rise to such claim (whether relating to the Services, the Software or otherwise).

9.1.4 Client acknowledges this Agreement is with Consultant in its capacity as a corporation or a limited liability company, and Client agrees that in no event will it seek to hold any of the Consultant Group (other than Consultant) responsible for any obligations under this Agreement.

9.2 The law of the State will govern the validity of this Agreement, its interpretation and performance, and any other claims related to it, without regard to the State's conflict of laws rules. Venue for any legal action arising out of this Agreement will be proper only in the State courts or the federal courts located within the State. The parties hereby submit to the exclusive jurisdiction of such courts and waive any other venue to which either party might be entitled by domicile or otherwise. Both parties waive the right to a jury trial in an action to enforce, interpret or construe this Agreement.

9.3 If either party is required to bring legal action to enforce its rights under this Agreement or as the result of a breach of this Agreement, the costs and expenses of the prevailing party, including reasonable attorneys' fees, will be paid by the non-prevailing party.

9.4 A breach of this Agreement by either party may cause the other party hereto irreparable harm, the amount of which may be difficult to ascertain, and therefore such other party will have the right to apply to a court of competent jurisdiction for specific performance and/or an order restraining and enjoining any further breach and for such other relief as such other party may deem appropriate. Such right is in addition to the remedies otherwise available to such other party at law or in equity. The parties hereto expressly waive the defense that a remedy in damages will be adequate and any requirement in an action for specific performance or injunction hereunder for the posting of a bond.

10. General Legal Provisions.

10.1 Authorization to Proceed. Each Schedule must be signed by both Client and Consultant before such Schedule will be binding on the parties hereto.

10.2 Force Majeure. Consultant is not responsible for damages or delay in performance caused by acts of God, strikes, lockouts, accidents or other events beyond the control of Consultant.

10.3 Amendment; Waiver. Any provisions of this Agreement (including, without limitation, any Schedules or provisions within any Schedules) may be amended or terminated if in writing and signed by both Client and Consultant. No waiver by any party of any default, misrepresentation or breach of warranty or covenant hereunder, whether intentional or not, will be deemed to be valid unless acknowledged by such party in writing, and such waiver will not extend to any prior or subsequent default, misrepresentation or breach of warranty or covenant hereunder or affect in any way any rights arising by virtue of any prior or subsequent such occurrence.

10.4 Severability and Survival. If any provision in this Agreement is held illegal, invalid or unenforceable, the enforceability of the remaining provisions will not be impaired thereby. Notwithstanding any other provisions of this Agreement (including, without limitation, Section 7), Sections 3, 5.5, 6, 7, 8, 9 and 10 will survive the termination of this Agreement.

10.5 No Third-Party Beneficiaries; Services Limited to Agreement. Except as set forth in Section 8, this Agreement gives no rights or benefits to anyone other than Client and Consultant and has no third-party beneficiaries. The Services to be performed for Client by Consultant are defined solely by this Agreement (including the Schedules), and not by any other contract or agreement that may be associated with performing the Services.

10.6 Assignment. This is a bilateral personal services agreement. Neither party will have the power to or will assign any of the duties or rights or any claim arising out of or related to this Agreement, whether arising in tort, contract or otherwise, without the written consent of the other party. Any unauthorized assignment is void and unenforceable. This Agreement is binding on the successors and assigns of the parties hereto.

10.7 Notices. All notices under this Agreement must be in writing and will be deemed to have been given when such notice is received (i) from United States Postal Service First Class Certified Mail, Return Receipt Requested, (ii) by courier service, or (iii) by email; provided, however, that notices received on a weekend or holiday or on a business day after 4:00 p.m. local time will be deemed to have been received on the next business day. Notices will, unless another address is specified in writing, be sent to the addresses indicated below (each of which must include a street address and an email address): Consultant: Hinderliter De Llamas & Associates (HdL), Attn: George Bonnin, Email: gbonnin@hdlcompanies.com; and Client: [REDACTED], Attn: [REDACTED], Email: [REDACTED].

10.8 Entire Agreement; Conflict. This Agreement (including any Schedules dated as of the Agreement Date or hereafter) constitutes the entire agreement between the parties and supersedes any prior understandings, agreements, or representations by or between the parties, written or oral, to the extent they have related in any way to the subject matter hereof. Should there ever be a conflict between the terms and conditions of the Schedule(s) and the remainder of this Agreement, the terms and conditions of the remainder of this Agreement will prevail and be controlling.

10.9 Counterparts; Electronic Signatures; Authority. This Agreement may be signed in any number of counterparts, each of which will constitute an original and all of which, when taken together, will constitute one agreement. Any signed signature pages of this Agreement transmitted

by email or other electronic means in a portable document format (PDF) or other clear and visible electronic format will have the same legal effect as an original. Each of the persons signing on behalf of a party hereto represents that he or she has the authority to sign this Agreement on such party's behalf.

10.10 No Adverse Construction. Both parties acknowledge having had the opportunity to participate in the drafting of this Agreement. This Agreement will not be construed against either party based upon authorship. The section headings contained in this Agreement are inserted for convenience only and will not affect in any way the meaning or interpretation of this Agreement.

[Signatures are on the next page]

IN WITNESS WHEREOF, the parties hereto have entered into this Agreement through their duly authorized representatives as of the Agreement Date.

CONSULTANT:

CLIENT:

Hinderliter De Llamas & Associates (HdL)

By: _____

Its: _____

By: _____

Its: _____

By: _____

Its: _____

By: _____

Its: _____

[Any Schedule or Schedules may (but is/are not required to) be attached hereto]

SCHEDULE E

Tax and Fee Administration Services and Fees Lodging Tax – Operations Management Services

SCHEDULE E – This Schedule E provides the scope of Services and Fees for tax and fee administration related to lodging tax pursuant to the Master Services Agreement dated [REDACTED], 2023 (“MSA”).

The MSA includes the main body of the MSA, this Schedule, and all other Schedules to the MSA. Terms not otherwise defined herein have the definitions given to them within the main body of the MSA.

SCOPE OF SERVICES

Consultant will provide the following Services relative to Client’s lodging tax administration.

1. Operations Management Services

- 1.1. Establish and maintain database of Client lodging providers.
- 1.2. Receive and process registrations, tax returns and payments in a timely fashion.
- 1.3. Provide lodging providers multiple options for submitting registrations, tax returns, payments, or support requests (including via website, email, mail, phone, and fax. Consultant tax specialists will be available for live interactions Monday through Friday, 8:00am to 5:00pm Pacific).
- 1.4. Remit revenue to Client no less than monthly.
- 1.5. Provide Client staff access to website portal offering lodging provider registry inquiry and reporting capabilities.
- 1.6. Endeavor to ensure accurate filings of returns by consistently monitoring returns, providing compliance audits, and educating lodging providers as mutually agreed to by Client and Consultant.
- 1.7. Provide analysis reports monthly and annually provide revenue trends and key insights on Client lodging providers.

2. Online Payment Processing – Consultant’s services include PCI compliant payment processing services powered by FIS Global, which supports both credit card and eCheck transactions.

2.1. Client Responsibilities

- 2.1.1. As a condition to its receipt of the Service, Client shall execute and deliver any and all applications, agreements, certifications or other documents required by FIS Global, Networks or other third parties whose consent or approval is necessary for the processing of Transactions by FIS Global. “Network” is an entity or association that operates, under a common service mark, a system which permits participants to authorize, route, and settle Transactions among themselves, including, for example, networks operated by VISA USA and Mastercard, Inc., NYCE Corporation, American Express, and Discover.
- 2.1.2. Client hereby grants Consultant the full right, power and authority to request, receive and review any Data or records reflected in a Transaction report. Client represents and warrants that it has the full right and authority to grant these rights.

FEES

3. Operations Management Services

- 3.1. Fees for performing operations management Services shall be \$981.00 per year for each filing property + CPI.
- 3.2. Fees will be increased as of January 1st of each calendar year with reference to the 12-month percent change in the most recently published annual Consumer Price Index for each city region. Each annual increase in the Fees will be equal to the greater of two percent (2%) or the actual CPI Change and the lesser of ten percent (10%) or the actual CPI Change. For example, if the actual CPI Change is 1.5%, then the annual increase will be 2%, if the actual CPI Change is 3.5%, then the annual increase will be 3.5%, and if the actual CPI Change is 12%, then the annual increase will be 10%.

SCHEDULE E

Tax and Fee Administration Services and Fees Lodging Tax – Operations Management Services

- 3.3. Fees related to travel and lodging expenses are billed at cost and apply to all meetings (including implementation, training, operations and support).
- 3.4. Fees will be invoiced monthly to Client for Services performed during the prior month. Fees will be netted out of Client's monthly revenue disbursement. Client will submit payment for any balance due to Consultant within 30 days of receiving the invoice.
- 4. **Payment Processing** – Consultant will configure payment processing services to utilize either a taxpayer funded model (convenience fee) or Client funded model, as directed by Client. Client may switch between these models upon written request to Consultant. Fees for each of these payment processing models are detailed here.
 - 4.1. Taxpayer funded model – Client authorizes Consultant to collect each convenience fee from the taxpayer at time of payment.
 - 4.1.1. Credit and debit card processing – 2.9% of transaction amount, minimum of \$2.00
 - 4.1.2. ACH/eCheck processing - \$1.25 per transaction
 - 4.2. Client funded
 - 4.2.1. Credit and debit card processing – 2.9% of transaction amount
 - 4.2.2. ACH/eCheck processing - \$0.50 per transaction
 - 4.3. Returned payments/NSF fee – Each occurrence of a card chargeback, returned payment or insufficient funds will incur a fee of \$25.00, to be applied to the taxpayers account.
 - 4.4. Consultant reserves the right to review and adjust pricing related to payment processing services on an annual basis. Consultant will communicate any such adjustment to Client in writing, with 60 days advance notice. Items that will be considered in the review of fees may include, but are not limited to: regulatory changes, card association rate adjustments, card association category changes, bank/processor dues and assessments, average consumer payment amounts, card type utilization, and costs of service.

SCHEDULE E
Tax and Fee Administration Services and Fees
Lodging Tax – Operations Management Services

IN WITNESS WHEREOF, the parties hereto have entered into this Schedule E to the MSA through their duly authorized representatives as of _____, 2023.

CONSULTANT:

CLIENT:

Hinderliter De Llamas & Associates (HdL)

By: _____
Its: _____

By: _____
Its: _____

By: _____
Its: _____

By: _____
Its: _____



Bret Harmon

Director of Client Experience

Powerful Solutions, Proven Results

bharmon@hdlcompanies.com

www.hdlcompanies.com

714.879.5000

October 2023

Dear GMA Hotel Motel Revenue Administration Program Members:

Over the last several months, the GMA and HdL Companies (HdL) have been working together to ensure the continuation of the Hotel Motel Revenue Administration Program services for you. We are pleased to join forces with you and GMA.

Welcome to your new partnership with the HdL!

As you start your journey with us, you can be confident you will receive the same refreshing customer experience, unmatched and multi-lingual service delivery, and unparalleled revenue recovery as our 700+ city, county, and special district clients from across the nation enjoy every day. You will soon experience for yourself what drives 99.6% of our clients to retain our services year after year. You can rely on us to understand your needs, deliver on our promises, and thoughtfully serve your business community.

Today is Day One of your journey with us. Here is what to expect on Day 2 and after. In the coming weeks, you will receive an invitation to a group orientation meeting where you and other GMA clients will learn about:

- Your role in the transition from TRPG-provided to HdL-provided services.
- Service enhancements and changes you can expect over the coming months.
- A timeline of the service transition.
- The team that will serve you and your hotels and motels.
- The best ways to communicate with us.

We look forward to serving you.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Bret Harmon', written over a light blue circular background.

Bret Harmon

Director of Client Experience

October 11, 2023

TO: GMA Hotel Motel Revenue Administration Program Members

RE: Service Transition to HdL Companies

Good morning!

As many of you know, Bryan Whitford, our long-time Hotel Motel Revenue Administration service provider, unexpectedly passed away earlier this year. In Bryan's absence, Carolyn Ogan, Bryan's partner at The Resource Professionals Group, has diligently continued the service with support, expertise, and oversight from TRPG's alliance partner, HdL Companies. We appreciate HdL and TRPG's unified efforts to maintain the administration service.

Through this experience and relationship, Carolyn and TRPG have determined to transition the responsibilities for the Hotel Motel Revenue Administration program and the other GMA services associated with TRPG to HdL Companies. This transition will occur over the next two months. Both teams have been working together to deliver a seamless transition.

You can expect:

- A methodical, smooth transition from TRPG to HdL.
- A series of communications containing information, details, and steps you need to take to effect the transition.

GMA is also establishing a new service agreement to offer HdL's other enhanced excise tax and fee collection services from their portfolio of government services. You will hear more about this in the coming months.

In the meantime, should you have any questions, please feel free to contact me or Josh Davis of HdL (jdavis@hdlcompanies.com) directly for information.

GMA greatly appreciates your patience and understanding during this transitional period, and we appreciate the opportunity to serve you.

Thank you,



Darin Jenkins
Director of Corporate Engagement



Administration Department

P. O. Box 900
Locust Grove, Georgia 30248
Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: A Resolution to approve a proposal from WSP to provide engineering services associated with the Preliminary Assessment and Development of Recommendations for the Wolf Creek Stream Bank Restoration.

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Budget Item: Stormwater Fund 570 - 5-0000-52.1200 Professional

Date Received: November 17, 2023

Workshop Date: N/A

Regular Meeting Date: December 4, 2023

Discussion:

In an effort to mitigate ongoing stream bank erosion along public and private properties where Wolf Creek intersects Grove Road, Staff requested a Proposal from WSP, our On-Call Engineering Firm, to assess and prepare recommendations for corrective action.

WSP prepared the attached Proposal that details, among other things, a Scope of Service that will include up to three alternatives for improvement for a cost not to exceed \$14,970.

Recommendation:

Staff recommends approving the Resolution to allow WSP to prepare an assessment and recommendation(s) for stream bank restoration along Wolf Creek.

RESOLUTION NO. _____

RESOLUTION TO APPROVE A PROPOSAL FROM WSP TO PROVIDE PROFESSIONAL ENGINEERING SERVICES ASSOCIATED WITH THE PRELIMINARY ASSESSMENT AND DEVELOPMENT OF RECOMMENDATIONS FOR THE WOLF CREEK STREAM BANK RESTORATION; TO AUTHORIZE THE MAYOR, THE CITY MANAGER, AND THE ASSISTANT CITY MANAGER TO ENGAGE IN THE NECESSARY STEPS TO EFFECTUATE THIS RESOLUTION; TO AUTHORIZE THE CITY ATTORNEY TO REVIEW ANY AND ALL DOCUMENTS RELATED TO THIS IMPROVEMENT PROJECT; TO AUTHORIZE THE CITY CLERK TO ATTEST ANY AND ALL SIGNATURES RELATED TO SAID IMPROVEMENT PROJECT; TO REPEAL INCONSISTENT RESOLUTIONS; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WITNESSETH:

WHEREAS, the City of Locust Grove (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia; and,

WHEREAS, the City entered into a contract with WSP USA Environment & Infrastructure, Inc. (“WSP”) to provide on-call professional engineering services [Ord 23-08-094]; and,

WHEREAS, the City has identified a segment of Wolf Creek, located between 230 and 262 Grove Road, that is in need of stream bank stabilization (“Improvement Project”); and,

WHEREAS, WSP provided a Professional Services Proposal, attached as **Exhibit “A”**, to perform a preliminary assessment and development of recommendations for restoration of the Improvement Project at a cost not to exceed \$14,970; and,

WHEREAS, the Mayor and Council have determined that the need for the Improvement Project to be in the best interests of the City for the public good and general welfare, trade, commerce, industry and employment opportunities within the City and the state of Georgia,

THEREFORE, IT IS NOW RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCUST GROVE, GEORGIA, AS FOLLOWS:

1. **Approval of Proposal.** The Mayor and the City Council, hereby approve the Professional Service Proposal, as described in **Exhibit "A"**, for an amount not to exceed \$14,970.
2. **Approval of Execution.** The Mayor, City Manager and Assistant City Manager are hereby authorized to execute all necessary documentation to effectuate this Resolution.
3. **Documents.** The City Clerk is authorized to execute, attest to, and seal any document which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney and approval of contract by the Mayor and City Council.
4. **Severability.** To the extent any portion of this Resolution is declared to be invalid, unenforceable or non-binding, that shall not affect the remaining portions of this Resolution.
5. **Repeal of Conflicting Provisions.** All City Resolutions are hereby repealed to the extent they are inconsistent with this Resolution.
6. **Effective Date.** This Resolution shall take effect immediately.

THIS RESOLUTION adopted this 4th day of December , 2023.

Robert Price, Mayor

ATTEST:

APPROVED AS TO FORM:

Misty Spurling, City Clerk

City Attorney

(seal)

EXHIBIT A



November 17, 2023

Mr. Bert Foster, Assistant City Manager
City of Locust Grove
One Southwire Drive
Locust Grove, Georgia 30248
Phone: 770-692-2322
E-mail: BFoster@locustgrove-ga.gov

1075 Big Shanty Road
Suite 100
Kennesaw, GA 30144
+1 (770) 431-3400

wsp.com

**Subject: Professional Service Proposal - Preliminary Assessment and Development of Recommendations for Wolf Creek Stream Restoration
WSP Proposal No.23PROPGOVT.0056.002**

Dear Mr. Foster:

WSP USA Environment & Infrastructure Inc. (WSP) is pleased to provide this proposal for professional services to perform a preliminary assessment and develop recommendation for stream restoration for one segment of Wolf Creek. The following sections outline our understanding of the project, proposed scope of services, anticipated schedule, fee estimate, and the terms and conditions for these services.

1.0 BACKGROUND

The project site is located between the parcels at 230 and 262 Grove Road, upstream of Skyland Lake. The stream segment of interest extends approximately 350 linear feet downstream from Grove Road. The recommendation for this stream segment stabilization will be based on observations from the physical assessment and will include a preliminary estimate of stabilization costs and benefits.

As documented during a site visit on September 7th of 2023, segments of channel bank are eroding adjacent to the residential properties at the aforementioned addresses. Expedited by the absence of riparian vegetation, sloughing has occurred, leading to some loss of usable property. Evidence of prior stabilization attempts exists (riprap along the bank). While WSP anticipates a future scope to assist with permitting and final design of a repair, this scope of services includes only a preliminary investigation to assess options and develop a recommendation.

The following assumptions were utilized in development of our scope of services for this project:

- The project site is within the Upper Ocmulgee Watershed
- Wolf Creek is a jurisdictional stream and is shown as a “blue line” stream on the USGS quadrangle map (Locust Grove).
- Wolf Creek has a mapped floodplain (Zone A), extending from Skyland Lake upstream, past Grove Road.

- Per USGS StreamStats, the relevant reach of Wolf Creek has a drainage area of approximately 0.58 square miles (371 acres) with a bankfull flow of approximately 120 cfs and bankfull width of approximately 12 feet.

2.0 SCOPE OF SERVICES

Task 1: Existing Conditions Investigation

1.1. Site Visit

WSP scientist will visit the site and perform a general assessment of the project area, taking photographs and measurements of various channel characteristics. The project area is assumed to include approximately 350 linear feet of stream from Grove Road, running downstream toward Skyland Lake. A secondary reference reach outside of the project area may be assessed as a baseline for comparison. Measurements may include, channel widths, pool depths, and bank heights. Representative photographs or a bed material sample may be collected to provide a gradation for use in channel assessment.

WSP assumes that the City will assist with property owner notification to acquire permission for site access along both the project area and reference reach as needed. WSP also assumes that all field work will be collected by a team of two within one day.

A formal stream survey or bank stability assessment (such as BEHI or other) is not included in this scope of services.

1.2 Desktop Assessment

WSP team will compile collected field data and review indicators of instability. Hydrologic and hydraulic parameters may be compared to regional curves (if available) or reference channels to highlight any inconsistencies. Channel variables such as slope, width, gradation, or valley shape may be identified as contributing to bank erosion. This assessment of the existing condition will inform the selection of alternatives for stabilization.

Task 2: Memorandum of Assessment and Recommendations

Based on the existing investigation performed in Task 1, WSP will develop a brief report to include a summary of the existing conditions, as well as options proposed for improvement. WSP will summarize the stabilization costs and benefits of up to three (3) alternatives for improvement. Differentiating factors between alternatives will likely include project limits, magnitude of construction impact, anticipated maintenance requirements, and permitting methodologies. A level of magnitude engineering opinion of probable construction cost will be provided for each. The estimate will likely be based on a simplistic assumption of stream stabilization. The goal of the alternatives will be to promote stability while improving habitat and water quality.

No hydraulic modelling is anticipated at this stage. However, the report will include a brief summary of the site hydrology and basic channel sizing calculations. Appendices will be included to display the project context, watershed, and other significant characteristics.

After completion of the existing conditions investigation and development of recommendations, the aforementioned memorandum will be submitted electronically in a .pdf format. Supporting calculations can be provided upon request. The memo can be updated one time to address minor review comments. No other deliverables are included in our scope of services.

Task 3 Project Management and Administration

Time has been included for two coordination meetings to discuss the project area and present recommendations and final deliverables.

Time for project management, internal and external coordination, and communications is included in this task. A preliminary schedule is included with this proposal and will be revised after receipt of NTP.

3.0 EXCEPTIONS

In addition to the foregoing services being performed the following items may be provided upon request of the client, but are specifically excluded as described herein:

- Property owner notification, communication, or coordination;
- Survey work;
- 1D or 2D hydraulic modeling, or any floodplain assessment;
- Delineation of environmental features or habitat assessment;
- Environmental permitting or preparation of a mitigation plan;
- In-person meeting(s), other than the site visit mentioned above;
- Hard-copy deliverables;
- Other service that are not included in the described tasks.

4.0 SCHEDULE

The following is a preliminary schedule for major milestones of the project. This schedule is dependent upon timing of notice to proceed (NTP), particularly as it relates to year-end and holidays. Upon receiving NTP, WSP will update the schedule as discussed in Task 3.

- | | |
|---|--------------------|
| • Complete site visits and existing condition investigation | 3 weeks after NTP |
| • Complete and submit memorandum | 7 weeks after NTP |
| • Review meeting to discuss the alternatives presented | 8 weeks after NTP |
| • Address comments and resubmit the memorandum | 10 weeks after NTP |
| • Develop scope for design of selected alternative | 12 weeks after NTP |

5.0 BUDGET

Based on our understanding of the project, WSP is proposing a Time and Materials not-to exceed fee of \$14,970 for the scope of services summarized herein, and as clarified by our assumptions and exclusions.

WSP will perform our services per the labor and expense reimbursement rates provided in the attached 2023 Engineering and Design Rate Schedule. The budget presented is valid for 60 days from the date of submittal of this proposal.

6.0 AUTHORIZATION

WSP proposes to perform the scope of services described herein in accordance with the Terms and Conditions of the executed Master Services Agreement between City of Locust Grove and WSP USA Environment & Infrastructure, Inc., dated August 7, 2023. Please authorize WSP to proceed with this scope of services by executing the Work Order attached to this proposal.

7.0 CLOSING

WSP appreciates the opportunity to submit this proposal, and we would be happy to provide any additional information or clarifications, as needed. If you have any questions, please feel free to contact Soraya Agudelo (770-308-2931). WSP looks forward to the opportunity to continue assisting you with this contract.

Sincerely,

WSP USA Environment and Infrastructure Inc.

 Digitally signed by Scott Kurz
DN: C=US,
E=scott.kurz@wsp.com,
O=WSP, CN=Scott Kurz
Date: 2023.11.17
12:10:04-05'00'

Scott Kurz, P.E.
Assistant Vice President, Civil Engineer

Agudelo,
Soraya (USCA
713641)

Digitally signed by Agudelo,
Soraya (USCA713641)
DN: cn=Agudelo, Soraya (USCA
713641), ou=Active, email=
soraya.agudelo@wsp.com
Date: 2023.11.17 10:29:09 -05'00'

Soraya Agudelo, PMP, LEED AP BD +C
Assistant Vice President, Project Manager

Attachments:

2023 Engineering and Design Rate Schedule
WSP Work Order



Administration Department

P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: MOU between City and HCWA – Utility meter reads

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: N/A

Budget Item: Fund 505 (Water/Sewer)

Date Received: November 29, 2023

Workshop Date: N/A discussed briefly at last meeting November 20

Regular Meeting Date December 4, 2023

Discussion:

Attached is a Resolution to approve a MOU between the City and the Henry County Water Authority to share meter reading stations as part of overall improvement of our meter reading program as well as the County's.

We each use the same frequency and same general equipment, but we are assigned unique utility identifications that enable “sharing” without disclosing each other’s data.

This just enables the company that services each agency to “flip a switch” so to speak to enable this additional level of coverage to begin until such time as either agency provides notice or makes a change in the reading system.

There is no additional cost than what we already currently spend to maintain our system. We only gain reliability and coverage, just like the County.

Recommend approval.



RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF LOCUST GROVE TO ENTER INTO AN AGREEMENT (“MOU”) WITH THE HENRY COUNTY WATER AUTHORITY; TO REPEAL INCONSISTENT RESOLUTIONS; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WITNESSETH:

WHEREAS, the City of Locust Grove (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the Henry County Water Authority (“HCWA”) is organized by the State of Georgia to acquire, construct, and thereafter operate and maintain projects embracing sources of water supply and the distribution and sale of water and related facilities throughout Henry County; and,

WHEREAS, the City and the HCWA both use the same frequency for the purposes of reading water meter use from strategically placed base stations; and,

WHEREAS, the City and HCWA seek to be able to share base station data that is protected by default identifiers as depicted in the MOU as Attachment A between the City and HCWA; and,

WHEREAS, the Mayor and Council believe that acceptance of this Agreement with HCWA is in the best interest of the County and the City, and their citizens;

THEREFORE, IT IS NOW RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCUST GROVE, GEORGIA, AS FOLLOWS:

1. **Acceptance of the Memorandum of Understanding with HCWA.** The Mayor, by and with the advice and consent of the City Council, hereby accepts the Agreement as attached hereto and incorporated herein as **Exhibit “A.”**
2. **Severability.** To the extent any portion of this Resolution is declared to be invalid, unenforceable, or nonbinding, that shall not affect the remaining portions of this Resolution.
3. **Repeal of Conflicting Provisions.** All City resolutions are hereby repealed to the extent they are inconsistent with this Resolution.
4. **Effective Date.** This Resolution shall take effect immediately.

THIS RESOLUTION adopted this 4th day of December, 2023.

ROBERT S. PRICE, Mayor

ATTEST:

APPROVED AS TO FORM:

Misty Spurling, City Clerk
(seal)

City Attorney

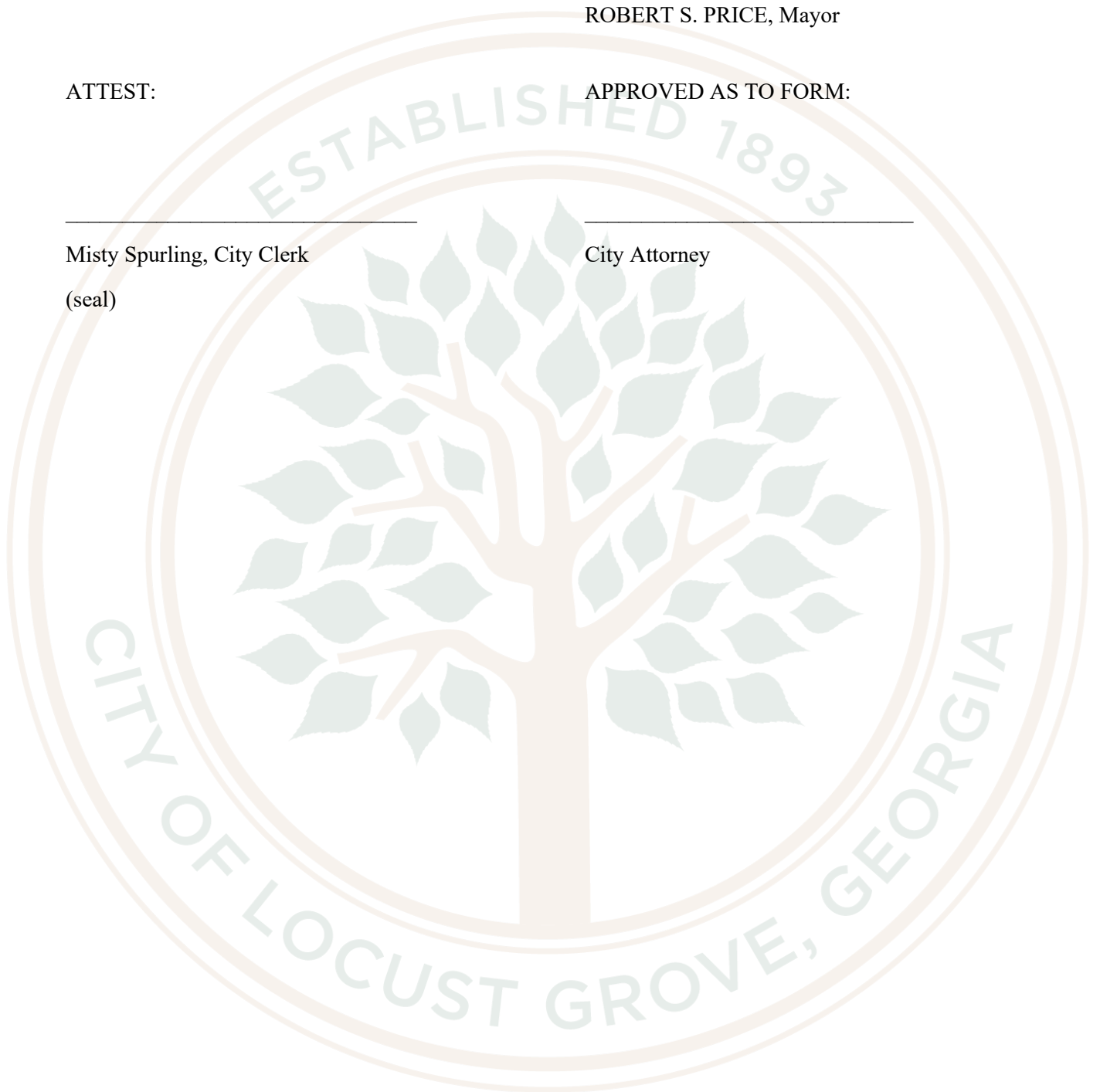


EXHIBIT A
AGREEMENT BETWEEN THE CITY OF LOCUST GROVE
AND THE HENRY COUNTY WATER AUTHORITY
“MOU”



**MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF LOCUST GROVE AND THE HENRY
COUNTY WATER AUTHORITY**

This agreement between the City of Locust Grove, Georgia (“City”) and the Henry County Water Authority (“HCWA”) involves sharing base station radio coverage on the water tower located in Locust Grove, Georgia; and

WHEREAS, the City owns and operates a Sensus M400 Base Station at the City’s Pedestal Water Tank located 59 Martin Luther King, Jr. Boulevard, Locust Grove, GA 30248 (“City Base Station”). The City water department uses this Base Station to read their water meters. This meter reading technology is better known as “Sensus AMI FlexNet“ Technology. These meters are read via a private Federal Communication Commission (FCC) license radio frequency. Sensus maintains this Licensed frequency with the FCC on behalf of the City; and

WHEREAS, HCWA also uses the Sensus AMI FlexNet Technology. HCWA has several M400 base stations throughout Henry County. HCWA and City use the same FCC radio frequency; however, Sensus assigned them separate utility codes. The utility code is the identifier that the base stations use to parse meters heard into the backhaul portal. The backhaul portal sends the unique meters heard with the frequency and utility code to the unique cloud-based servers for the utility to view, report and bill. The cloud-based servers are better known as the Regional Network Interface, (“RNI”) Network; and

WHEREAS, the City Base Station can not only read the water meters in City, but can read meters throughout the City. Therefore, HCWA is requesting that the City and HCWA enter a Base Station sharing agreement.

NOW THEREFORE, with good and valuable consideration acknowledge and received and for the promises made herein the City and HCWA enter into this MOU as set forth below:

1. The Parties authorize Sensus to allow for base station sharing within the Customer RNI’s. Any meters heard by HCWA base stations that are programmed to City frequency / utility code will be passed into the Locust Grove RNI. Any meters heard by City base station that are programmed to HCWA frequency and utility code will be passed into the HCWA RNI.

2. The Parties’ respective base stations will show both Locust Grove and HCWA RNI’s; however, each Customer retains ownership of each base station. This agreement does not give permission to either the City and/or the HCWA to access the property nor access the base stations owned by each respective party. Basically, the coverage of the respective base stations are shared by the coverage of each party’s respective installed base stations.

3. Sharing base station coverage shall not allow either party to see the meter transmissions, readings, alarms, etc. of the other party in that the meters are programmed specifically to the unique frequency and utility code of the respective utility. Base stations parse only the meters programmed to the unique frequency assigned to that party based on that party’s utility code.

4. Maintenance and upkeep of each base station shall remain the responsibility of the specific party where the base station is located.

5. Termination of this MOU shall occur upon a change of either party from the use of the Sensus AMI FlexNet Technology or upon a notice made from one party to the other no less than thirty (30) days prior to the date of termination of this Agreement.

6. Costs/Revenues. The nature of this Agreement assumes that costs and revenues are the responsibility of and enjoyment by each Party in the sharing arrangement of the Sensus AMI FlexNet Technology. Nothing in this Agreement shall construe any cost sharing or revenue sharing between either party.

This MEMORANDUM OF UNDERSTANDING is agreed upon and mutually entered into this ____ day of December, 2023.

CITY OF LOCUST GROVE
AUTHORITY

HENRY COUNTY WATER

MAYOR ROBERT PRICE

CHAIRMAN JIMMY CARTER

ATTEST:

ATTEST:

Misty Spurling, City Clerk

Karen Lake-Thompson, Clerk