

CITY OF LOCUST GROVE

WORKSHOP MEETING AGENDA

MONDAY MAY 15, 2023 – 6:00 P.M.

PUBLIC SAFETY BUILDING – 3640 HIGHWAY 42 S.

LOCUST GROVE, GA 30248

CALL TO ORDER Mayor Robert Price

INVOCATION Assistant City Manager Bert Foster

PLEDGE OF ALLEGIANCE Councilman Shearouse

APPROVAL OF THE AGENDA (Action Needed)

PUBLIC COMMENTS/PRESENTATIONS Register with Clerk Before Meeting

PUBLIC HEARING ITEMS None

OLD BUSINESS/ACTION ITEMS None

NEW BUSINESS/ACTION ITEMS 1 Item

1. Resolution to ratify the final rankings for firms wishing to provide on-call engineering services to the city (Motion Required)

CITY OPERATIONS REPORTS / WORKSHOP DISCUSSION ITEMS (No Actions Needed unless added to New Business)

Main Street Operations (Monthly Update Report) Colleen Watts, Main Street Manager

Public Safety Operations (Monthly Update Report) Chief Derrick Austin

Public Works Operations (Monthly Update Report) Director Jack Rose

Administration (Monthly Update Report) Bert Foster, Assistant City Manager

Community Development Operations (Monthly Update Report) Daunté Gibbs, Community Development Director

2. CarMax Landscape Plan – discussion only

ARCHITECTURAL REVIEW BOARD (ARB) (Review and Comment Portion Only) None

CITY MANAGER'S COMMENTS (Update of Activities) Tim Young

3. Community Improvements District “The Cubes” timeline and process overview
4. 1st Quarter Budget Update
5. FEMA emergency expenditures – January 12, 2023, Tornado Event
6. SS4A (Safe Streets 4 All) - Henry County
7. Direction Signage Plan for Trails

COUNCIL COMMENTS Council

MAYOR'S COMMENTS Mayor Robert Price

EXECUTIVE SESSION – If needed

ADJOURN –

ADA Compliance: Individuals with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, or the facilities are required to contact the City Clerk at (770) 957-5043 promptly to allow the City to make reasonable accommodations for those persons.

Public Comment may be limited to no more than ten (10) minutes with up to 3 minutes per requesting applicant to speak. Please register your NAME and ADDRESS prior to the beginning of the meeting with the City Clerk via e-mail at mspurling@locustgrove-ga.gov or in person at the physical meeting.

POSTED AT CITY HALL– May 10, 2023, at 16:30



Community Development Department

P. O. Box 900
Locust Grove, Georgia 30248
Phone: (770) 957-5043
Facsimile: (770) 954-1223

Item Coversheet

Item: A Resolution to ratify the final rankings for firms wishing to provide on-call engineering services to the City.

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Date Received: March 9, 2023

Workshop Date: May 15, 2023

Regular Meeting Date: NA

Discussion:

In February 2023, the City issued an RFQ for On-Call Engineering Services (RFQ #23-S003) to assist the City with various engineering-related tasks such as:

- On-call Design and / or Plan Review Services for Road Improvements
 - Preparation and review of traffic studies
 - Hydraulic analyses for roadway structures
 - Concept plan designs and reviews
 - Utility plan designs and reviews
 - Preliminary and final plan designs and reviews for permitting.

- On-call Design and / or Plan Review Services for Other Public Improvements (non-transportation related)
 - Preparation of boundary surveys
 - Stormwater management
 - Erosion control
 - Site layout
 - Landscaping

- On-call Plan Services for Projects where conflicts of interest exist with other contracted reviewers.
 - Review of plans and documents submitted to the City by third-party consulting engineers and their firms who are already under contract with the City to review plans, but are seeking to submit plans for review on behalf of another client.

The City received eight (8) responses. Six (6) respondents indicated they have the resources and ability to perform all the requested services listed above. Two (2) of the respondents requested consideration for transportation projects only.

On April 25, 2023, Staff evaluated each submittal, based on the selection criteria provided in the original RFQ, in order to rank the respondents in order of preference.

The order of preference is as follows:

1. WSP
 2. Keck + Wood
 3. Thomas & Hutton
 4. GMC
 5. Falcon Design Consultants
 6. Whitley Engineering
-
7. Michael Baker International *
 8. American Engineers, Inc. *

*transportation-related projects only.

Recommendation:

Approval

Summary Evaluation of Responses

	Overall Ranking by Reviewer				Average Overall Ranking Order
	TY	MS	DG	BF	
American Engineers, Inc.*					
Falcon Design Consultants	5	5	5	5	5
GMC	4	4	4	4	4
Keck + Wood	2	2	3	2	2.25 (2)
Michael Baker International*					
Thomas & Hutton	3	3	2	3	2.75 (3)
Whitley Engineering	6	6	6	6	6
WSP	1	1	1	1	1

*Seeking transportation-related projects only

RESOLUTION NO. _____

A RESOLUTION TO RATIFY THE FINAL RANKINGS OF ENGINEERING FIRMS SEEKING TO PROVIDE ON-CALL ENGINEERING SERVICES TO THE CITY; TO AUTHORIZE THE CITY CLERK TO ATTEST ANY AND ALL SIGNATURES RELATED TO THIS RESOLUTION; TO REPEAL INCONSISTENT RESOLUTIONS; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

W I T N E S S E T H:

WHEREAS, the City of Locust Grove (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia; and,

WHEREAS, the City sought qualified responses from engineering firms to provide the City with on-call professional engineering services – RFQ # 23-S003 (“RFQ”); and,

WHEREAS, eight (8) responses were received and opened at 11:00 A.M. on March 9, 2023 by the City for the RFQ in Locust Grove City Hall; and,

WHEREAS, six (6) of the respondents indicated they are capable of performing the Scope of Work contained in the RFQ while two (2) of the respondents indicated they are requesting consideration for transportation-related projects only; and,

WHEREAS, on April 25, 2023, Staff evaluated each of the eight submitted responses, based on the criteria provided in the RFQ, and ranked the respondents in order of preference on attached **Exhibit A**; and,

WHEREAS, the Mayor and Council have determined that the need for on-call engineering services is in the best interests of the City for the public good and general welfare, trade, commerce, industry and employment opportunities within the City and the state of Georgia,

THEREFORE, IT IS NOW RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCUST GROVE, GEORGIA, AS FOLLOWS:

1. **Ratification of Rankings.** The Mayor and the City Council hereby ratifies the order of preference for engineering firms to provide on-call engineering services to the City as described in **Exhibit “A”**.

2. **Approval of Execution.** The Mayor is hereby authorized to execute all necessary documentation to effectuate this Resolution.
3. **Documents.** The City Clerk is authorized to execute, attest to, and seal any document which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney and approval of contract by the Mayor and City Council.
4. **Severability.** To the extent any portion of this Resolution is declared to be invalid, unenforceable or non-binding, that shall not affect the remaining portions of this Resolution.
5. **Repeal of Conflicting Provisions.** All City Resolutions are hereby repealed to the extent they are inconsistent with this Resolution.
6. **Effective Date.** This Resolution shall take effect immediately.

THIS RESOLUTION adopted this 15th day of May, 2023.

Robert Price, Mayor

ATTEST:

APPROVED AS TO FORM:

Misty Spurling, City Clerk

City Attorney

(seal)

EXHIBIT A

On-call Engineering Services – ranked

1. WSP
2. Keck + Wood
3. Thomas & Hutton
4. GMC
5. Falcon Design Consultants
6. Whitley Engineering

-
7. Michael Baker International *
 8. American Engineers, Inc. *

*transportation-related projects only

LOCUST GROVE POLICE DEPARTMENT

Monthly Status Report

Mission Statement

It is the mission of the Locust Grove Police Department to enhance the quality of life in the City of Locust Grove, by working cooperatively with this community as we enforce the laws and preserve the peace. We are committed to providing professional and effective police services and strive to protect the rights and safety of our citizens and the community we serve.

	APRIL 2022	APRIL 2023
NIBRS Group A Crimes	68	63
NIBRS Group B Crimes	24	41

Patrol Division

Total Calls for Service	1,430	1,422
Miles Patrolled	26,147	16,763
Total Accident Reports Written	79	78
Total Incident Reports Written	160	176
Total Citations Written	358	498
Total Warnings Written	120	194
Arrests	29	36

Criminal Investigations

Assigned Cases	36	50
Cleared Cases	26	39

Municipal Court

Total Fines Collected	\$70,611.00	\$70,844.00
Probated Fines	\$18,754.00	\$24,047.00

Departmental Training

Total Hours	351	341
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