

# CITY OF LOCUST GROVE

REGULAR MEETING AGENDA  
MONDAY APRIL 4, 2022 – 6:00 P.M.  
PUBLIC SAFETY BUILDING – 3640 HIGHWAY 42 S.  
LOCUST GROVE, GA 30248

<u>CALL TO ORDER</u> .....	Mayor Robert Price
<u>INVOCATION</u> .....	Assistant City Manager Bert Foster
<u>PLEDGE OF ALLEGIANCE</u> .....	Councilman Taylor
<u>APPROVAL OF THE AGENDA</u> .....	Mayor Robert Price (Motion Required)
<u>PUBLIC COMMENTS</u> .....	Register with Clerk Before Meeting
<u>PUBLIC HEARING ITEMS</u> .....	None
<u>APPROVAL OF THE MINUTES</u> .....	2 Items
1. March 7, 2022, Regular Meeting Minutes (Motion Required)	
2. March 21, 2022, Workshop Meeting Minutes (Motion Required)	
<u>ACCEPTANCE OF THE FINANCIAL STATEMENT</u> .....	2 Items
3. December 2021 Financial Statement (Motion Required)	
4. January 2022 Financial Statement (Motion Required)	
<u>UNFINISHED BUSINESS/ACTION ITEMS</u> .....	1 Items
5. Resolution to create a streetlight district in Berkeley Lakes, Phase 2 subdivision, on Davis Road - (Motion Required)	
<u>NEW BUSINESS/ACTION/DISCUSSION ITEM</u> .....	1 Item
6. Ordinance for appointment of (Charles) Keith Wood as Judge Pro Tem (Alternate) (Motion Required)	
<u>ADMINISTRATION OF OATH</u> -.....	Mayor Robert Price
• (Charles) Keith Wood – Judge Pro Tem (Alternate)	
<u>CITY MANAGER’S COMMENTS</u> .....	Tim Young
<u>MAYOR’S COMMENTS</u> .....	Mayor Robert Price
<u>EXECUTIVE SESSION</u> – (IF NEEDED)	
<u>ADJOURN</u>	

POSTED AT CITY HALL –March 30, 2022, at 16:30

ADA Compliance: Individuals with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, or the facilities are required to contact the City Clerk at (770) 957-5043 promptly to allow the City to make reasonable accommodations for those persons. Public Comment may be limited to no more than ten (10) minutes with up to 3 minutes per requesting applicant to speak. Please register your NAME and ADDRESS prior to the beginning of the meeting with the City Clerk.

**City of Locust Grove  
Council Meeting Minutes  
Public Safety Building – Courtroom Chamber  
3640 Highway 42 S. – Locust Grove, GA 30248  
Monday, March 7, 2022  
6:00 PM**

<b>Members Present:</b>	<b>Staff Present:</b>
Robert Price – Mayor	Tim Young – City Manager
Carlos Greer – Councilman	Bert Foster – Assistant City Manager
Willie Taylor – Councilman	Misty Spurling – City Clerk
Keith Boone – Councilman	Jennifer Adkins – Assistant City Clerk
Vincent Williams – Councilman	Daunte’ Gibbs – Community Development Director
Rod Shearouse – Councilman	Jack Rose – Public Works Director
Rudy Breedlove – Councilman	Derrick Austin - Police Chief
	Warren Tillery – SWWW Attorney
	<b>Staff not present:</b>
	Colleen Watts – Main Street Director

Mayor Price called the meeting to order at 6:00 PM

Invocation given by Chief Derrick Austin

Councilman Breedlove led the Pledge of Allegiance.

**APPROVAL OF AGENDA –**

Councilman Breedlove asked for a motion to replace item two with February 7, 2022 Executive Session Minutes and add item three as action for February 21,2022 Workshop Minutes.

RESULT	APPROVED AGENDA AS AMENDED
MADE MOTION	COUNCILMAN BREEDLOVE
2 <sup>ND</sup> MOTION	COUNCILMAN WILLIAMS
VOTE	MOTION CARRIED - ALL IN FAVOR

Mayor Price asked for a motion. Councilman Shearouse made the motion to approve the March 7, 2022, meeting agenda as amended.

RESULT	APPROVED AGENDA
MADE MOTION	COUNCILMAN SHEAROUSE
2 <sup>ND</sup> MOTION	COUNCILMAN BOONE
VOTE	MOTION CARRIED - ALL IN FAVOR

**PUBLIC COMMENTS – NONE**

**PUBLIC HEARING ITEMS – NONE**

**APPROVAL OF THE MINUTES –**

**1. FEBRUARY 7, 2022 - REGULAR MEETING MINUTES –**

Mayor Price asked for a motion. Councilman Taylor made the motion to approve the February 7, 2022, regular meeting minutes.

RESULT	APPROVED FEBRUARY 7, 2022, REGULAR MEETING MINUTES
MADE MOTION	COUNCILMAN TAYLOR
2 <sup>ND</sup> MOTION	COUNCILMAN BREEDLOVE
FAVOR	MOTION CARRIED – ALL IN FAVOR

**2. FEBRUARY 7, 2022 - EXECUTIVE SESSION MEETING MINUTES –**

Mayor Price asked for a motion. Councilman Williams made the motion to approve the February 7, 2022, executive session meeting minutes.

RESULT	APPROVED FEBRUARY 7, 2022, EXECUTIVE SESSION MEETING MINUTES
MADE MOTION	COUNCILMAN WILLIAMS
2 <sup>ND</sup> MOTION	COUNCILMAN BREEDLOVE
FAVOR	MOTION CARRIED – ALL IN FAVOR

**3. FEBRUARY 21, 2022- WORKSHOP MEETING MINUTES –**

Mayor Price asked for a motion. Councilman Williams made the motion to approve the February 21, 2022, workshop meeting minutes.

RESULT	APPROVED FEBRUARY 21, 2022, WORKSHOP MEETING MINUTES
MADE MOTION	COUNCILMAN WILLIAMS
2 <sup>ND</sup> MOTION	COUNCILMAN SHEAROUSE
FAVOR	MOTION CARRIED – ALL IN FAVOR

**ACCEPTANCE OF THE FINANCIAL STATEMENT – NONE**

**UNFINISHED BUSINESS/ACTION ITEMS –**

**4. Ordinance for annexation of 254 +/- acres located at S. Ola Road and Singley Drive (Parcel IDs: 161-01025000, 161-01023000, 161-01021051, and 161-01021052) in LL 161,162, and 191 of the 2<sup>nd</sup> districts –**

Councilman Greer said at the last meeting Mr. Black said he was willing to meet with residents to answer questions about the proposed annexation and said he was willing to postpone the item until the next meeting, if needed, to allow time for public input. Mr. Black stepped forward and said he did have several phone conversations with residents and said he was also in the parking lot at the Public Safety Building at 5:00 pm today; however, the facility was not open.

Councilman Greer asked Mr. Black if he contacted staff and ask to reserve the facility for a meeting. Mr. Black said he tried. Ms. Hannah Crowe [citizen present at meeting] said she posted

Mr. Black's information [phone number] on Facebook; however, the citizens were not wanting to reach out to Mr. Black personally; the citizens were wanting a meeting arranged at City Hall.

Councilman Greer said it seems Mr. Black was waiting on the citizens to initiate a meeting (place and time); however, he said it is not the citizens' responsibility to do so. Councilman Greer said it would be in everyone's best interest if this request is tabled for two weeks.

Councilman Breedlove made the comment that Mr. Black gave his word at the previous public hearing that he would be glad to meet with citizens to discuss and answer any questions for clarity; however, Mr. Black did not commit to his word. Councilman Breedlove agreed with Councilman Greer the request should be tabled to allow Mr. Black to follow through on his word and schedule a meeting for citizens to attend.

Councilman Boone asked if the request is tabled, will the process for advertising have to be done again? Attorney Warren Tillery replied "no" because it was already advertised for public hearing at the last meeting.

Mr. Black said he does not agree with the suggestion to table, and discussion took place. Mr. Black, said if a meeting is scheduled, [for the record] he stated he was told he could not discuss or answer any questions about any alternative zoning being the request is for one-hundred percent annexation. Attorney Warren Tillery said the consideration is limited to the annexation application as stated and will remain RA if the annexation is approved. Mr. Black agreed with tabling the request [for two weeks] if a meeting can be set up in the courtroom and date and time be specified for him to meet anyone who is interested in participating.

Councilman Williams said if the request for annexation is approved, Mr. Black will have to wait one year to submit any zoning requests to the city. Mr. Black said one year is a long time to wait from a developer's standpoint. Attorney Warren Tillery commented to Mr. Black's comment earlier that related to [public] questions being limited to only annexation; and pointed out any discussion in the next two weeks would likely be related to lot size and zoning and Mr. Black is saying he can only answer questions related to this request regarding annexation.

Mr. Young said if annexation is approved, we would hear comments related to zoning when and if that is requested in one year. Nothing further.

Mayor Price asked for a motion. Councilman Breedlove made the motion to table the request until March 21, 2022 workshop meeting.

RESULT	TABLED UNTIL MARCH 21, 2022
MADE MOTION	COUNCILMAN BREEDLOVE
2 <sup>ND</sup> MOTION	COUNCILMAN GREER
FAVOR	MOTION CARRIED – ALL IN FAVOR

**5. Variance request to allow an existing accessory structure to be partially located within the front yard setback of 342 Grove Road, and to allow the structure to exceed the maximum square footage permitted in the property's zoning designation**

Mayor Price asked for a motion. Councilman Greer made the motion to approve the request by approving ordinance [#22-03-019](#).

RESULT	APPROVED ORDINANCE #22-01-019
MADE MOTION	COUNCILMAN GREER
2 <sup>ND</sup> MOTION	COUNCILMAN BREEDLOVE
FAVOR	MOTION CARRIED – FIVE IN FAVOR (GREER, TAYLOR, BOONE, WILLIAMS, BREEDLOVE) AND ONE OPPOSED (SHEAROUSE)

**6. Resolution for appointment of Bart Hammock to the Downtown Development Authority (DDA) -**

Mayor Price asked for a motion. Councilman Breedlove made the motion to approve the request by approving resolution #22-03-020.

RESULT	APPROVED RESOLUTION #22-03-020
MADE MOTION	COUNCILMAN BREEDLOVE
2 <sup>ND</sup> MOTION	COUNCILMAN TAYLOR
FAVOR	MOTION CARRIED – ALL IN FAVOR

**7. Resolution to create a streetlight district in Bunn Farms, Phase 2 subdivision, on Davis Road**

Mayor Price asked for a motion. Councilman Greer made the motion to approve the request by approving resolution #22-03-021.

RESULT	APPROVED RESOLUTION #22-03-021
MADE MOTION	COUNCILMAN GREER
2 <sup>ND</sup> MOTION	COUNCILMAN WILLIAMS
FAVOR	MOTION CARRIED – ALL IN FAVOR

**8. Ordinance to amend the City of Locust Grove Personnel Policy Pay Plan No. 701 – COLA/Market Changes -**

Mayor Price asked for a motion. Councilman Greer made the motion to approve the request by approving ordinance #22-03-022.

RESULT	APPROVED ORDINANCE #22-03-022
MADE MOTION	COUNCILMAN GREER
2 <sup>ND</sup> MOTION	COUNCILMAN BREEDLOVE
FAVOR	MOTION CARRIED – ALL IN FAVOR

**NEW BUSINESS/ACTION ITEMS – NONE**

**CITY MANAGER’S COMMENTS –**

Mr. Young stepped forward and reminded Council the retreat is coming up next week (March 14-16, 2022) and reviewed a few items that will be discussed as part of the retreat agenda. Also, GMA Conference registration is March 15, 2022. Nothing further.



**City of Locust Grove  
 Council Workshop Meeting Minutes  
 Public Safety Building – 3640 Highway 42 S.  
 Locust Grove, GA 30248  
 Monday, March 21, 2022  
 6:00 PM**

<b>Members Present:</b>	<b>Staff Present:</b>
Robert Price – Mayor	Tim Young – City Manager
Willie Taylor – Councilman	Bert Foster – Assistant City Manager
Keith Boone – Councilman	Misty Spurling – City Clerk
Rudy Breedlove - Councilman	Jennifer Adkins – Assistant City Clerk
Vincent Williams - Councilman	Daunte’ Gibbs – Community Development Director
Carlos Greer – Councilman	Jack Rose – Public Works Director
Rod Shearouse – Councilman	Derrick Austin – Police Chief
	Colleen Watts – Main Street Program Manager
	Chase Collum– SWWW Attorney

Mayor Price called the meeting to order at 6:00 PM.

Invocation given by Community Development Director Daunte’ Gibbs.

Councilman Greer led the Pledge of Allegiance.

**APPROVAL OF AGENDA** –

Mayor Price asked for a motion to amend the agenda. Councilman Williams made the motion to approve the March 21, 2022, meeting agenda.

RESULT	APPROVED AGENDA
MADE MOTION	COUNCILMAN WILLIAMS
2 <sup>ND</sup> MOTION	COUNCILMAN BREEDLOVE
VOTE	MOTION CARRIED - ALL IN FAVOR

**PUBLIC COMMENTS** –

Mr. Jeff Dickey: resident at Singley Dr. stepped forward to comment with a concern related to item number one. Mr. Dickey thanked Council and staff for helping to set up a meeting with Mr. Black. Mr. Dickey asked if a subdivision must be in the city limits to tie into city sewer? Mr. Young replied if the sewer must be tapped in directly, we prefer the subdivision be in the city. Mr. Dickey said the reason for this request is because Mr. Black said he wants to be on city sewer; however, Mr. Dickey said everyone knows Mr. Black wants this property annexed for future zoning purposes. Mr. Dickey said the meeting that was held with Mr. Black was informative; however, we are still back where we started. The concern being the number of houses on Burg Road and Mr. Dickey said the county has been overrun by development. Mr. Young said the property is still RA and citizens will have the opportunity to bring forth comments/concerns if a request for rezoning comes forth in one year. Mr. Dickey said he is not “all” opposed; however, still concerns that need to be addressed. Nothing further.

**PUBLIC HEARING ITEMS** – NONE

**OLD BUSINESS/ACTION ITEMS** –

- 1. Ordinance for annexation of 254 +/- acres located at South Ola Road and Singley Drive (Parcel IDs: 161-01025000, 161-01023000, 161-01021005, 161-01021051, and 161-01021052) in Land Lots 161, 162, and 191 of the 2<sup>nd</sup> District. (Tabled from March 7, 2022 Regular Meeting) –**

Mayor Price asked for a motion. Councilman Shearouse made the motion to approve the request by approving ordinance # 22-03-023.

RESULT	APPROVED ORDINANCE #22-03-023
MADE MOTION	COUNCILMAN SHEAROUSE
2 <sup>ND</sup> MOTION	COUNCILMAN WILLIAMS
VOTE	MOTION CARRIED – FIVE IN FAVOR (GREER, TAYLOR, WILLIAMS, SHEAROUSE, BREEDLOVE) AND ONE OPPOSED (BOONE)

**NEW BUSINESS/ACTION ITEMS –**

- 2. Request for a special event permit for the Haven House 5K Road Race on May 14, 2022 –**

Mayor Price asked for a motion. Councilman Greer made the motion to approve the special event request.

RESULT	APPROVED SPECIAL EVENT
MADE MOTION	COUNCILMAN GREER
2 <sup>ND</sup> MOTION	COUNCILMAN BREEDLOVE
VOTE	MOTION CARRIED - ALL IN FAVOR

**CITY OPERATION REPORTS / WORKSHOP DISCUSSION ITEMS -**

**MAIN STREET OPERATIONS – COLLEEN WATTS**

Ms. Watts gave an update we will have two art pieces [squirrel-sized picnic tables] as part of effort to bring visitors along with locals to do scavenger hunts. The tables will arrive on March 28, 2022 at Claude Gray park and at the downtown city park. We are participating in Paint Henry Blue for Child Abuse prevention awareness. Spring Events include the Easter Egg Hunt on April 9, 2022 at 10:00am and LG Day on April 23, 2022 that will include fireworks show, band, parade and vendors. Nothing further.

**PUBLIC SAFETY OPERATIONS – CHIEF AUSTIN**

Chief Austin reviewed the monthly report and gave an update total collected in February 2022 was \$78,745.00. The department completed 160 training hours in February.

Further, Chief Austin said we have a permanent Judge [Judge Patten] and a Pro Tem Judge [Judge Turner]; however, both are out for personal reasons. We do not have a “standby” Judge sworn in on record when situations come up that neither of our judges are available on a court date. We will need to swear in Judge Keith Woods at our regular meeting April 4, 2022, so that he will comply and be available to conduct court on April 5, 2022. Nothing further.

**PUBLIC WORKS – JACK ROSE**

Public Works Director Jack Rose gave update overall operations are good, continuing with general maintenance and repairs.



**ADMINISTRATION – BERT FOSTER**

Mr. Foster gave an update for the Peeksville Road extension (joining Highway 42 at Peeksville and Cleveland Street), Chase Maddox Park is ready to officially open, and Chief Austin will be contacting the Maddox family to schedule a date for dedication. Mr. Foster also gave an update on the Bill Gardner Parkway modifications, MMIP (commercial vehicle lanes), traffic signal at Market Place and the Scatter Garden/Veteran’s Memorial. Further, Mr. Foster said staff has a meeting with GDOT Tuesday morning regarding the Downtown Corridor Study. The digital lawn sign at City Hall will be installed when materials arrive. Nothing further.

- Resolution to create a streetlight district in Berkeley Lakes Phase II subdivision, on Davis Road –  
Mr. Foster said this is a request to create a streetlight district in Berkeley Lakes Phase II. This is for 101 lots to add 17 LED lights. Nothing further.

**COMMUNITY DEVELOPMENT OPERATIONS – DAUNTÉ GIBBS**

Mr. Gibbs gave an update his department has issued a total of 261 permits including 36 new house permits for 2022. We have issued 95 COs [75 residential / 20 commercial] with 182 business licenses issued so far for 2022. Mr. Gibbs said Chick-Fil-A is now hiring and anticipates to open next month.

Councilman Williams asked Mr. Gibbs for an update on the World Peace Center. Mr. Gibbs said the last inquiry was one year ago, but no other movement related to the review and permitting process. Nothing further.

**ARCHITECTURAL REVIEW BOARD (ARB) – NONE**

**CITY MANAGER’S COMMENTS –**

Mr. Young stepped forward and gave an update we have received positive feedback from our employees on the pay increase that was approved. We are preparing for RFPs for paving of roads and hopefully have a final draft later this week. Misty was here late this past Friday to complete our FYE 2021 closeout and we have received bond money in our designated [T-SPLOST] account. Nothing further.

**MAYOR’S COMMENTS – NONE**

**EXECUTIVE SESSION – NONE**

**ADJOURNMENT-**

Mayor Price asked for a motion to adjourn. Councilman Taylor made the motion to adjourn.

RESULT	ADOPTED
MADE MOTION	COUNCILMAN TAYLOR
2 <sup>ND</sup> MOTION	COUNCILMAN BOONE
VOTE	MOTION CARRIED - ALL IN-FAVOR MEETING ADJOURNED @ 6:26 PM.

Notes taken by:

\_\_\_\_\_  
Misty Spurling, City Clerk



## Community Development Department

P. O. Box 900  
Locust Grove, Georgia 30248  
Phone: (770) 957-5043  
Facsimile (770) 954-1223

# Item Coversheet

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**Item:** A Resolution to create a streetlight district in Berkeley Lakes, Phase 2, a residential subdivision located along Davis Road.

**Action Item:**  Yes  No

**Public Hearing Item:**  Yes  No

**Executive Session Item:**  Yes  No

**Advertised Date:** NA

**Budget Item:** NA

**Date Received:** February 21, 2022

**Workshop Date:** March 21, 2022

**Regular Meeting Date:** April 4, 2022

## Discussion:

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Staff received a petition to create a streetlight district in Berkeley Lakes, Phase 2, a residential subdivision.

- Number of Lots: 101
- Number of Lights: 17 (Central GA EMC)
- Type of Lights: Colonial LED
- Cost per Light: \$9.75 per month
- Cost per Month: \$165.75
- Cost per Year: \$1,989.00
- Administrative Cost: 15% of annual cost = \$298.35
- Pro Rata Cost per Lot:  $\$1,989.00 + \$298.35 / 101 \text{ lots} = \underline{\underline{\$22.65 \text{ per year}}}$

**Comments:**

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The City's Street Light Tax District Ordinance permits the Council to create streetlight districts by resolution. The City will pay the electricity usage fees on the lights each month then be reimbursed annually for these fees by way of a pro rata cost that is added to each property tax statement. This pro rata cost includes each lot's share of the electricity usage fees and administrative costs.

**Recommendation:**

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Approval of the Resolution to create a new streetlight district in Berkeley Lakes, Phase 2, subdivision.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION TO APPROVE A REQUEST TO CREATE A STREET LIGHT TAX DISTRICT IN BERKELEY LAKES, PHASE 2, SUBDIVISION IN ACCORDANCE WITH CHAPTER 3.10 OF THE CITY OF LOCUST GROVE CODE OF ORDINANCES; TO PROVIDE CONDITIONS FOR APPROVAL; TO IDENTIFY A PUBLIC PURPOSE; TO AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE ANY DOCUMENTS NECESSARY TO CARRY OUT THIS RESOLUTION; TO PROVIDE FOR SEVERABILITY; TO REPEAL INCONSISTENT PROVISIONS; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES**

*W I T N E S S E T H :*

**WHEREAS**, the City of Locust Grove, Georgia (“City”) adopted Article II, Chapter 3.10 (“Chapter”) entitled “Street Light Tax Districts”; and,

**WHEREAS**, the purpose of the Chapter is to provide the City with a procedure for the installation, maintenance and operation of street lights in certain public rights-of-way in the City of Locust Grove and for the promotion of health, safety, prosperity and general welfare of the citizens of Locust Grove; and,

**WHEREAS**, Alex McCart, agent for DRB Group, LLC, who is the property owner (“Owner”) submitted an *Application for Special Tax District – Street Lighting* and a *Petition for Special Tax District – Street Lighting* (“Application”) attached as **Exhibit “A”** for the subdivision known as Berkeley Lakes, Phase 2, (the “Subdivision”); and,

**WHEREAS**, the Application indicates support from one-hundred percent (100%) of the property owners in the Subdivision in accordance with the Chapter; and,

**WHEREAS**, a copy of the *Central Georgia Electric Membership Corporation Underground Wiring / Outdoor Lighting Agreement for the Subdivision* (“Request”) outlining the costs, quantities, locations, terms and conditions associated with the Request is attached as **Exhibit “B”**; and,

**WHEREAS**, the City agrees to pay the monthly streetlight fee of \$165.75 (\$1,989.00 annually) to Central Georgia EMC in accordance with the Request and to be reimbursed for such payments by way of assessments imposed upon all property owners within this subdivision in the amount of \$22.65 (includes a 15% administrative fee) per lot annually; and,

**WHEREAS**, the Mayor and City Council (“Council”) reviewed the Application and Request during a workshop meeting held on March 21, 2022; and,

**WHEREAS**, the Request was found to be generally consistent with the purpose and intent of the Chapter; and,

**WHEREAS**, the Council, in the exercise of their sound judgment and discretion, after giving thorough thought to all implications involved, and keeping in mind the public interest and welfare to the citizens of the City, have determined this request for the creation of a streetlight tax district to be in the best interests of the citizens of the City, that this Resolution be adopted.

**THEREFORE, IT IS NOW RESOLVED BY THE CITY OF LOCUST GROVE,  
GEORGIA, AS FOLLOWS:**

1. **Finding.** That the Council hereby finds that the Application submitted by the Owners generally conforms to the requirements of Chapter 3.10 of City of Locust Grove Code.
2. **Public Purpose.** The Council finds that the foregoing actions constitute a major stem in preserving the health, safety, well-being and economic vitality of the community and are, therefore, consistent with its public purposes and powers.
3. **Authority.** That the Council hereby authorizes the Mayor, or his designee, to execute the *Central Georgia Underground Wiring / Outdoor Lighting Agreement* for the Subdivision and any other documents necessary to carry out this Resolution, and to place this Resolution and any related documents among the official records of the City for future reference.
4. **Severability.** To extent any portion of this Resolution is declared to be invalid, unenforceable, or nonbinding, that shall not affect the remaining portions of this Resolution.
5. **Repeal of Conflicting Provisions.** All Council resolutions are hereby repealed to the extent they are inconsistent with this Resolution.
6. **Effective Date.** This Resolution shall take effect immediately.

THIS RESOLUTION adopted this 4<sup>th</sup> day of April 2022.

\_\_\_\_\_  
ROBERT S. PRICE, MAYOR

ATTEST:

\_\_\_\_\_  
MISTY SPURLING, CITY CLERK

(seal)

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

**EXHIBIT "A"**

*Application for Special Tax District – Street Lighting*  
*Petition for Special Tax District – Street Lighting*

## Application For Special Tax District - Street Lighting

We, the undersigned, all being property owners of the City of Locust Grove Special Tax District for Street Lighting, being the Berkeley Lakes Phase 2 (A & B) (Subdivision) in Land Lot(s) 163, \_\_\_\_\_, and \_\_\_\_\_ of the 2nd Land District at

Davis Road (road), do hereby petition the Mayor and City Council of the City of Locust Grove "City" for the placement of streetlights through our subdivision or street(s).

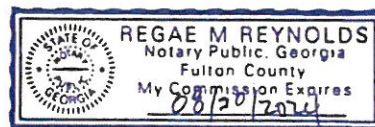
Each of us do hereby pledge and consent to levying of a lien by the City against property we own for the purpose of payment for the cost of maintenance and operation of the streetlights.

There are 101 (number) lots currently existing in the Special Tax District Berkeley Lakes Phase 2 (A & B) (Subdivision), and each owner as shown in the tax records has affirmatively signed this petition or their indication for disapproval is noted herein. The petition represents 1 (number) affirmative votes, representing 100 % of the district to be affected in this request. Your signature on this petition indicates that you have read and fully understand all information contained with Chapter 3.10 of the Code of Ordinances of the City of Locust Grove.

Personally appeared before me, a Notary Public, the undersigned affiant, who says on oath that Alex McCarty (name) is one of the subscribing witnesses to the within instrument; and, that each said witnesses saw the execution and delivery of the same by each grantor therein for the purpose set forth; and, that each of said witnesses signed the same as supported. Sworn to and subscribed to me, this 14<sup>th</sup> day of February, 2022.

Alex McCarty  
SUBSCRIBING WITNESS

R. M. Reynolds  
NOTARY PUBLIC



(SEAL)

PLEASE INDICATE WHICH UTILITY COMPANY SERVICES YOUR PROPOSED STREET LIGHT DISTRICT:

GEORGIA POWER  CENTRAL GEORGIA OTHER \_\_\_\_\_

NEW STREETLIGHT DISTRICT  ADDING STREETLIGHTS TO EXISTING DISTRICT





**EXHIBIT "B"**

*Central Georgia Electric Membership Corporation  
Underground Wiring / Outdoor Lighting Agreement*

CENTRAL GEORGIA ELECTRIC MEMBERSHIP CORPORATION  
923 SOUTH MULBERRY STREET  
JACKSON, GEORGIA 30233

**UNDERGROUND WIRING / OUTDOOR LIGHTING AGREEMENT**

Name: City of Locust Grove Acct. No.: 12223-022 Loc. No.: 1012-24-710  
(Print Name as Listed on Bill Card)

Address: Lights for Berkeley Lakes Subdivision Phase 2A and 2B

I (we) hereby apply for a lease of outdoor lighting equipment to Central Georgia EMC under the terms and conditions set forth below:

**1. INFORMATION AND COST**

Lights, Fixtures, and Poles:

Quantity 17 Rate 13 Class 5 Cost Per Month \$ 9.75 each Total Cost \$ 165.75 per month Description: Discounted Colonial LED Lights  
Quantity \_\_\_ Rate \_\_\_ Class \_\_\_ Cost Per Month \$ \_\_\_ each Total Cost \$ \_\_\_ per month Description: \_\_\_\_\_  
Quantity \_\_\_ Rate \_\_\_ Class \_\_\_ Cost Per Month \$ \_\_\_ each Total Cost \$ \_\_\_ per month Description: \_\_\_\_\_  
Quantity \_\_\_ Rate \_\_\_ Class \_\_\_ Cost Per Month \$ \_\_\_ each Total Cost \$ \_\_\_ per month Description: \_\_\_\_\_

TOTAL COST PER MONTH \$ 165.75

Total CIAC (Contribution in Aid of Construction)= \$ 0.00

3. The corporation reserves the right to increase or decrease rates of outdoor lighting without prior written notice to each individual lessee.
4. Fixtures served by underground wiring will be available at these rates when the underground cable is buried in the same trench with the underground distribution system and the excess trench required does not exceed thirty (30) feet per fixture for a small LED fixture or eighty (80) feet per fixture for a large LED fixture or post top LED fixture. A contribution in aid of construction shall be paid in advance for the footage in excess of the base allowance.
5. I (we) will perform all trenching, install duct furnished by the Corporation, backfill, and complete the paving to the mutual satisfaction of all parties concerned where underground wiring is desired and paving or other obstacles exist.
6. I (we) will pay in advance a contribution in aid of construction in the amount of the current installed cost of additional pole(s) if more than one pole must be installed. The additional pole(s) will remain the property of the Corporation.
7. All lighting equipment, wiring, etc. will be furnished by the Corporation.
8. The Corporation will perform ordinary maintenance of light and equipment which will be done during normally scheduled working hours. Current overtime fee per service call shall be paid to the serviceperson making the repairs when requested at any time other than the normal working hours.
9. I (we) will pay for replacement of any equipment damaged or destroyed by vehicle collision or vandalism.
10. I (we) will pay the lease for the light(s) at the rates above according to current billing procedures. The Corporation may discontinue service without further notice if the bill is not paid.
11. The corporation shall use reasonable care to maintain constant service but shall not be liable for interruption through acts of God, strikes, labor troubles, or any other causes beyond the control of the Corporation.
12. I (we) will pay a Membership or Additional Service fee and be bound by the provisions of the Articles of Incorporation, Bylaws, and rules of the Corporation that may be adopted from time to time.

13. This agreement shall become effective on the date of service is first delivered and shall remain in effect for 5 years and thereafter until terminated by either party's giving three month notice.

14. This agreement shall be binding upon the successors, legal representative, and assigns of the respective parties hereto.

15. The Corporation reserves the right to shield the light or relocate the pole and light if objected by the adjacent landowners.

16. I (we) will grant, bargain, sell, and convey unto the Corporation, its successors, and assign an easement and right-of-way for the purpose of constructing, inspecting, maintaining, operating, repairing, or replacing its facilities. The Corporation shall have the right to egress to and egress from the easement over the lands of the lessee adjacent to the easement and lying between public and private roads and easements.

Signature: \_\_\_\_\_

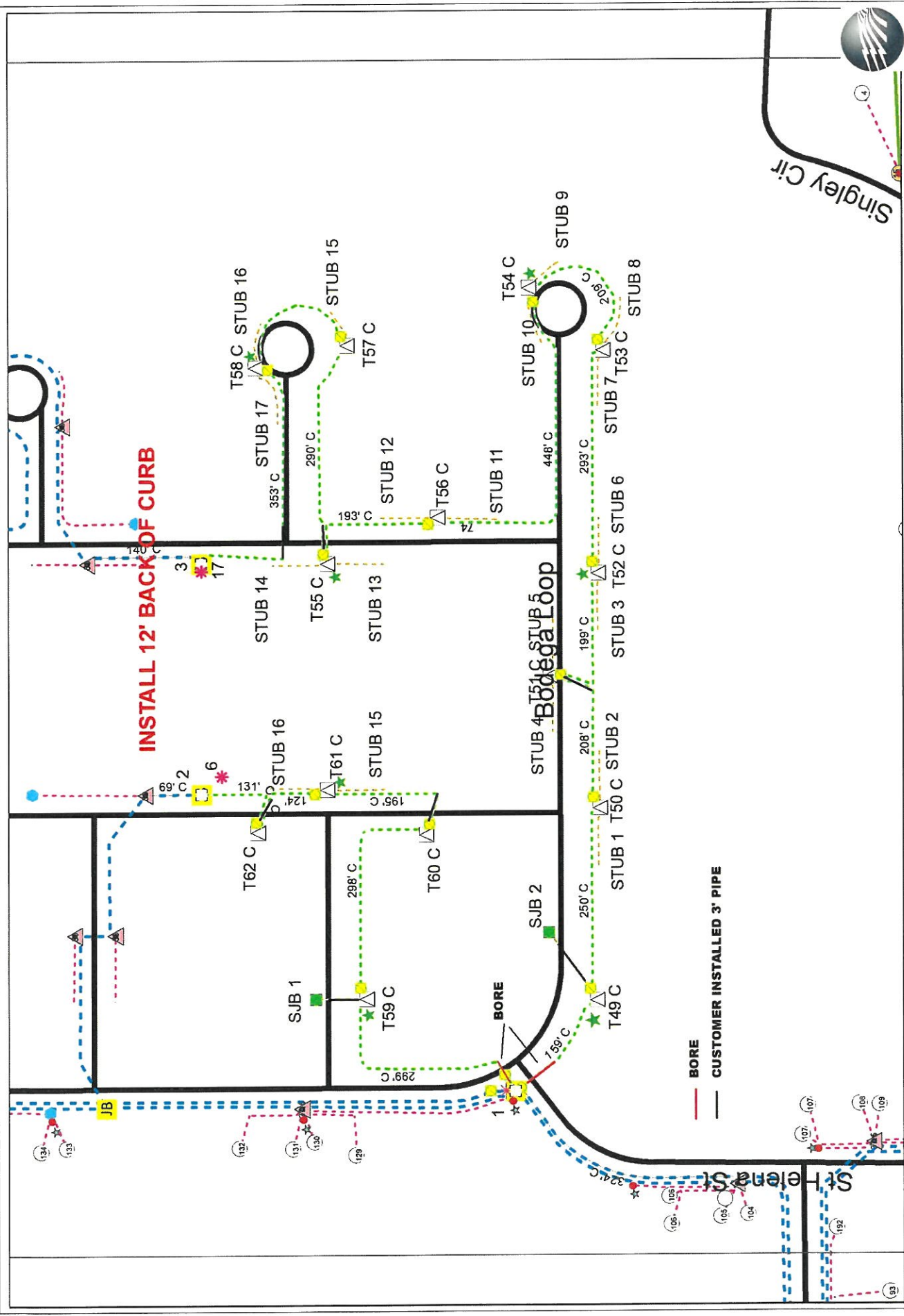
Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



★ LIGHTS





**Police Department**  
P. O. Box 900  
Locust Grove, Georgia 30248

Phone: (770) 957-5043  
Facsimile (770) 954-1223

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## Item Coversheet

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**Item:** Appointment of Judge Pro Tem (Alternate)

**Action Item:**  Yes  No

**Public Hearing Item:**  Yes  No

**Executive Session Item:**  Yes  No

**Advertised Date:** N/A

**Budget Item:** Incremental – General Fund/Dept. 2650 – Municipal Court

**Date Received:**

**Workshop Date:** March 21, 2022

**Regular Meeting Date:** April 4, 2022

**Discussion:**

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Appointment of Judge Pro Tem (Alternate) Keith Wood. Attached is the resume of Judge Wood, a photo, and the City of Locust Grove Charter Section 4.11 (Judges).

**Recommendation:**

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**APPROVE Ordinance for the Appointment of Chief Keith Wood as Judge Pro Tem (Alternate)**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE FOR APPOINTMENT OF A JUDGE PRO TEM (ALTERNATE) OF THE CITY OF LOCUST GROVE; TO PROVIDE FOR RECORDATION OF THIS ORDINANCE; TO REPEAL INCONSISTENT ORDINANCES; TO ESTABLISH AN EFFECTIVE DATE; AND FOR OTHER PURPOSES**

**WHEREAS**, the City of Locust Grove (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia (“State”), and is charged with certain enumerated public purposes under the Constitution and laws of the Sate, including the right to establish, abolish, merge, or consolidate offices, positions of employment, departments and agencies of the City that are necessary for the proper administration of the affairs and government of the City; and

**WHEREAS**, the Mayor nominates for appointment the following person for the office of Judge Pro Tem (Alternate) for the 2022 Calendar Year in accordance with Article III, Section 3.10 and Article IV, Section 4.11 of the City Charter;

**THEREFORE, THE COUNCIL OF THE CITY OF LOCUST GROVE HEREBY ORDAINS**

**SECTION 1. Appointments of Office.** The City Council approves the Mayor’s recommended appointment as follows for the 2022 Calendar Year, as conditioned by an asterisk (\*):

<b><u>Office</u></b>	<b><u>Name</u></b>
Judge Pro Tem (Alternate):	Keith Wood

All appointments are for a one-year term (or remainder) and are “at-will” positions. All appointed officers’ actions are governed by the City’s charter, ordinances and personnel policy, unless exempt therefrom, as well as applicable state and federal law. For non-contract appointees the salaries are established through the budget and each of these positions is exempt except for FMLA.

The positions will terminate at 11:59 PM on the day of the first regular scheduled meeting of the City of Locust Grove for 2023 unless the Council otherwise acts prior to said date and time.

**SECTION 2. Additional Documents.** The City Council of the City of Locust Grove authorizes the Mayor to execute any additional documents which may be necessary to effectuate this Ordinance, subject to approval as to form by the City Attorney.

**SECTION 3. Recordation.** The City Clerk is hereby directed to record this Ordinance in the official minutes of the City.

**SECTION 4. Severability.**

A. It is hereby declared to be the intention of the City Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.

B. It is hereby declared to be the intention of the City Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other Section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the City Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other Section, paragraph, sentence, clause or phrase of this Ordinance.

C. In the event that any section, paragraph, sentence, clause or phrase of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining sections, paragraphs, sentences, clauses, or phrases of the Ordinance and that, to the greatest extent allowed by law, all remaining Sections, paragraphs, sentences, clauses, or phrases of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

**SECTION 4. Repeal of Conflicting Provision.** Except as otherwise provided herein, all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.



**SECTION 5. Effective Date.** This ordinance shall become effective immediately upon its adoption by the Mayor and Council of the City of Locust Grove.

SO ORDAINED this 4<sup>th</sup> day of April, 2022.

\_\_\_\_\_  
ROBERT PRICE, Mayor

ATTEST:

\_\_\_\_\_  
MISTY SPURLING, City Clerk  
(Seal)

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

Recommendation

# CHARLES KEITH WOOD, JR.

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## LEGAL EMPLOYMENT

INVESTIGATOR / ASSISTANT DISTRICT ATTORNEY YEARS EMPLOYED (EX: 1987 - 98)  
*Clayton County District Attorney's Office* *Jonesboro, Georgia*

Investigated Major Crimes, Attached to Multi-Jurisdictional Task Force Investigating Police Corruption, Member of Georgia State Intelligence Network, POST Certified Law Enforcement Officer. Practiced Law as Assistant District Attorney under 3<sup>rd</sup> year practice act.

ATTORNEY YEARS EMPLOYED (EX: 1998 - PRESENT)  
*C. Keith Wood, Jr. P.C.* *Jonesboro, Georgia*

Self Employed Attorney with primary concentration in Traffic & Immigration Law. Member of Clayton County and Henry County Bar Associations, Member of Georgia Association of Criminal Defense Lawyers, Member of American Immigration Lawyers Association, Member of National Transportation Safety Board Bar Association. Of Counsel with the law firm of Fincher, Denmark & Williams of Jonesboro, GA from 2004 to 2008. Former City Prosecutor in Hampton, GA in 2004. Served as Assistant Prosecutor in Forest Park, Riverdale and Morrow Municipal Courts from 1998 - 2003. Served as Municipal Court Prosecutor in the City of Lake City from 2003 - 2008.

MUNICIPAL COURT JUDGE YEARS EMPLOYED (EX: 2008- PRESENT)  
*Municipal Court of Lake City* *Lake City, Georgia from 2008 to Present*  
*Municipal Court of Jonesboro* *Jonesboro, Georgia from 2014 to Present*

Presently serve as Chief Municipal Court Judge in the City of Lake City and Jonesboro, GA. Judge Pro Tem in the State Court of Clayton County. Judge Pro Tem in the Cities of Morrow, and Riverdale.

## EDUCATION

BACHELOR OF ARTS YEARS ATTENDED (EX: 1978 - 84)  
*Georgia State University* *Atlanta, Georgia*

Member of the Mortar Board Honor Society.

JURIS DOCTOR YEARS ATTENDED (EX: 1995 - 97)  
*John Marshall Law School* *Atlanta, Georgia*

Graduated with honors, Cum Laude.

## Other

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Board Member of Clayton County Pro Bono Project.  
Founding Board Member of the American Airpower Heritage Foundation of Georgia  
Former Legal Officer for the Commemorative Air Force in Peachtree City, Georgia

## REFERENCES:

Available on request



## Sec. 4.11 - Judges.

- (a) The municipal court shall be presided over by a chief judge and such part-time, full-time, or stand-by judges as shall be provided by ordinance. The method of selection and terms of such judges shall be provided by ordinance.
- (b) No person shall be qualified or eligible to serve as a judge on the municipal court unless he shall have attained the age of 21 years and shall be a member of the State Bar of Georgia. All judges shall be appointed by the city council.
- (c) Compensation of the judge or judges shall be fixed by ordinance.
- (d) Judges may be removed for cause by a majority vote of all the members of the city council.
- (e) Before assuming office, each judge shall take an oath, given by the mayor, that he will honestly and faithfully discharge the duties of his office to the best of his ability and without fear, favor, or partiality. The oath shall be entered upon the minutes of the city council journal. (Ga. L. 1990, p. 4451)