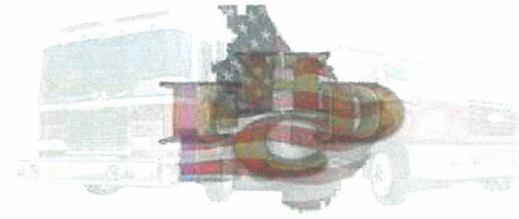




HENRY COUNTY FIRE DEPARTMENT



***110 South Zack Hinton Parkway
McDonough, GA 30253
Telephone: (770) 288-6600
Fax: (770) 288-6776***

Making a Credit Card Payment through our website

FYI – there is an additional fee of 2.35% if you pay by credit card

- Log on to www.co.henry.ga.us
- Click on Departments
- Go to Public Safety
- Go to Fire Department
- Scroll down and click on Fire Marshall Fees on the right side of the screen.
- It will then take you to the Certified Payments site where you will click continue.
- You will then type in the payment amount, BUSINESS NAME, BUSINESS ADDRESS, and enter payment type.
- You will then click continue and enter your information such as credit card number, expiration date, security code, first and last name, phone number and email address. Please enter your phone number in case we need to contact you about your payment and your email address so they can email you the receipt.
- You should also have the option to print your receipt as well.
- If you have any questions or concerns you may call Lindsey with Prevention/Inspections at 770-288-6637.

Thank you



Henry County Fire Prevention Bureau

Sec. 3-4-136. - Fire, safety and accessibility fees.

- a. Fire department plan review - Construction, expansion permit fee. There shall be a permit fee for the construction or for the expansion of every building in the county. Permits required by this code shall be obtained from the fire official. Permit fees shall be paid prior to issuance of the permit. Issued permits shall be kept on the premises designed therein at all times and shall be readily available for inspection by the fire official. Said permit fees shall be calculated at following rate:

Up to 10,000 square feet \$150.00
10,001—30,000 square feet, per square foot \$0.10
30,001— 100,000 square feet, per square foot \$0.05
100,001—500,000 square feet, per square foot .. \$0.03
500,001 square feet and up, per square foot \$0.015

Eighty (80) percent or cover up inspection, one hundred (100) percent or final inspection, and first follow-up inspection will be allowed under the construction permit with no additional charge.

Sprinkler system and alarm system permit fee. There shall be a permit fee for a sprinkler system or alarm system being installed in buildings in the county, and said permit fee shall be calculated at following rate:

Up to 10,000 square feet\$150.00
10,001 to 30,000 square feet....\$200.00
30,001 to 100,000 square feet....\$250.00
100,001 to 500,000 square feet....\$300.00
500,001 square feet and up....\$350.00

- b. *Minimum fees.* The following minimum fees shall be charged for the specific permits and services listed herein, notwithstanding the figure derived from the calculation provided by subsection (1) and (3) of this section.
- a. Second re-inspection\$100.00
 - b. Third re-inspection\$200.00
 - c. Subsequent follow-up (new or annual)...\$200.00
 - d. Special event inspection/permit\$150.00
 - e. Commercial hood plan review and inspection\$100.00
 - f. Site plan review and inspection\$100.00
 - g. Change of occupancy or occupation tax inspection (business license).....\$100.00
 - h. Name change or replacement of occupation certificate\$25.00
 - i. Blasting permit\$100.00



Henry County Fire Prevention Bureau

- j. Installation or removal of underground fuel tanks....\$100.00
- k. Fireworks permit....\$100.00
- l. Administrative variance fee....\$75.00
- m. Returned for insufficient funds check fee....\$35.00
- n. Temporary certification of occupancy (TCO)....\$50.00
- o. After hours inspection, per hour....\$75.00

There will be no charge for annual inspections. There will be no charge for the first follow-up inspection. Re-inspection fees will automatically be assessed on all second and third re-inspections.

- 1) If during a re-inspection, a code violation is noted that was not listed as part of the original violation(s), a re-inspection fee will not be assessed for the newly cited code violation(s). Any newly cited code violation discovered at the time of re-inspection will be considered a first time violation and will restart the re-inspection fee process.
- 2) Re-inspection fees shall apply to all project plans which are re-submitted prior to addressing all red-line comments made by the fire marshal or designee.
- 3) Project plans submitted with multiple revisions will be assessed a new fire department plan review fee. A complete updated set of plans shall be submitted for fire department review upon the request of the fire marshal or designee.

Sec. 3-4-137- Extra-duty/Fire Watch Ordinance

- (1) When required by the Fire Chief or Fire Marshal for buildings that could be hazardous in nature, a temporary measure intended to ensure systematic surveillance of a building or portion thereof by one or more qualified individuals for the purpose of identifying hazards, detecting early signs of unwanted fire, raising an alarm and notifying the fire department, shall be provided to serve as Fire Watch. Fire Watch personnel shall be provided with at least one (1) approved means for notification of the fire department and their sole duty shall be to perform constant patrols and watch for the occurrence of fire.
- (2) In the event the fire code official determines that a special event may have an adverse impact on public safety or affect the delivery of services, a public safety plan should be prescribed to ensure an approved level of public safety. The plan provisions are beyond the scope of fire watch and establish the need for extra-duty personnel during the times such places are open to the public, or activity is being conducted. The public safety plan shall be provided by the event coordinator and approved by the fire marshal.



Henry County Fire Prevention Bureau

- (3) Such fire personnel shall be subject to the orders of the fire marshal, or his designee, at all times and shall be identifiable and remain on duty during the times such places are open to the public, when such activity is being conducted, or while such impairment or condition remains, as required by the fire marshal, or his designee.
- (4) Fire watch shall be documented using a fire watch log maintained at the protected facility and available to fire department personnel at all times during a fire watch.
- (5) Where by extra -duty fire personnel or an approved fire watch is required; the owner, agent, or lessee shall employ one or more qualified persons, as required and approved by the AHJ to be on duty. Fire personnel shall be compensated at a rate of \$35.00 per hour for a minimum of (4) hours.
- (6) The cost of extra-duty and fire watch personnel shall be at no cost to the fire department.
- (7) The fire department shall be authorized to establish and collect fees to recover the costs for equipment, supplies, and personnel affiliated with fire or medical services extra-duty assignments, fire watch, and similar services, beyond the normal scope of emergency operations. The Fire Chief will have the capability to change the rate of employment and equipment cost.
- (8) Procurement and distribution of fire department apparatus will be at the rate of:
 - Rescue - \$55.00 per hour
 - Brush Truck - \$75.00 per hour
 - Engine - \$100.00 per hour
 - Ladder - \$175.00 per hour



Applicable Codes in Henry County

Overview

- All Buildings and Structures within the jurisdiction of Henry County must meet all applicable fire and building codes. The Henry County Fire Marshal's office (FMO) and the Building Department are responsible for ensuring compliance of the codes and standards as adopted by the State Fire Marshal's Office and The Georgia Department of Community Affairs (DCA). The codes and standards enforced by the FMO include but are not limited to the following:
 - NPFA 101, Life Safety Code
 - NFPA 13, The Standard for the Installation of Sprinkler Systems
 - NFPA 72, National Fire Alarm and Signaling Code
 - NFPA 96, Standard for Ventilation Control and Fire Protection of Commercial cooking Operations
 - International Fire Code
 - Chapter 120-3-3 Rules and Regulations for the State Minimum Fire Safety Standards
 - Henry County Ordinance- Chapter 3-4 Public Safety

- The Building Department is responsible for ensuring compliance with codes to include but limited to the following:
 - International Building Code
 - International Mechanical Code
 - Note: The FMO reviews the mechanical drawings to confirm whether a duct smoke detector will be provided on the supply side for HVAC units over 2,00 CFM and that ducts are not routed through exit enclosures or exit passageways
 - International Plumbing Code
 - NFPA 70, National Electrical Code
 - Note: The FMO reviews electrical drawings for exit sign and emergency light locations
 - DCA Amendments to the International Codes
 - 2010 ADA Standards for Accessible Design

- Chapter 120-3-3 and the Georgia DCA can be checked to determine the effective editions of each code/standard in the State of Georgia. This information can be obtained from the State Fire Marshal's and DCA's website.

Henry County Fire Prevention Bureau

Code Reference Guide

Area	Primary	Supplement
Occupancy Classification	LSC	IBC
Building Construction Types, including allowable height, allowable building areas, and the requirements for sprinkler protection related to minimum building construction types	IBC	LSC
Means of Egress	LCS	None
Standpipes	IBC	IFC
Interior Finish	LSC	None
HVAC Systems	IMC	None
Vertical Openings	LSC	None
Sprinkler Systems	LSC	None
Fire Alarm Systems	LSC	None
Smoke Alarms and Smoke Detection Systems	State Statute and LSC	None
Portable Fire Extinguishers	IFC	None
Cooking Equipment	LSC and NFPA 96	None
Fuel Fired Equipment	IFGC	NFPA 54
Liquid Petroleum Gas	NFPA 58	NFPA 54
Compressed Natural Gas	NFPA 52	None

- LCS= Life Safety Code
 - IBC= International Building Code
 - IFC= International Fire Code
 - IMC= International Mechanical Code
 - IFGC= International Fuel Gas Code
-
- *The appropriate codes and/or standards must be referenced or the drawings will be subject to disapproval.*
 - *This is not a all-inclusive list. If you have any further questions please contact the Henry County Fire Prevention Bureau at (770) 288-6637.*



Henry County Fire Prevention Bureau
PERMIT REQUIREMENTS

TYPE OF PERMIT:

RACKING ALARM MACHINE INTERIOR SITE/DEV
FUEL TANK SPRINKLER CONVEYOR OTHER _____

NOTE: THIS FIRE DEPARTMENT PERMIT IS REQUIRED TO BE DISPLAYED AT THE FRONT OF THE PROJECT, WHERE IT IS VISIBLE FROM THE OUTSIDE OF THE BUILDING.

Inspection procedures:

ALL inspections must be called into the inspection office at (770)288-6637. If no answer please leave a message which includes your name and number, project name and type of inspection you are requesting. Someone from our office will contact you as soon as possible to verify the inspection request. Inspections are scheduled as received. Our office does not make appointment times for inspections as we cannot predict how much time to allot to all/other inspections. Once you are assigned an inspector, you may contact that inspector with questions, but inspections can only be scheduled through the inspection line, not cell phones.

** Special Events and Fireworks inspections are considered exceptions and will be provided a time for the inspections prior to the event deadline.*

Inspection notes:

The red-stamped, approved plans must be on site at the time of the inspection. It is the responsibility of the builder to pick-up/download plans from the building department. This includes site/development, building, sprinkler, alarm, hood system, etc. (NO PLANS, NO INSPECTIONS).

Any deviation from the APPROVED plans must be submitted as a plan revision. Minor, non-structural changes may be field-approved by the fire inspector and other county agencies.

Do not install any ceiling (hard or tile) unless approved by the fire inspector. This includes border tiles and soffits. Covering items not inspected/approved will result in a "STOP WORK ORDER" being issued and items uncovered to be inspected.

Approved fire apparatus access roads must be in place prior to the building going up. Failure to maintain fire access roads will result in a "STOP WORK ORDER" until the condition is fixed.

A KNOX box is required for all business/buildings. These can be ordered through the Knox website at www.knoxbox.com. A strip mall or multi-office building may use one box for the entire building provided it will hold the number of keys necessary. In addition, any fence, gates, lift arms or barriers along fire access routes must be permitted, and equipped with a KNOX switch or KNOX padlock. Our agency code on the website is Henry Co Fire Dept.

NO ONE CAN OCCUPY A BUILDING/BUSINESS UNTIL THE 100% INSPECTION HAS BEEN COMPLETED AND PASSED. Temporary Occupancy may be considered for hiring/training, but must be approved by all applicable county agencies. All life safety items must be in place before any temporary use will be considered. Please note "conducting business" requires a business license, which will not be issued until the final CO is presented.

NO WORK CAN BE DONE WITHOUT PERMITS. All permits must be approved and paid before work is allowed to start. Any work done without permits will result in a "STOP WORK ORDER", and may result in citations.



Henry County Fire Prevention Bureau

Certificate of Occupancy or Completion Inspection Requirements

The Henry County Fire Prevention Bureau requires an 80% and 100% completion inspection before the Certificate of Occupancy is issued. Inspections can be scheduled by calling the Bureau's Administrative Assistant at (770) 288-6637. The 80% or 100% inspections procedures are to inspect work once completed at each stage of the project. The following are items addressed during these respective inspections.

80% Inspection: Above ceiling inspection all work to be complete before the inspection

- All approved stamped (color) plans are to be on the job site. The permit is to be posted along with the building departments permit.
- Fire walls are complete to include all mudding and taping. Penetrations are sealed by approved UL rated fire calk (have an empty tube on hand). Piping penetrating fire walls of diameter to require collars shall have correct collars in place and fire caulked. Any penetration too large to caulk will require fire blocking. The rated wall (envelope) shall be caulked between floors where applicable. Vertical openings between floors (utility chases, elevator shafts, etc.) to be inspected for ratings at the 80%. Penetrations between floors that require fire stopping (including caulking) to be inspected. Fire walls are to also be labeled or stenciled every 12' linear with appropriate rating (i.e. 1 hour or 2 hour).
- Above Ceiling: Hard ceilings containing electrical and or sprinkler piping to be inspected before gypsum board installed. Junction boxes are to have all conduit correctly tied in and boxes to be closed, with all electrical wiring inside. Sprinkler piping run (if applicable), no wiring touching sprinkler piping. No HVAC conduct resting on or pushing against the sprinkler piping. Sprinkler heads clean (no paint).
- Any site work completed at this time will be inspected and confirmed.

100% Inspection: Final inspection all work to be completed before the inspection

- All approved stamped (color) plans are to be on the job site. The permit is to be posted along with the building departments permit.
- Exterior: Handicap parking (striping, painting, and signage) access and egress to and from the structure (ramps, sidewalks, railing, etc.) will be addressed. Level landings for exits to be inspected (correct railing and guards for stairs). Fire Apparatus Access (road and gates) and Fire Lanes (painted and labeled correctly) will be addressed. Hydrant locations confirmed (if applicable). FDC and PIV locations confirmed with correct signage in place (if applicable). Business Address is posted and visible from the street. Knox Box location checked and keys to business are placed inside.

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- Interior: Extinguishers, Emergency Lighting and Emergency Exit signs are in place and working. Egress routes are marked (if applicable). Handicap restrooms are completed and in compliance (signage, grab bars, clearance, and sink/stall/wall 5' from toilet wall). Fire Alarm and Sprinkler systems are in place and working to be tested (provide completion documents below ground and above ground at inspection). Check for need or presence of Duct Detectors. Fire suppression systems for hood vents to be tested. All electrical outlets and light covers closed and in place. There should be no penetrations in the walls. Ceiling installed and complete with no penetrations. Fire/Smoke rated areas (envelopes) to be complete with no penetrations. All stairs with railing and guards to be inspected. Furniture and shelving in place (but not stocked). Panel Box is to be labeled with a schedule on the panel box door.
- Site work to be completed and verified during final inspection.

***This is not an all-inclusive list. This is to help you in your Annual, new business License, or final inspection process. If you have any further question please contact the Henry County Fire Prevention Bureau at (770)288-6637.**



Henry County Fire Prevention Bureau

Fire Prevention Policy: Occupational Tax (Business License Inspection)

Purpose

- The purpose of this Policy is to document procedure for Occupation Tax (New Business License Inspections)

Procedure

- All new businesses applying for licensing through the County and any city (except those within the city limits of McDonough, Hampton and Stockbridge), must be inspected and approved by the Henry County Fire Marshal's office.
- All new business license applicant must receive an inspection prior to the Fire Marshal signing off on the business license application, and issuing a new or revised Certificate of Occupancy. The following procedures apply to New Business License inspections:
 - Applicants must apply for a business license and complete a business license application
 - Business license applicants should contact the Fire Marshal's office to schedule an inspection prior to opening or occupying the new business. Any changes of occupancy type, electrical, plumbing, or structural changes would constitute this being treated as a new construction project requiring plan submittal and permitting. Changes of occupancy type will require occupancy be brought up to current fire and life safety codes.
 - The Henry County Fire Prevention Bureau offers free phone consultations through the number provided below.
 - Inspection request must be called in for the business or project to be inspected.
You may call to schedule an inspection at 770-288-6637.
 - *Appointment times are not given; however, the Fire Marshal's office will try to complete all inspection on the day they are scheduled.*
 - *If circumstance and time do not allow, the business will be contacted and the inspection rolled over to the next business day.*
 - The fire Marshal's office must have a copy of the business license application on hand prior to conducting an inspection.
 - There is a \$100.00 fire department fee for new business license inspections which must be paid prior to the scheduling of inspections.
 - You can pay with cash, card, or check at our headquarters office located at 110 South. Zack Hinton Parkway, McDonough, GA 30253
 - You can pay by card over the phone or online
 - **There is a 2.35% Charge for paying with card**
 - Call 770-288-6637 to pay over the phone

Henry County Fire Prevention Bureau

- Someone from the business or project must be on site for the inspections. If no one is available, the inspector will document that no one was on site and no inspection will be conducted.
- Inspection violations will be noted on the Henry County Fire Department Inspection Form, and a copy of the form shall be left with the contact person at the time of the inspection. This form will be signed by both parties.
- Once a building or business has received a clear inspection with no violations, the business license application will be approved and a Certificate of Occupancy will be issued by the Fire Marshal's office.
 - **The Certificate of Occupancy will be ready for pick up at the building department in 2-3 business days.**
- Existing businesses which are changing ownership, business name, or address will be issued (or re-issued) a Fire Department Certificate of Occupancy after inspection of the facility. **The Certificate of Occupancy will be ready for pick up at the building department in 2-3 business days.**

***This is not an all-inclusive list. This is to help you in your Annual or new business License inspection. If you have any further question please contact the Henry County Fire Prevention Bureau at (770)288-6637.**

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Questions for Potential Customers / Prior to Scheduling an inspection

- #1. Is your power on to the business?
- #2. Are there any repairs that need to be completed? i.e. holes in the walls or ceilings.
- #3. Are all exit lights and emergency lights working properly on normal power and on battery back-up?
- #4. Do you have enough fire extinguishers for the square footage that we are inspecting and have they been serviced for this year?
- #5. Are all bathrooms in compliance with the “ADA” regulations?
- #6. If you have altered the building in anyway with electrical work or changed the original building plans over 50%. ie. Racking systems. Do you have the permits showing were the work was approved?
- #7. Have you changed any of the paths leading to the egress of the building and are all pathways clear?
- #8. Are there any gates or walls that will prevent fire units to gain entrance to your site?
- #9. Do you have a recent copy of the report certifying you alarm and/or sprinkler system?
Also, please make sure all storage is at least 18inches below all sprinkler heads.
- #10. Has your Ansul / Vent Hood System been serviced in the last six months?
- #11. If you have power strips supplying power to electrical sources, are they mounted at least 3inches off the ground?
- #12. Make sure all breakers are properly marked in the electrical panel box and all cover plates are in place inside of the box.



Common Code Violations

Address or Suite Number Not Posted

- International Fire Code
 - New and Existing building shall have approved address numbers, building numbers or approved building identification placed in a position that is plainly legible and visible from the street or road fronting the property. These numbers shall be Arabic numeral or alphabet letter. Numbers shall be a minimum of 4 inches high with a minimum stroke width of 0.5 inch.

Exposed Wiring

- International Fire Code
 - Open Junction boxes and open-wiring splices shall be prohibited. Approved covers shall be provided for all switch and electrical outlet.

Hydrant Obstructed

- County Ordinance Chapter 3-4; subchapter 2 Fire Prevention and Safety
 - Obstructing fire hydrants. It shall be unlawful for any person to place building materials within fifteen (15) feet of a cistern or fire hydrant, or do any other act which would obstruct approaches to fire hydrants or cisterns by any member of the fire department. No person shall put any post or installations or structure nearer than twenty-four (36) inches to any fire hydrant.
- International Fire Code
 - A 3 Foot clear space shall be maintained around the circumference of fire hydrants except as otherwise required or approved

Fire Department Connection Not Visible To Apparatus or Obstructed

- International Fire Code
 - Wherever the fire department connection is not visible to approaching fire apparatus, the fire department connection shall be indicated by and approved sign mounted on the street front or on the side of the building. Such sign shall have the letters "FDC" at least 6 inches high and words in letters at least 2 inches high or an arrow to indicate the location. All such signs shall be subject to the approval of the fire code official.
- International Fire Code
 - Immediate access to fire department connections shall be maintained at all times without obstruction by fences, bushes, trees, walls, or any other object for a minimum of 3 feet.

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Compressed Gas Cylinder Not Secured

- International Fire Code
 - Compressed gas containers, cylinders, and tanks shall be secured to prevent falling caused by contact, vibration, or seismic activity.

Storage within 30 Inches of Electrical Panels

- International Fire Code
 - A working space of not less than 30 inches width, 36 inches depth, and 78 inches in height shall be provided in front of electrical service equipment. No storage of any materials shall be located within the designated working space.

Extension Cords Used As Permanent Wiring

- International Fire Code
 - Extension Cords and flexible cords shall not be a substitute for permanent wiring. Extension cords and flexible cords shall not be affixed to structures, extended through walls, ceilings, floors, or under doors or floor covering, nor shall such cords be subject to environmental damage or physical impact. Extension cords shall be used only with portable appliances.

Knox Box or Knox Switch Needed

- International Fire Code
 - Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a key box to be access as required by the fire code official.
- International Fire Code
 - An approved lock shall be on gates or similar barriers when required by the fire code official.
 - 1 year apart, as out lined in section 7.3.

No Supply of Spare Sprinkler Heads

- NFPA 25
 - A supply of spare sprinklers (never fewer than six) shall be maintained on the premises so that any sprinklers that have operated or been damaged in any way can be promptly replaced.

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- NFPA 25
 - The Sprinklers shall correspond to the types and temperature ratings of the sprinklers in the property. A minimum of two sprinklers of each type and temperature rating installed shall be provided.
- NFPA 25
 - The sprinklers shall be kept in a cabinet located where the temperature in which they are subject will at no time exceed 100 F.

No Special Wrench Available

- NFPA 25
 - A special sprinkler wrench shall be provided and kept in the cabinet to be used in the removal and installation of sprinklers. One sprinkler wrench shall be provided for each type of sprinkler installed.

Sprinklers Blocked By Storage

- NFPA 25
 - Unacceptable obstructions to spray patterns shall be corrected
- NFA 25
 - Obstructions to spray patterns include continuous or non-continuous obstruction less than or equal to 18 inches below the sprinkler deflector that prevent the pattern from fully developing.

Exit Blocked

- Life Safety Code
 - Means of egress shall be continuously maintained free of all obstructions or impediments to full instant use in the case of fire or other emergency.

Fire Alarm System Shutdown

- Life Safety Code
 - Where a required fire alarm system is out of service for more than 4 hours in a 24-hr period, the authority having jurisdiction shall be notified, and the building shall be evacuated or an approved fire watch shall be provided for all parties left unprotected by the shutdown until the fire alarm system has been returned to service.

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Extinguishers Out Of Date

- NFPA 10
 - The procedure for inspection and maintenance of fire extinguishers varies considerably. Minimal knowledge is necessary to perform a monthly “quick check” or inspection in order to follow the inspection procedure as outlined in Section 7.2. A trained person who has undergone the instructions necessary to reliably perform maintenance and has the manufacture’s service manual shall service the fire extinguishers not more

Multiple Locks on Exit Doors

- Life Safety Code
 - A latch or other fastening device on a door shall be provided with a releasing device having an obvious method of operation under all conditions. The releasing mechanism for any latch shall be located no less than 34 inches (86 cm) and not more than 48 inches (122 cm) above the finished floor. Doors shall be open able with not more than one releasing operation.

Sprinkler System Shutdown

- Life Safety Code
 - Where a required automatic sprinkler system is out of service for 4 hours in a 24-hr period, the authority having jurisdiction shall be notified, and the building shall be evacuated or an approved fire watch shall be provided for all parties left unprotected by the shutdown until the fire alarm system has been returned to service. Sprinkler impairment procedure shall comply with NFPA 25, standard for the inspection, testing, and maintenance of Water-Base Fire Protection Systems.

***This is not an all-inclusive list. This is to help you in your Annual or new business License inspection. If you have any further question please contact the Henry County Fire Prevention Bureau at (770)288-6637.**

Fire Inspection Checklist

Address

- Address is posted on outside of business and viewable from the public way (min. 4 letters)
- Tenant identification/address of business is on rear door of multi-tenant buildings (i.e. strip malls)

Construction Features

- Ceiling tiles in place
- No holes in walls or fire resistive construction

Electrical Equipment

- No extension cords are being used as permanent wiring
- No multiplying adapters are being used (power strips are acceptable) must be mounted off floor
- Electrical panel boxes, receptacles, and light switches have proper covers on and/or are closed
- No storage blocking access to electrical panel box and water heaters (36" clearance)

Exits and Egress

- Emergency lighting is operable
- Exit signs illuminated (on battery back-up if applicable)
- All exits and exit aisles are clear of obstructions

Fire Alarm System

- Pull stations are not obstructed from view
- Fire alarm system is operable and annual testing is current (proof of certification on site)

Fire Extinguishers and Kitchen Extinguishing Systems

- Extinguisher is properly mounted on wall and is not obstructed from the public
- Extinguisher has a current annual recertification tag or bi-annual for Ansul systems
- Kitchen hood exhaust is free of grease and clean
- Hood exhaust extinguishing system recertification is current

Housekeeping

- Combustibles are not stored near heating source (i.e. furnace, water heater, etc.)
- Housekeeping is orderly inside and outside of building
- No storage within 18" (vertically) of sprinkler heads
- Compressed gas cylinders must be secured to wall, rack, or cart

Fire Sprinkler System

- Fire department connection cap(s) are in place
- Fire department connection is accessible (36" clearance of shrubbery, etc.)
- Sprinkler system is operable and annual testing is current (proof of certification on site)
- 20' clear driveway around building

Bathrooms

- Must have 5' clear space for wheelchair
- Grab bars on side and behind toilet
- Cover over sink piping
- Wall hung sink
- Bathroom sign must be 5' center from floor and on handle side with handicapped symbol on it

***This is not an all-inclusive list. This is to help you in your Annual or new business License inspection. If you have any further question please contact the Henry County Fire Department Prevention office at (770)288-6637**