



Administration Department

P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: Ordinance Amendment Section 17.04.134 (d)/C-2 Commercial

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: N/A

Budget Item: General Fund Revenues and Expenditures/Business License

Date Received: January 17, 2019

Workshop Date: January 22, 2019

Regular Meeting Date: February 11, 2018

Discussion:

Attached is the parallel ordinance revision to C-2 (general commercial) for allowing a tattoo/body art studio in that district under certain conditions. These are apart from the limitations in the Licensing section and include hours of operation, distance separation, and prohibition of the condition use transferring if the license is revoked or expired at that location.

Recommendation:

APPROVE ORDINANCE FOR AMENDMENT OF CHAPTER 17.04 SECTION 17.04.134 REGARDING CONDITIONAL USES PERMITTED WITHIN THE GENERAL COMMERCIAL (C-2) ZONING DISTRICT.

ORDINANCE NO. _____

TO AMEND TITLE 17 CHAPTER 17.04 OF THE CITY OF LOCUST GROVE CODE OF ORDINANCES, WHICH PROVIDES FOR ZONING REGULATIONS; TO AMEND SECTION 17.04.134 ENTITLED "SECTION 3-7-153 - C-2 GENERAL COMMERCIAL DISTRICT ADOPTED AS AMENDED;" TO ADD CERTAIN CONDITIONAL USES; TO PROVIDE FOR CODIFICATION; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

THE COUNCIL OF THE CITY OF LOCUST GROVE HEREBY ORDAINS

SECTION 1. Chapter 17.04 of the Code of Ordinances of the City of Locust Grove is hereby amended by inserting subparagraph item (11) in Paragraph (d) of Section 17.04.134 and inserting thereof the following:

- (11) Tattoo and Body Art Studios as defined by Chapter 5.82 of the Code of Ordinances regulating Body Art Studios for Unlimited License, provided all provisions of Chapter 5.82 are met, including regulations with the Department of Health and under the following:
 - a. Hours of operation from 10:00 AM until 9:00 PM on Monday through Thursday; from 10:00 AM until 11:00 PM on Friday and Saturday, and from 12:00 PM until 7:00 PM on Sunday.
 - b. No premise for a Tattoo and Body Art Studio for Unlimited License shall be closer than one thousand five hundred feet from any other existing premise for a Tattoo and Body Art Studio for Unlimited License as measured from front door to front door using the most practical means of travel by foot along paved walking surfaces.
 - c. Conditional Uses shall expire upon the cancellation, forfeiture or expiration of the Unlimited License for a Tattoo and Body Art Studio and are not transferable to another licensee.
 - d. Any other conditions placed by the Mayor and Council based upon the consideration of the request.

SECTION 2. This ordinance shall be codified in a manner consistent with the laws of the State of Georgia.

SECTION 3.

A. It is hereby declared to be the intention of the City Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.

B. It is hereby declared to be the intention of the City Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or

phrase of this Ordinance is severable from every other Section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the City Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other Section, paragraph, sentence, clause or phrase of this Ordinance.

- C. In the event that any section, paragraph, sentence, clause or phrase of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining sections, paragraphs, sentences, clauses, or phrases of the Ordinance and that, to the greatest extent allowed by law, all remaining Sections, paragraphs, sentences, clauses, or phrases of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

SECTION 4. Effective Date. This ordinance shall become effective immediately upon its adoption by the Mayor and Council of the City of Locust Grove.

SO ORDAINED this 11th day of February, 2019

ATTEST:

ROBERT PRICE, Mayor

MISTY SPURLING, City Clerk

(Seal)



Administration Department

P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
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Item Coversheet

Item: Ordinance Amendment Section 17.04.135 (d)/C-3 Commercial

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: N/A

Budget Item: General Fund Revenues and Expenditures/Business License

Date Received: January 17, 2019

Workshop Date: January 22, 2019

Regular Meeting Date: February 11, 2018

Discussion:

Attached is the parallel ordinance revision to C-3 (heavy commercial) for allowing a tattoo/body art studio in that district under certain conditions. These are apart from the limitations in the Licensing section and include hours of operation, distance separation, and prohibition of the condition use transferring if the license is revoked or expired at that location.

Recommendation:

APPROVE ORDINANCE FOR AMENDMENT OF CHAPTER 17.04 SECTION 17.04.135 REGARDING CONDITIONAL USES PERMITTED WITHIN THE HEAVY COMMERCIAL (C-3) ZONING DISTRICT.

ORDINANCE NO. _____

TO AMEND TITLE 17 CHAPTER 17.04 OF THE CITY OF LOCUST GROVE CODE OF ORDINANCES, WHICH PROVIDES FOR ZONING REGULATIONS; TO AMEND SECTION 17.04.135 ENTITLED "SECTION 3-7-154 - C-3 HEAVY COMMERCIAL DISTRICT ADOPTED AS AMENDED;" TO ADD CERTAIN CONDITIONAL USES; TO PROVIDE FOR CODIFICATION; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

THE COUNCIL OF THE CITY OF LOCUST GROVE HEREBY ORDAINS

SECTION 1. Chapter 17.04 of the Code of Ordinances of the City of Locust Grove is hereby amended by inserting subparagraph item (3) in Paragraph (d) of Section 17.04.135 and inserting thereof the following:

- (3) Tattoo and Body Art Studios as defined by Chapter 5.82 of the Code of Ordinances regulating Body Art Studios for Unlimited License, provided all provisions of Chapter 5.82 are met, including regulations with the Department of Health and under the following:
 - a. Hours of operation from 10:00 AM until 9:00 PM on Monday through Thursday; from 10:00 AM until 11:00 PM on Friday and Saturday, and from 12:00 PM until 7:00 PM on Sunday.
 - b. No premise for a Tattoo and Body Art Studio for Unlimited License shall be closer than one thousand five hundred feet from any other existing premise for a Tattoo and Body Art Studio for Unlimited License as measured from front door to front door using the most practical means of travel by foot along paved walking surfaces.
 - c. Conditional Uses shall expire upon the cancellation, forfeiture or expiration of the Unlimited License for a Tattoo and Body Art Studio and are not transferable to another licensee.
 - d. Any other conditions placed by the Mayor and Council based upon the consideration of the request.

SECTION 2. This ordinance shall be codified in a manner consistent with the laws of the State of Georgia.

SECTION 3.

A. It is hereby declared to be the intention of the City Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.

B. It is hereby declared to be the intention of the City Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or

phrase of this Ordinance is severable from every other Section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the City Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other Section, paragraph, sentence, clause or phrase of this Ordinance.

- C. In the event that any section, paragraph, sentence, clause or phrase of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining sections, paragraphs, sentences, clauses, or phrases of the Ordinance and that, to the greatest extent allowed by law, all remaining Sections, paragraphs, sentences, clauses, or phrases of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

SECTION 4. Effective Date. This ordinance shall become effective immediately upon its adoption by the Mayor and Council of the City of Locust Grove.

SO ORDAINED this 11th day of February, 2019

ATTEST:

ROBERT PRICE, Mayor

MISTY SPURLING, City Clerk

(Seal)



Administration Department

P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: Tattoo / Body Art location amendment

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: N/A

Budget Item: General Fund Revenues and Expenditures/Business License

Date Received: January 17, 2019

Workshop Date: December 19, 2018 and January 22, 2019

Regular Meeting Date: February 11, 2018

Discussion:

Attached is the simple ordinance to amend Section 5.82.120 of the Code of Ordinances related to Body Art Studio location by amending "unlimited license studio" to be allowed in the C-2 and C-3 zoning district by conditional use.

We have also added the section on maximum number of licenses by population with an initial license to be issued until the population reaches 10,000 by the Decennial or Annual Population Estimate by the U.S. Census Bureau and then one for each additional 7,500.

Attached has gone through legal review with some modification in language and clarification for the correct ordinance citation (i.e., 5.82 and not 5.28).

Recommendation:

APPROVE ORDINANCE TO AMEND CHAPTER 5.82 OF THE CODE OF ORDINANCES FOR TATTOO AND BODY ART ESTABLISHMENTS.

Ordinance No. _____

AN ORDINANCE TO AMEND CHAPTER 5.82 ENTITLED "BODY ART STUDIOS, ARTISTS, AND OPERATORS"; TO AMEND SECTION 5.82.120 REGARDING LOCATION RESTRICTIONS FOR BODY ART STUDIOS; TO PROVIDE FOR CODIFICATION; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

THE COUNCIL OF THE CITY OF LOCUST GROVE HEREBY ORDAINS

Section I. Chapter 5.82 is hereby amended by striking 5.82.120 in its entirety and substituting in lieu thereof Chapter 5.82 entitled "Body Art Studios, Artists, and Operators.

5.82.120 – Body art studio, where permitted. "Body art studio" means any permanent building or structure in a properly zoned commercial or industrial property constructed on a permanent foundation, holding a valid city business permit or license (be it a limited license or unlimited license), wherein a body artist performs body art.

- A. Limited License body art studios are permitted within the general commercial (C-2) and the heavy commercial (C-3) zoning districts within the city.
- B. Unlimited License body art studios are permitted only within the light manufacturing (M-1) zoning district within the city or as a conditional use within the General Commercial (C-2) or Heavy Commercial (C-3) zoning district.
- C. No body art studios are permitted within any area of the city designated for Central Business District, Mixed Use Neighborhood, or Mixed Historic Neighborhood.
- D. Every permit granted under this Chapter shall be issued in the name of the individual person applying therefor, shall contain the location of the body art studio where the applicant shall operate and shall not be transferable.

Section II. Chapter 5.82 Section 5.28.075 of the Code of Ordinances of Locust Grove are hereby amended by inserting new section entitled, "Maximum number of unlimited body art studio licenses".

5.82.075- Maximum number of unlimited body art studio licenses permitted.

This chapter anticipates the issuance of a maximum of one license for an unlimited license body art studio. No additional licenses shall be authorized unless and until the population of Locust Grove reaches ten thousand (10,000), at which time one additional license may be permitted for each seven thousand five hundred (7,500) population over the ten thousand initial threshold. In determining population, the city shall utilize the most recent population figures published by the U.S. Census, and any future decennial census. This provision alone shall not bar the issuance of a license for applications submitted in accordance with this chapter as of the enactment date of this provision or renewals of licenses lawfully held as of the enactment date of this provision. Should an application be submitted prior to the enactment date of this provision or renewals of licenses lawfully held as of the enactment date of this provision. Should an

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application submitted prior to the enactment of the ordinance codified in this chapter be denied, then this provision shall apply to any subsequent application for the same location.

Section III. This ordinance shall be codified in a manner consistent with the laws of the State of Georgia.

Section IV.

- A. It is hereby declared to be the intention of the City Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.
- B. It is hereby declared to be the intention of the City Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other Section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the City Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other Section paragraph, sentence, clause or phrase of this Ordinance.
- C. In the event that any section, paragraph, sentence, clause or phrase of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining sections, paragraphs, sentences, clauses, or phrases of the Ordinance and that, to the greatest extent allowed by law, all remaining Sections, paragraphs, sentences, clauses, or phrases of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section V. Repeal of Conflicting Provisions. Except as otherwise provided herein, all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section VI. Effective Date. This ordinance shall become effective immediately upon/of its adoption by the Mayor and Council of the City of Locust Grove.

SO ORDAINED this 11th day of February, 2019.

ROBERT PRICE, MAYOR

ATTEST:

APPROVED AS TO FORM:

MISTY SPURLING, City Clerk
(Seal)

ANDY WELCH, City Attorney

{Doc: 02151244.DOCX}



Community Development Department

P. O. Box 900
Locust Grove, Georgia 30248
Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: A resolution to approve the architectural plans for the *La Quinta Inn and Suites* located at 4660 Bill Gardner Parkway.

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: NA

Budget Item: No

Date Received: January 14, 2019

Workshop Date: January 22, 2019

Regular Meeting Date: February 11, 2019

Discussion:

Nick Patel, the owner/applicant ("Applicant"), submitted building elevation renderings of the proposed La Quinta Inn and Suites located at 4660 Bill Gardner Parkway for review. This project is located in the Bandy commercial subdivision near Locust Grove Physicians Center west of the I-75 interchange.

As part of the requirements for building permits for new principal structures or major renovations, it is necessary for the Mayor and City Council, acting in their capacity as the Architectural Review Board, to review the proposed building exterior elevations for comment and approval.

The Applicant proposes a brand-new 67-room hotel that is approximately four (4) stories tall with a rectangular footprint.

Front Façade (west)

The front of the building features an off-center parapet tower comprised of ceramic panels of varying shades of brown. An inset dark gray wall, containing windows, breaks up the monotone tower as shown on the attached drawings. The main entrance and canopy are found at the bottom of this tower feature. The bulk of the front façade consists of EFIS panels painted in whites and grays further accented by vertical and horizontal mullions in addition to guest room windows. Window fenestrations are spaced in ten (10) vertically-aligned columns with lighter-colored aluminum sills. Primary wall signage will be displayed atop the parapet tower along with a blazing sun logo as illustrated on the attached drawings.

Left and Right Facades (north and south)

The side facades consist of a partial continuation of the color and design themes found on the front and rear façades consisting of the brown ceramic panels and dark gray EFIS, a single column of vertically-aligned windows bisects these elevations.

Rear Façade (east)

This elevation will consist of design components and colors that are similar to the front elevation minus the tower feature. The hotel pool will be located adjacent to this façade.

Comments:

The proposed elevations illustrate design concepts that are part of the rebranding of the La Quinta franchise after they were acquired by Wyndam Hotels a few years ago. Prior to the acquisition, La Quinta hotels had a southwestern theme with beiges, reds and peach colors...similar to the former La Quinta in Locust Grove that was rebranded as a Holiday Inn Express.

Staff recommends approval of these elevations.

Recommendation:

I MOVE TO (approve/deny/table) THE RESOLUTION PERTAINING TO THE ARCHITECTURAL PLANS FOR THE PROJECT KNOWN AS LA QUINTA INN AND SUITES BY DANIEL LEMBERG.

RESOLUTION NO. _____

A RESOLUTION TO APPROVE ARCHITECTURAL PLANS FOR THE PROJECT KNOWN AS *LA QUINTA INN AND SUITES* BY DANIEL LEMBERG, IN ACCORDANCE WITH CHAPTER 15.44 OF THE LOCUST GROVE CITY CODE; TO PROVIDE CONDITIONS FOR APPROVAL; TO IDENTIFY A PUBLIC PURPOSE; TO AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE ANY DOCUMENTS NECESSARY TO CARRY OUT THIS RESOLUTION; TO PROVIDE FOR SEVERABILITY; TO REPEAL INCONSISTENT PROVISIONS; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

W I T N E S S E T H :

WHEREAS, the City of Locust Grove, Georgia ("City") adopted Chapter 15.44 ("Chapter") entitled "Architectural Review", and;

WHEREAS, the purpose of the Chapter is to regulate the aesthetics, quality of exterior building materials and to the promotion of health, safety, prosperity and general welfare of the citizens of Locust Grove, and;

WHEREAS, the Mayor and City Council consist of the Architectural Review Board for the City of Locust Grove ("Board") per Section 15.44.040, and;

WHEREAS, Nick Patel ("Applicant") submitted Exterior Elevation Plans ("Proposed plans") on January 14, 2019 attached as Exhibit "A"; and;

WHEREAS, the Board reviewed the proposed plans during a workshop meeting held on January 22, 2019; and,

WHEREAS, the amended proposed plans were found to be generally consistent with the purpose and intent of Chapter 15.44 with placement of certain conditions contained herein, and;

WHEREAS, the Board in the exercise of their sound judgment and discretion, after giving thorough thought to all implications involved, and keeping in mind the public interest and welfare to the citizens of the City, have determined this request for architectural review to be in the best interests of the citizens of the City, that this Resolution be adopted.

THEREFORE, IT IS NOW RESOLVED BY THE ARCHITECTURAL REVIEW BOARD OF THE CITY OF LOCUST GROVE, GEORGIA, AS FOLLOWS:

1. **Finding.** That the Locust Grove Architectural Review Board hereby finds that the architectural plans contained in Exhibit "A" generally conform to the requirements of Chapter 15.44 of City of Locust Grove Code.
2. **Conditions.** That the Locust Grove Architectural Review Board finding in Item 1 above is subject to the following conditions:
 - a. That any material deviations in exterior architectural features, materials, or colors as depicted in the plans in Exhibit "A" require review and approval by the Architectural Review Board.

- b. That said approval shall be in effect for a period of 180 days from the date of this Resolution.
3. **Public Purpose.** The Board finds that the foregoing actions constitute a major stem in preserving the health, safety, well being and economic vitality of the community and are, therefore, consistent with its public purposes and powers.
 4. **Authority.** That the Board hereby authorizes the City Clerk to affix a stamp of the date of approval on the architectural plans in accordance with Section 15.44.060 J, to affix the City Seal if necessary to carry out this Resolution, and to place this Resolution and any related documents among the official records of the City for future reference.
 5. **Severability.** To extent any portion of this Resolution is declared to be invalid, unenforceable, or nonbinding, that shall not affect the remaining portions of this Resolution.
 6. **Repeal of Conflicting Provisions.** All Board resolutions are hereby repealed to the extent they are inconsistent with this Resolution.
 7. **Effective Date.** This Resolution shall take effect immediately.

THIS RESOLUTION adopted this 11th day of February 2019.

ROBERT S. PRICE, Mayor

ATTEST:

MISTY SPURLING, City Clerk

(seal)

APPROVED AS TO FORM:

ANDREW J. WELCH, City Attorney

EXHIBIT "A"

**ARCHITECTURAL PLANS FOR "LA QUINTA INN AND SUITES" BY DANIEL
LEMBERG.**







Administration Department
P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: Amendment to Police SOP Section P-055 and P-056 for Courtroom Security

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: N/A

Budget Item: Incremental – General Fund/Dept. 3230 – Public Safety

Date Received: January 17, 2019

Workshop Date: January 22, 2019

Regular Meeting Date: February 11, 2019

Discussion:

Attached is a revision to Section P-055 and P-056 (discussed at the workshop) of the Locust Grove Standard Operating Procedures. As you may recall, the SOP is to be reviewed and brought to you at least annually. In this instance, a recommendation is to amend the section on Courtroom Security to introduce the ability to recruit Bailiffs to work during court time as well as other meetings as needed.

Recommendation:

APPROVE ORDINANCE TO AMEND THE "STANDARD OPERATING PROCEDURES" OF THE CITY OF LOCUST GROVE; TO AMEND P-055 OF THE STANDARD OPERATING PROCEDURES; TO ADD NEW SECTION P-056 TO THE STANDARD OPERATING PROCEDURES; TO REQUIRE A COPY OF SAME TO BE MAINTAINED ON FILE WITH THE OFFICE OF THE CHIEF OF POLICE AND THE OFFICE OF THE CITY CLERK; TO PROVIDE SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

ORDINANCE NO. _____

TO AMEND THE "STANDARD OPERATING PROCEDURES" OF THE CITY OF LOCUST GROVE; TO AMEND P-055 OF THE STANDARD OPERATING PROCEDURES; TO ADD NEW SECTION P-056 TO THE STANDARD OPERATING PROCEDURES; TO REQUIRE A COPY OF SAME TO BE MAINTAINED ON FILE WITH THE OFFICE OF THE CHIEF OF POLICE AND THE OFFICE OF THE CITY CLERK; TO PROVIDE SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

THE COUNCIL OF THE CITY OF LOCUST GROVE HEREBY ORDAINS

SECTION 1. Amendment of the Police Standard Operating Procedures. The Mayor and Council hereby amend the Standard Operating Procedures of the City of Locust Grove Police Department by repealing the existing Section P-055 and replacing same with the new Section P-055 which is attached hereto and incorporated into the Code by reference and herein as **Exhibit "A"**. A copy of said SOP, as amended, shall be maintained in the office of Chief of Police and the office of City Clerk.

SECTION 2. Addition of New Section P-056 of the Police Standard Operating Procedures. The Mayor and Council hereby amend the Standard Operating Procedures of the City of Locust Grove Police Department by inserting new Section P-056 which is attached hereto and incorporated into the Code by reference and herein as **Exhibit "B"**. A copy of said SOP, as amended, shall be maintained in the office of Chief of Police and the office of City Clerk.

SECTION 3. Codification. This Ordinance shall be codified in a manner consistent with the laws of the State of Georgia.

SECTION 4. Severability.

A. It is hereby declared to be the intention of the City Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.

B. It is hereby declared to be the intention of the City Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other Section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the City Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other Section, paragraph, sentence, clause or phrase of this Ordinance.

C. In the event that any section, paragraph, sentence, clause or phrase of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining sections, paragraphs, sentences, clauses, or phrases of the Ordinance and that, to the greatest extent allowed by law, all remaining Sections, paragraphs, sentences, clauses, or phrases of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

SECTION 5. Repeal of Conflicting Provision. Except as otherwise provided herein, all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 6. Effective Date. This ordinance shall become effective immediately upon its adoption by the Mayor and Council of the City of Locust Grove.

SO ORDAINED this 11th day of February, 2019.

ROBERT PRICE, Mayor

ATTEST:

MISTY SPURLING, City Clerk
(Seal)

APPROVED TO FORM:

ANDY WELCH, City Attorney

EXHIBIT "A"

**AMENDMENT TO THE POLICE STANDARD OPERATING PROCEDURE FOR
THE CITY OF LOCUST GROVE, GEORGIA POLICE DEPARTMENT –
FEBRUARY 11, 2019**

P-055 COURTROOM SECURITY (amended)

LOCUST GROVE POLICE DEPARTMENT

STANDARD OPERATING PROCEDURE

SECTION: P-055 COURTROOM SECURITY

EFFECTIVE DATE: February 11, 2019

NUMBER OF PAGES: 7

REVISED DATE:

DISTRIBUTION AUTHORIZATION:

Chief Jesse Patton

I. PURPOSE

To establish policy for officers attending court, procedures for Municipal Court operations and security and to outline the duties and obligations of officers assigned to assist with the operation of Municipal Court.

II. COURTROOM ACCESS

The Locust Grove Police Department will provide security for the City of Locust Grove Municipal Court. Officers assigned to security are required to screen persons before allowing their entry into the courtroom. The purpose of security screening is to disarm people before they enter the City of Locust Grove Municipal Court. To accomplish this objective, everyone must be screened by a metal detector with visual searches used to aid in this process. Persons, seeking entry to the City of Locust Grove Municipal Court, are deemed to have given their consent to a limited search for administrative purposes. Any person, who refuses to surrender a suspicious object or container or to submit to a search of themselves or containers in their possession, will be denied access to the City of Locust Grove Municipal Court.

Hand carried articles such as purses, wallets, umbrellas, coats, etc., may be allowed in the courtroom. Articles such as suitcases, briefcases (except those carried by attorneys), packages, boxes, bags or any item of a suspicious nature will not be allowed. The officer will inspect or search any item of a suspicious nature.

III. WEAPONS IN COURTROOM

- A. All persons assigned to security duties can carry duty weapons and handcuffs in the courtroom.
- B. On-duty and off-duty personnel or state law enforcement personnel can wear their weapon into the courtroom.

IV. OFFICERS RESPONSIBILITIES FOR MUNICIPAL COURT

A. The Chief of Police will designate a Lieutenant as the Municipal Court Liaison and he or she shall be responsible for the overall operations of courtroom security and be responsible for the direct supervision and assignment of officers to serve as security for Municipal Court. All officers serving as security will be in full uniform and duty gear. Officers serving as security will have access to the following items to perform the court security function.

- 1. Full duty gear (Certified Only).**
- 2. First aid kit located in the courtroom.**
- 3. Ankle cuffs, waist chain/belt and hand cuffs.**
- 4. Walk through metal detector and handheld magnetometer.**

B. Communications

All Officers will be required to have a two-way radio so they can communicate with the Communications Center in case of emergencies. There is also a phone located in the administrative office adjacent to courtroom.

C. Security Officers

A minimum of four officers will be required to work court. Each will wear assigned uniform and gear. He or she will maintain restraining devices such as handcuffs on his or her person (waist chains, and ankle cuffs may be kept as available). These restraining devices should be used for in-court arrests and high-risk prisoners. Their roles and duties shall include:

- 1. Front Door Security (Non-Certified)**
 - a. Screen persons requesting access to the courtroom**
 - b. Check any handheld devices carried by the public and, if article is not needed, it shall be restricted. (ex: cell phones, cameras, etc.)**
 - c. Maintain security outside the courtroom**
 - d. Visually inspect the interior of briefcases, bags, and purses**
 - e. Utilize the magnetometer and metal detector gate on individuals seeking to enter the courtroom**
- 2. Balliff (Certified)**
 - a. Conduct a security inspection of courtroom before court session**
 - b. Announce opening and closing of municipal court**
 - c. Maintain liaison with Municipal Court Judge concerning security issues**
 - d. Call witnesses before the court**

3. Bailiff (Non-Certified)

- a. Assist with courtroom security
- b. Transfer defendants and files to probation and cashier
- c. Summon officers to testify
- d. Attend matters and duties at the judge's discretion

4. Holding Cell Officer (Certified)

- a. Assist other Court Officers at their positions until the holding cells are occupied
- b. Transport prisoners to and from the jail.
- c. Remain in holding cell area and supervise prisoners
- d. Insure that all holding cell policies are upheld

V. COURTROOM PROTOCOL

All spectators and visitors will have access to the lobby and courtroom to conduct business with the court. All other locations of the court area are limited access and all non-court and police personnel are required to be accompanied by an escort through any limited access area.

The courtroom will have one path of ingress and egress for all visitors. It will be located at the entry to the chambers. All other rooms are restricted to court personnel and attorneys on an as needed basis.

The courtroom will also be equipped with one emergency fire exit located at each end of the City Hall. The courtroom is also equipped with a fire alarm switch and warning light. A fire extinguisher will be provided in the courtroom for access by designated personnel.

While court is in session a first aid kit shall be immediately available in case of emergencies.

- A. A thorough search of each courtroom should be completed by the officer assigned to court before each session. This will ensure that there are no weapons, contraband or other items that would affect the security and operation of the court.
- B. The search is to include the hallway, restrooms and offices where access is possible.
- C. If an item is found to be odd or unusual; leave it alone, secure the area and contact a supervisor.
- D. Do not allow attorneys or anyone else who is not part of staff to go back to the Judge's chambers without first clearing it with the Judge or his or her staff.

- E. Do not leave the courtroom during breaks unless the courtroom can be cleared of all people, all evidence secured, and all doors locked. If the judge takes a break and the officer needs a break, he must contact a supervisor for relief.
- F. An officer must keep gun retention foremost in his mind. When passing near someone, "cover" the holstered weapon with the hand as a preventive retention technique.
- G. The officer's primary responsibility is to protect the judge, court personnel and to control inmates' conduct. Therefore, position yourself to carry out this responsibility.

VI. COURTROOM DEMEANOR - GENERAL

- A. An officer shall be attentive and respectful during court and administrative hearings and when called as a witness, an officer shall speak clearly, calmly and in a manner to be readily heard and understood by all parties.
- B. An officer shall testify only to the truth, as he or she knows it, and with accuracy; confining testimony to the case being heard, the evidence properly before the Court and a reasonable response to questions asked.
- C. An employee shall not exhibit malice, bias, prejudice, animosity or favor toward any party involved in a matter before the court or administrative hearing.
- D. An officer attending or in the immediate vicinity of any court shall not exhibit in any way his displeasure, animosity or disbelief upon hearing any decision of the court or hearing officer, argument or statement of counsel or presentation of evidence with which he or she does not agree.
- E. An officer attending court that displays a disregard for the decorum of Municipal Court shall be warned one time by the security officer. If a second warning is given, a written report shall be made and forwarded to the designated supervisor disciplinary action.
- F. Officers have the option of wearing civilian clothes to court when the court appearance is during the officer's off-duty time. Civilian clothes for male officers must be, at a minimum, dress shirt, tie and pants. Female officers shall dress in conservative and businesslike clothing (dress pants, blouse, skirt, sweater, jacket, dress, etc.).
- G. Plainclothes officers, both male and female, attending court shall dress in civilian clothes as outlined in subsection F.

VII. COURT ATTENDANCE

- A. An officer required to appear in court during his tour of duty shall notify his immediate superior at roll call on the date of the court appearance. The officer shall leave his assignment in sufficient time to ensure his or her appearance in court at the appointed time. When the court attendance is completed, the officer, if still on duty, shall report back to his or her assignment. The Shift Supervisor shall be notified both when the officer leaves his assignment and when he returns.**
- B. If, for any reason, an officer is unable to appear in court at the required time, he or she shall inform the District Attorney's Office, Juvenile Court or Municipal Court Clerk as far in advance as possible. If the officer arrives late, through unexpected causes, he or she shall make explanation to the District Attorney, other prosecuting official or Municipal Court Clerk in charge of the case. The officer shall not leave the court until the conclusion of the case unless given permission by either the District Attorney or the Court.**
- C. A member of the department summoned to appear as a witness for a defendant in a criminal case shall make such fact known to his Shift Supervisor. Prior to the commencement of the trial, this fact shall also be made known to the District Attorney or any other prosecuting official assigned to the case.**
- D. The case file or records of the arrest will be obtained from the Records Section. An officer summoned to appear before the Grand Jury or any criminal court shall have available all notes, reports and evidence of the case.**
- E. While attending court, officers shall, at a reasonable time before the trial, make certain that all witnesses are present. If any witness fails to appear, the officer shall make known that fact to the District Attorney or other prosecuting official.**
- F. An officer who is unable to attend Municipal Court shall make immediate notification to the Clerk of Court. If an officer is planning vacation, leave time or is scheduled to attend training, the Municipal Court Clerk shall be notified in writing at least 7 days in advance.**
- G. An officer who is unable to attend Superior Court or Juvenile Court due to vacation, leave time, training, etc.; shall make immediate notification to the District Attorney's Office, other prosecuting attorney or the Juvenile Court Clerk. It shall be the officer's responsibility to ensure he or she is excused from court.**
- H. Absences**

Unexcused absences not only embarrass the department by inconveniencing the other witnesses and prosecutor, but also may cause a case to be dismissed. Unless he or she has been lawfully excused, the officer who fails to honor a subpoena or abide by the court calendar is liable for disciplinary action by the

department. It shall be the responsibility of each officer to be familiar with his assigned court dates and to be present on such dates.

I. Disciplinary Measures:

The following progressive discipline will be taken against officers who fail to appear in court when scheduled or subpoenaed to do so. These measures are for a two-year period beginning with the first failure to appear:

<u>Occurrence</u>	<u>Minimum Penalties to be Assessed by Department Head</u>
1. 1st failure to appear	Written warning, counseling by immediate supervisor
2. 2nd failure to appear	One-day suspension
3. 3rd failure to appear	Termination

VIII. EMERGENCY PROCEDURES FOR MUNICIPAL COURT

In the event an emergency situation arises in Municipal Court, the following procedures will be followed:

A. Hostage Situation

Advise notification of SWAT Team and Hostage Negotiators per SOP E-015.

B. Fire, Bomb, Disaster, Civil Disturbance

1. Establish procedures as outlined in SOP E-005 for disaster response.
2. Establish procedures as outlined in SOP E-010 for civil disturbance.

C. Medical Emergency

1. Notify fire department/EMS.
2. Make other notifications as determined necessary.
3. Administer first aid as needed.

IX. REVIEW OF COURT PROCEDURES

All plans and procedures pertaining to courtroom security and emergency protocol shall be based on a documented survey conducted every three (3) years.

EXHIBIT "B"

**AMENDMENT TO THE POLICE STANDARD OPERATING PROCEDURE FOR
THE CITY OF LOCUST GROVE, GEORGIA POLICE DEPARTMENT –
FEBRUARY 11, 2019**

P-056 HOLDING CELL (added)

**LOCUST GROVE POLICE DEPARTMENT
STANDARD OPERATING PROCEDURE**

SECTION: P-056 HOLDING CELL SECURITY

EFFECTIVE DATE: January 8, 2019 NUMBER OF PAGES: 2

REVISED DATE:

DISTRIBUTION AUTHORIZATION:

Chief Jesse Patton

I. PURPOSE

To establish policy for securing and maintaining prisoners in the Locust Grove Police Department's holding cells in a manner that is humane and ensures the safety of the officers, prisoners, and the general public.

II. WEAPONS

- A. Firearms are not allowed in the holding cell area while prisoners are present. They should be secured in the gun safe located in the Booking Room.
- B. Less lethal weapons are permitted in the holding cell area

III. PRISONERS/SUBJECT(S) IN CUSTODY

- A. Must be separated by gender
- B. Prisoners are not allowed in the Holding Cell Office
- C. It is left to the discretion of the officer whether or not a prisoner remains in restraints while in a holding cell.

IV. CELL RULES

A. Cell Assignments

- 1. Cell 1 (closest to exit): Solitary
- 2. Cell 2 (middle): Females
- 3. Cell 3 (closest to court): Males

- B. Cell doors must remain locked while occupied
- C. Officer must keep key on person while prisoner is in cell
- D. Officer must not enter a cell with more than one prisoner without backup officer present

- E. Officer must remain in holding cell area while a prisoner is in a cell**
- F. Officer must notify supervisor before opening an occupied cell for any emergency**
- G. Sally port doors must be down while loading/unloading prisoners**



Administration Department

P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: Pay Plan No. 701 of Personnel – New/Added Positions

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: N/A

Budget Item: Yes, all funds with personnel assigned

Date Received: January 18, 2019

Workshop Date: January 22, 2019

Regular Meeting Date: February 11, 2019

Discussion:

Attached are New/Appended job descriptions for various City Departments: Community Development (Development Inspector) and Public Safety (Bailiff) along with revised Job Classification and Pay Scale (701 of Personnel Policy) to accompany these items.

Court Bailiffs are currently wanted in Police to handle the growing numbers at court hearings, which will be Part Time and relieve the department of overtime from the existing police force.

Development Inspector – This is a position to fill the void when Rex left for medical leave and is no longer with the City. Most of the functions are being handled by a contractor during that interim period; however, we need to get a permanent position filled that can handle plan review, soil erosion/inspection, stormwater inspection/plans, and some zoning enforcement when available.

The previous submittal with Administration has been deferred with future consideration on a proposal of staffing after we have completed SDS negotiations and need to begin 2020 budgeting.

Recommendation:

RECOMMEND APPROVAL OF ORDINANCE TO AMEND PAY PLAN NO. 701

1 | *... in The Grove*

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE CITY OF LOCUST GROVE PERSONNEL POLICY; TO AMEND NO. 701 ENTITLED "THE PAY PLAN"; TO PROVIDE FOR CODIFICATION IN THE CITY OF LOCUST GROVE PERSONNEL POLICY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

WHEREAS, the City of Locust Grove, Georgia ("City") approved a Fiscal Year 2018 Operating and Capital Budget authorizing the expenditure for certain departments throughout the City, namely, Community Development, Public Safety and other operating and capital funds; and,

WHEREAS, in accordance with Section 3.50 of the City Charter, the City Manager has the additional job descriptions within the Administration, Community Development and Public Safety Departments; and,

WHEREAS, the Pay Plan per Section 701 of the Personnel Policy, as shown in Exhibit "A"; must reflect certain classification of the designated new positions,

WHEREAS, pursuant to the Section 3.51 of the charter of the City of Locust Grove, Georgia, the Mayor and City Council hereby amend the Job Classification Manual and the Pay Plan to provide for these additional positions and pay classifications.

THE COUNCIL OF THE CITY OF LOCUST GROVE HEREBY ORDAINS

SECTION 1. Acceptance of new positions. The City of Locust Grove Personnel Budget allocation is adjusted for additional job classifications as shown in the Pay Plan Scale.

SECTION 2. Amendment of The Pay Plan No. 701. The City of Locust Grove Personnel Policy is hereby amended by deleting the prior Pay Plan in lieu of the amended Pay Plan No. 701 as attached as Exhibit "A" incorporated herein.

SECTION 3. The City Clerk is hereby directed to record this Ordinance in the official minutes of the City.

SECTION 4. The Personnel Policy adopted and dated July 12, 2004 is hereby re-adopted in its entirety except as amended as the Personnel Policy of the City of Locust Grove.

SECTION 5.

A. It is hereby declared to be the intention of the City Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.

B. It is hereby declared to be the intention of the City Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other Section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the City Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other Section, paragraph, sentence, clause or phrase of this Ordinance.

C. In the event that any section, paragraph, sentence, clause or phrase of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining sections, paragraphs, sentences, clauses, or phrases of the Ordinance and that, to the greatest extent allowed by law, all remaining Sections, paragraphs, sentences, clauses, or phrases of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

SECTION 6. REPEAL OF CONFLICTING PROVISION

Except as otherwise provided herein, all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 7. Effective Date. This ordinance shall become effective immediately as adopted by the Mayor and Council of the City of Locust Grove.

SO ORDAINED this 11th day of February, 2019

ROBERT S. PRICE, Mayor

ATTEST:

MISTY SPURLING City Clerk

(Seal)

APPROVED AS TO FORM:

ANDY WELCH, City Attorney

EXHIBIT "A"

**AMENDMENT TO PAY PLAN (SECTION 701 OF PERSONNEL POLICY) TO
PROVIDE FOR NEW CERTAIN POSITIONS:
(COMMUNITY DEVELOPMENT, PUBLIC SAFETY)**

Job Title: Court Bailiff
Department: Municipal Court/Public Safety
Reports to: Police Chief

FLSA: Non-exempt
Designation: Safety Sensitive
Revised: 02/11/2019 (New)

Job Summary: Court Bailiffs are sworn police officers who are assigned to assist in the operation and security of the Municipal Court of the City of Locust Grove. The bailiff's primary responsibility is court security, to include: protection of the judge, controlling inmates, conducting and providing physical security for the court. They are assigned and supervised by the Police Chief. These are usually a Part Time Job Duty in the FY 2019 – FY 2020 Years.

Major Duties:

- Conduct a search of the courtroom before court for weapons and contraband. Bailiffs are responsible for locking the doors and turning off lights at end of court;
- Inspect packages and persons coming into the courtroom in a reasonable manner;
- Recognize and handle suspicious packages/persons, using magnetometer, when needed;
- Announcement of the opening and closing of the Municipal Court;
- Summon officers and witnesses to testify;
- Provide general security for all persons attending court;
- Provide security and safety for the Court; including keeping order in the court and making arrests if necessary;
- Provide assistance during any emergency situation, including medical, weather, fire, etc.;
- Maintain custody of and escort/transfer prisoner(s);
- Attend to other court related matters at the judge's direction or other authorized court staff;
- Maintain a dignified and professional atmosphere in the courtroom;
- Operate department vehicle in performance of duties;
- Perform other related duties as assigned.

Knowledge, Skills and Abilities Required by the Position:

- Must be knowledgeable regarding location of all fire extinguishers, first aid kits and evacuation procedures; knowledge of first aid and CPR;
- Knowledge of applicable federal laws, state laws and city ordinances, especially the criminal and traffic codes; the laws of arrest, search and seizure; the laws regarding civil liability; the rules of evidence; and the laws and regulations regarding peace officers;
- Knowledge of departmental policies, procedures, directives, rules and regulations;
- Knowledge of the confidentiality requirements of criminal justice information and criminal history record information;
- Knowledge of the geography, road network, traffic patterns, crime patterns, public buildings, and emergency facilities of the city;

Job Title: Court Bailiff (continued)

Knowledge, Skills and Abilities Required by the Position:

- Knowledge of GCIC operating procedures, rules and regulations, including the GCIC databases and how they interrelate;
- Knowledge of Federal Communications commission rules and regulations pertaining to Public Safety radio users and of radio system signals and codes; comprehension and use of codes on radio transmissions;
- Knowledge of general police procedures and the criminal justice system;
- Knowledge of mechanics of arrest and self-defense tactics and procedures;
- Knowledge of standard American English grammar, punctuation, spelling and basic math;
- Knowledge of adult human behavior, cultural differences, and socio-economic problems;
- Knowledge of the signs and symptoms of mental/physical impairment;
- Knowledge of interpersonal communication skills, including tactical communication skills;
- Ability to handle difficult and emergency situations in an effective, safe, timely and legal manner;
- Ability to read, speak, write and spell using standard American English to complete accurate basic and comprehensive reports used by the criminal justice community and public;
- Ability to recall and relate details of incidents in the preparation of written reports or in relating information to concerned parties;
- Ability to understand and follow quickly and accurately oral and written instructions and procedures;
- Ability to obtain information through observation interview;
- Ability to successfully complete the Department's training programs following employment/assignment;
- Ability to give accurate directions, make distinction between civil and criminal incidents, work well in a high pressure multi tasked environment amid frequent interruptions with ability to redirect focus, and if assigned as Officer in Charge, to exercise proper judgment with subordinates and the general public;
- Ability to prioritize tasks with flexibility as situation and circumstances change;
- Ability to plan, research and utilize information in the administration of duties;
- Ability to establish and maintain effective working relations, both individually and as a team, with supervisors, peers, subordinates, other city employees, attorneys, and the general public;
- Ability to assert self appropriately as well as make decisions and solve problems;
- Ability to meet Departmental firearms qualification standards and to possess and/or be in control of a firearm, under state and federal laws;
- Ability to handle confidential information;

Job Title: Court Bailiff (continued)

Knowledge, Skills and Abilities Required by the Position:

- Ability to make appropriate judgments in tense and evolving situations regarding appropriate tactics and the use of only reasonable and necessary force in order to defend one's self and others from attack and to make forcible, physical arrests;
- Ability to operate a computer;
- Ability to maintain P.O.S.T. certification;
- Ability to use a taser in the performance of duties;
- Ability to operate City vehicles in the performance of duties and/or to attend training programs;
- Ability to successfully complete the selection process for this position;
- Skill in the proficient use of all police equipment used in the performance of their job, including but not limited to: firearms, radio, impact weapons, chemical weapons, and handcuffs;
- Skill in self-defense and in arresting/restraining persons;
- Job Title: Court Bailiff (continued)
- Skill in performing first aid and CPR techniques;
- Skill in writing legibly;
- Skill in using office equipment.

Supervisory Controls: The Police Chief assigns work in terms of court goals and objectives. The work is reviewed through reports and observation of activities.

Guidelines: Guidelines include federal, state and city ordinances and regulations including court procedures and law enforcement action. These guidelines require sound judgment in interpretation of application.

Complexity: The work involves performing various duties in protecting life and property and enhancing public safety in the City of Locust Grove. The incumbent is required to perform varied duties including physical observation, operating a computer, processing paperwork, and interpersonal communication – possibly in adverse situations.

Scope and Effect: The purpose of this position is to provide courtroom security and assist the judges during court sessions. Successful performance helps ensure the safety and efficiency of court processes.

Personal Contacts: Contacts are typically with judges, attorneys, co-workers, various court personnel, law enforcement personnel, insurance agency staff, inmates, and general public.

Purpose of Contacts: Contacts are typically to give and exchange information and provide services.

Job Title: Court Bailiff (continued)

Tools and Equipment Used: While performing the duties of this job, the employee uses and operates a variety of tools and equipment, including: Computer, printer, telephone, fax, copy machine, two-way radio/cell phones, firearm, and handcuffs.

Physical Demands: While performing the duties of this job, the employee is frequently required to use their hands to finger, handle, feel or operate objects, equipment, tools or controls. The employee is frequently required to reach with hands and arms, including stretching. Also frequently required to sit, stand, walk, talk (to convey information and to ask questions, etc.), hear ordinary conversations on the phone or in person. Frequently lifts light objects (5-10 lbs), utilizing proper body mechanics and techniques and potentially lift, carry or drag very heavy (more than 100 lbs) objects or persons (in emergency situations). Occasionally required to climb, push, kneel, squat, bend or stoop. Use equipment requiring a high degree of psychomotor skills (hand-eye coordination). Have correctable hearing abilities sufficient to perform job duties. Have correctable binocular vision sufficient to perform job duties, with no marked red-green deficiency of color vision, normal depth perception, no significant interference with night vision, no significant loss of peripheral vision, and no uncorrectable strabismus which is accompanied by double vision. Have correctable speaking abilities sufficient to perform job duties. Have strength, dexterity and endurance required to use physical force necessary to defend themselves against attack and be able to arrest and restrain persons. Be able to smell natural gas leaks, smoke, and other hazardous odors.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee normally works in a courtroom and an office environment, with long periods of standing. The noise level in the work environment is usually moderately quiet. The employee may be potentially subjected to extended periods of physical and mental exertion under highly stressful conditions and must be able to remain calm and think logically. The employee may be subjected to rapid changes of environment from pleasant to highly dangerous and life-threatening situations and conditions. Work contains an element of personal, physical, and psychological risk, and an employee must be able to exercise personal restraint and control in a professional manner and exercise sound judgment independently in emergency situations. The employee may potentially be exposed to: infectious diseases, irritating chemicals, biological hazards, flammable substances, explosives, firearms, hostile individuals or crowds, and other adverse and/or potentially life-threatening situations.

Supervisory and Management Responsibility: None

Minimum Qualifications:

A High School diploma or state-issued GED is required. A post-secondary degree, diploma, or course work from a recognized institution in criminal justice, business administration, public administration or closely related field is desirable; at least twenty-one (21) years of age; United _

Job Title: Court Bailiff (continued)

Minimum Qualifications: (continued from previous page)

States citizen (per state law); P.O.S.T. certification in Law Enforcement is preferred; taser certified or ability to become taser certified; valid State of Georgia Driver's License; satisfactory MVR; satisfactory criminal history; pass post-offer employment physical; equivalent combination of education and experience.

Signed GCIC "Awareness Statement Form" regarding confidentiality of criminal justice information and criminal record information which includes an understanding of the stringent regulations concerning the protection of such information from the dissemination to unauthorized persons is required.

Desirable Qualifications:

Courtroom Security experience, or general law enforcement experience or work involving frequent contact with the public and requiring the exercise of considerable tact and diplomacy is highly desirable. Courtroom Security or related training from a recognized institution or police academy is desirable. P.O.S.T. certification in Law Enforcement is highly desirable.

Classification and Pay Scale:

Bailiff – Noncertified: Grade 57

Bailiff – Certified: Grade 61

Job Title: Development Inspector (SESC/Stormwater/Plans)

Job Summary: This is a technical and routine position. Work involves moderately difficulty inspection activities to ensure compliance with soil erosion, stormwater, development and subdivision site development regulations, including zoning.

Major Duties:

- Reviews plans; performs field inspections before, during, and after construction; files inspection reports to ensure compliance with approved plans, specifications, proper construction records, and general project compliance;
- Posts site violations, gathers and secures necessary evidence which may be used in court proceedings;
- Investigates citizen complaints, and when appropriate, recommends changes to insure compliance with the intent of applicable soil erosion and stormwater regulations;
- Prepares and maintains accurate records and reports on inspection and office activities;
- Prepares updates the Storm Water Management Program documents on an annual basis and as required by changes in the General Permit.
- Assists and advises consultants, engineers, developers, and subordinate Environmental Inspectors and staff on compliance with erosion control, floodplain, and other environmental ordinances and regulations;
- Disseminates technical information, both verbally and by written correspondence, on a variety of environmental issues, including floodplains, soil conditions, and building requirements concerning land disturbance activities and stormwater management;
- Coordinates with other federal, state, and local government agency representatives, including scheduling meetings, to ensure all applicable ordinances and regulations are met;
- Perform other related duties as assigned.

Knowledge Required by the Position:

- Knowledge of and experience with the laws, ordinances, and regulations of the activities administered;
- Knowledge and experience with the geography, geomorphology, and mapping of the City, including soil erosion, floodplains and wetlands;
- Knowledge and experience with Stormwater Management programs;
- Ability to read, analyze, and interpret professional documents, technical procedures or governmental regulations;
- Ability to effectively present information and respond to questions from supervisors, customers, and the general public;
- Ability to solve practical problems and deal with a variety of variables in situations where limited standardization exists;
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form;
- Ability to use a computer. Good knowledge of PC operations and software (Word processing and spreadsheet) are required. Good typing skills are also required.

Job Title: Development Inspector (Continued)

- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to establish and maintain effective working relationships with those contacted in the course of work.

Supervisory Controls: This position works under the direction of the Community Development Director.

Guidelines: Pertinent Federal, State, and Local laws, codes and regulations.

Complexity: The work consists of a variety of administrative, analytical and technical duties.

Scope and Effect: The purpose of this position is to inspect development sites to ensure compliance with soil erosion site development regulations. Lack of accuracy may result in unsafe and hazardous sites and developments.

Personal Contacts: Contacts are typically with co-workers, a builder, developers, engineers other City employees, vendors and the general public.

Purpose of Contacts: Contacts are typically to give and exchange information, resolve problems, and provide services.

Physical Demands: Primary functions require sufficient physical ability and mobility to walk, stand, and sit for prolonged periods of time; to frequently stoop, bend, kneel, crouch, reach, twist, grasp, and make repetitive hand movement in the performance of daily duties; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate assigned equipment and vehicles; and to verbally communicate to exchange information.

Work Environment: The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions. Environment: Inside and outside environment; travel from site to site; exposure to noise, dust, grease, smoke, fumes, noxious odors, gases, mechanical and electrical hazards, and all types of weather and temperature conditions; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; work at heights.

Supervisory and Management Responsibility: None.

Minimum Qualifications:

Associates degree from an accredited college or university with coursework in civil engineering, geology, soil science, geography, and related subjects; Five (5) years of experience as a Soil Erosion and/or Development/Stormwater Inspector; equivalent combination of education and experience. Level IA, IB, and II Soil Erosion Cert.

Pay Grade: This is a pay classification of **Grade 62**

The Pay Plan No. 701 of Personnel Policy

Revised 2019/1 for Positions

Grade	Position	Beginning	Top Out	INC25%	Midpoint	INC75%	P/Hour
50	Part Time Seasonal Maintenance (inactive)	\$ 24,043.64	N/A	N/A	N/A	N/A	\$ 11.56
51	Administration/Comm. Dev. Intern (PT - Inactive)	\$ 25,245.94	\$ 38,176.79	\$ 28,478.65	\$ 31,711.37	\$ 34,944.08	\$ 12.14
52	Maintenance Worker I Facilities Maintenance Technician Stormwater Maintenance Technician I CSR/Receptionist (FT)	\$ 28,098.15	\$ 40,086.36	\$ 31,095.20	\$ 34,092.25	\$ 37,089.31	\$ 13.51
53	Administrative Assistant I Administrative Assistant I (Police/Public Safety) Business/Alcohol License Clerk I Maintenance Worker II Water Meter Reader Stormwater Maintenance Technician II Permit Coordinator I Utility Billing Clerk I	\$ 29,503.05	\$ 42,091.05	\$ 32,650.05	\$ 35,797.05	\$ 38,944.05	\$ 14.18
54	Facilities Maintenance Supervisor Stormwater Maintenance Technician III Maintenance Worker III Water Meter Maintenance Technician I	\$ 30,978.20	\$ 44,194.50	\$ 34,282.28	\$ 37,586.35	\$ 40,890.43	\$ 14.89
55	Water/ Sewer Operator Trainee	\$ 31,300.27	\$ 46,404.04	\$ 35,076.22	\$ 38,852.16	\$ 42,628.10	\$ 15.05
56	Administrative Assistant II Permit Coordinator II	\$ 32,865.91	\$ 48,725.16	\$ 36,830.73	\$ 40,795.54	\$ 44,760.35	\$ 15.80

Confidential

The Pay Plan No. 701 of Personnel Policy

Revised 2019/1 for Positions

Grade	Position	Beginning	Top Out	INC25%	Midpoint	INC75%	P/Hour
	Utility Billing Clerk II						
	Business/Alcohol License Clerk II						
	Heavy Equipment Operator						
	Maintenance Crew Leader I						
	Water Meter Maintenance Technician II						
57	Accounts Payable Clerk	\$ 34,509.27	\$ 51,161.51	\$ 38,672.33	\$ 42,835.39	\$ 46,998.45	\$ 16.59
	Municipal Court/Police Records Clerk I						
	Water/Sewer Operator III						
	Court Bailiff (uncertified)/PT						
58	Maintenance Crew Leader II	\$ 35,235.28	\$ 53,720.41	\$ 40,506.56	\$ 44,977.84	\$ 49,349.13	\$ 17.42
	Water Meter Maintenance Technician III						
	Utility Billing Clerk III						
	Administrative Assistant III						
	Business/Alcohol License Clerk III						
	Permit Coordinator III						
	Police Officer (In Training - Uncertified)						
59	Water/Sewer Operator II	\$ 38,047.66	\$ 56,407.34	\$ 42,637.58	\$ 47,227.50	\$ 51,817.42	\$ 18.29
	Planning Technician (Comm. Dev. - Part Time)						
	Executive Administrative Assistant						
	Assistant City Clerk I (non certified)						
	Municipal Court/Police Records Clerk II						
	Mechanic						
60	Building Inspector I (residential)	\$ 39,950.11	\$ 59,227.80	\$ 44,769.53	\$ 49,588.96	\$ 54,408.38	\$ 19.21

The Pay Plan No. 701 of Personnel Policy

Revised 2019/1 for Positions

Grade	Position	Beginning	Top Out	INC25%	Midpoint	INC75%	P/Hour
	Code Enforcement Officer						
61	Fleet Manager (inactive)	\$ 41,947.55	\$ 62,189.10	\$ 47,007.94	\$ 52,068.32	\$ 57,128.71	\$ 20.17
	Police Officer I						\$ 19.21
	Water/Sewer Operator I						
	Bailiff (P.O.S.T. Certified)						
62	Building Inspector II (Residential/Commercial)	\$ 44,044.93	\$ 65,298.55	\$ 49,358.34	\$ 54,671.74	\$ 59,985.15	\$ 21.18
	Corporal (inactive)						\$ 20.17
	Public Works Manager						
	Assistant City Clerk II (certified)						
	Planner I (TBD)						
	Development Inspector (Storm/Erosion Plans)						
63	Investigator	\$ 46,247.17	\$ 68,563.48	\$ 51,826.25	\$ 57,405.33	\$ 62,984.40	\$ 22.23
	Police Officer II						\$ 21.18
	Human Resources Specialist (2-5 Years)						
	City Clerk - (uncertified - HS/BA 2 - 5 years)						
64	GIS Coordinator/Stormwater Specialist	\$ 48,559.54	\$ 71,991.66	\$ 54,417.57	\$ 60,275.60	\$ 66,133.63	\$ 23.35
	Police Sergeant I						\$ 22.23
65	Planner II	\$ 50,987.50	\$ 75,591.24	\$ 57,138.44	\$ 63,289.37	\$ 69,440.31	\$ 24.51
	Main Street Manager/Economic Development						
66	Police Sergeant II	\$ 53,536.89	\$ 79,370.80	\$ 59,995.37	\$ 66,453.84	\$ 72,912.32	\$ 25.74
67	Chief Building Official	\$ 56,213.73	\$ 83,339.34	\$ 62,995.13	\$ 69,776.54	\$ 76,557.94	\$ 27.03

Confidential

The Pay Plan No. 701 of Personnel Policy

Revised 2019/1 for Positions

Grade	Position	Beginning	Top Out	INC25%	Midpoint	INC75%	P/Hour
	Lieutenant						\$ 25.74
68	Asst. Community Development Director	\$ 59,024.41	\$ 87,506.31	\$ 66,144.88	\$ 73,265.36	\$ 80,385.83	
69	Stormwater Utility Manager Public Works Manager - Street Maintenance Public Works Manager - Utilities Distribution City Clerk - (uncertified - BA >5 years)	\$ 61,975.63	\$ 91,881.62	\$ 69,452.13	\$ 76,928.63	\$ 84,405.13	\$ 29.80
70	Water and Wastewater Manager Police Captain	\$ 65,074.42	\$ 96,475.70	\$ 72,924.74	\$ 80,775.06	\$ 88,625.38	\$ 31.29 \$ 29.80
71	City Clerk (Certified 5+ Year)	\$ 68,328.14	\$ 101,999.49	\$ 76,970.98	\$ 84,813.82	\$ 93,056.65	\$ 32.85
72	Public Works and Facilities Director	\$ 71,744.54	\$ 106,364.46	\$ 80,999.52	\$ 89,054.50	\$ 97,709.48	\$ 34.49
73	Community Development Director	\$ 75,331.78	\$ 111,682.69	\$ 84,419.50	\$ 93,507.23	\$ 102,594.96	\$ 36.22
74	Police Chief Public Safety Director (Inactive)	\$ 79,098.37	\$ 117,266.82	\$ 88,640.49	\$ 98,182.60	\$ 107,724.71	\$ 38.03
75	Human Resources Director (Inactive/Future)	\$ 83,053.28	\$ 123,130.16	\$ 93,072.50	\$ 103,091.72	\$ 113,110.94	\$ 39.93
76	Finance Director (Inactive/Future) Police Chief (over 5 Years)	\$ 87,205.95	\$ 129,286.67	\$ 97,726.13	\$ 108,246.31	\$ 118,766.49	\$ 41.93
77	Assistant City Manager (Inactive)	\$ 91,566.23	\$ 135,751.01	\$ 102,612.43	\$ 113,658.62	\$ 124,704.81	\$ 44.02

The Pay Plan No. 701 of Personnel Policy

Revised 2019/1 for Positions

Grade	Position	Beginning	Top Out	INC25%	Midpoint	INC75%	P/Hour
78	City Manager I Assistant City Manager II (over 5 Years)	\$ 96,144.55	\$ 142,538.56	\$ 107,743.05	\$ 119,341.55	\$ 130,940.05	\$ 46.22
79	City Manager II (over 5 Years) Assistant City Manager III (Certified ICMA/GMA)	\$ 100,951.78	\$ 149,665.48	\$ 113,130.21	\$ 125,308.63	\$ 137,487.06	\$ 48.53
80	City Manager III (Certified ICMA/GMA)	\$ 105,999.37	\$ 157,148.76	\$ 118,786.72	\$ 131,574.07	\$ 144,361.41	\$ 50.96

Confidential



Administration Department

P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: 2020 Census Complete Count Resolution – Henry County

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: N/A

Budget Item: TBD, General Fund – 1510 / 7220

Date Received: January 17, 2019

Workshop Date: January 22, 2019

Regular Meeting Date February 11, 2019

Discussion:

Attached is a revised version of the Complete Count Resolution that is supportive in general and to state our intent to be a part of the Complete Count Committee. Previously we reported the County did not support their original resolution. We are supporting the process in general once a county effort is approved.

The CCC is normal for Censuses since the 1990s to garner support, excitement, and acceptance by the households to get as high of a participation rate as possible. In 2000, the participation rate was 81%; however, this fell to 76% in the 2010 Census. Lack of an accurate count can cost a jurisdiction thousands per person over a decade in funds available for basic services such as food and nutrition, economic development, transportation, and housing.

Recommendation:

Approve reworded Resolution for support and appointment of up to two (2) members of the Complete County Committee.

RESOLUTION NO.

A RESOLUTION TO SUPPORT THE EFFORTS OF THE U.S. BUREAU OF THE CENSUS IN CENSUS 2020; TO ESTABLISH A COMPLETE COUNT COMMITTEE WITH HENRY COUNTY AND THE CITIES OF HAMPTON, MCDONOUGH AND STOCKBRIDGE; TO AUTHORIZE CITY PERSONNEL TO ENSURE COMPLETE COUNT OF THE CITY'S POPULATION AS OF APRIL 1, 2020; TO AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER ANY DOCUMENTS NECESSARY TO CARRY OUT THIS RESOLUTION; TO REPEAL INCONSISTENT PROVISIONS; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

WITNESSETH:

WHEREAS, Census 2020 is required by the U.S. Constitution, Article 3, Section 2, to apportion the 435 members of the House of Representatives in the United States Congress; and,

WHEREAS, beginning in 2021, nearly all local, state, and federal election district boundaries will be redrawn to achieve balanced populations and, if applicable, comply with the Voting Rights Act, which mandates recognizing and protecting communities of interest; and,

WHEREAS, the Census is also the basis for the distribution of many forms of inter-governmental financial assistance; appropriations of federal and state dollars are often based on population as reported in the United States Census; and

WHEREAS, Henry County has continued to be one of the fastest growing counties in the Metropolitan Area; and

WHEREAS, Henry County recognizes the importance and value of counting each and every resident in the 2020 Census; some segments of the population have been identified as at risk for undercounting in the census, particularly individuals who may be less engaged in the civic process, are transient or homeless, have limited literacy and/or reside in nontraditional housing; and

WHEREAS, some Henry County residents at particular risk for undercounting include foreign-born residents of all nationalities, young African-American males, homeless and transient persons and individuals with limited reading proficiency; and

WHEREAS, Henry County Government has a vested interest in achieving a complete count of its population during the 2020 Census; and

WHEREAS, the appointment of the Complete Count Committee will be a joint effort between Henry County Government, all four cities; and

WHEREAS, a Complete Count Committee will bring together individuals from throughout Henry County who are committed to achieving a complete census count in Henry County in 2020, including but not limited to, the following representation: Education, Media, Religious, Specialized Populations & Business/Industry; and

WHEREAS, Census 2020 data are widely used by public agencies, nonprofits, community-based organizations, and the private sector for marketing, operations, and planning; and,

WHEREAS, the Mayor and City Council in the exercise of their sound judgment and discretion, after giving thorough thought to all implications involved, and keeping in mind the public interest and welfare to the citizens of the City, have determined that participation in Census 2010 to be in the best interests of the citizens of the City, that this Resolution be adopted.

THEREFORE, IT IS NOW RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCUST GROVE, GEORGIA, AS FOLLOWS:

1. **Establishment of Complete Count Committee.** That the Locust Grove City Council hereby adopts this Resolution and shall appoint up to two (2) members to the Census 2020 Complete Count Committee of Henry County and the Cities of Hampton, Locust Grove, McDonough and Stockbridge to plan and implement strategies for achieving a complete count of all city and county residents on April 1, 2020, including those persons and groups at highest risk for undercount.
2. **Appointment of Members.** That each member appointed shall be a resident of Henry County with particular passion or interest in the Census or in the practice of good citizenship.
3. **Public Purpose.** The City finds that the foregoing actions constitute a major stem in preserving the health, safety, wellbeing and economic vitality of the community and are, therefore, consistent with its public purposes and powers.
4. **Attestation.** That the Locust Grove City Council hereby authorizes the City Clerk to attest the signature of any City official appearing on documents necessary to carry out this Resolution, to affix the official seal of the City thereto, as necessary, and to place this Resolution and any related documents among the official records of the City for future reference.
5. **Severability.** To extent any portion of this Resolution is declared to be invalid, unenforceable, or nonbinding, that shall not affect the remaining portions of this Resolution.
6. **Repeal of Conflicting Provisions.** All City resolutions are hereby repealed to the extent they are inconsistent with this Resolution.
7. **Effective Date.** This Resolution shall take effect immediately.

THIS RESOLUTION adopted this 11th day of February, 2019.

ROBERT PRICE, MAYOR

ATTEST:

MISTY SPURLING, CITY CLERK
(seal)



Administration Department

P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: Ordinance for Vote on Extended Hours for Alcohol Sales

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: N/A

Budget Item: General Fund Revenues and Expenditures/Alcohol Tax

Date Received: February 6, 2019

Workshop Date: NA

Regular Meeting Date: February 11, 2018

Discussion:

Attached is a call for a vote on extending alcohol sales on Sundays from 12:30 AM to 11:00 AM (i.e., the "Brunch Bill"). We have to place this on the ballot and notify the HC Board of Elections as soon as possible in accordance with our regular vote in November.

Recommendation:

APPROVE ORDINANCE FOR PLACEMENT ON THE BALLOT THE QUESTION TO EXTEND HOURS OF SERVICE FOR ALCOHOL BY THE DRINK BEGINNING AT 11:00 AM ON SUNDAY INSTEAD OF 12:30 PM.

STATE OF GEORGIA

CITY OF LOCUST GROVE

ORDINANCE NO.

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AN ORDINANCE OF THE CITY OF LOCUST GROVE, GEORGIA AUTHORIZING THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISES CONSUMPTION ON SUNDAYS FROM 11:00 A.M. UNTIL 12:30 P.M. AT CERTAIN LICENSED ESTABLISHMENTS, SUBJECT TO REFERENDUM APPROVAL; TO REGULATE AND PROVIDE FOR THE CALLING OF A SPECIAL ELECTION AND TO CALL A SPECIAL ELECTION THEREON; AND FOR OTHER PURPOSES.

WHEREAS, the City of Locust Grove, Georgia Mayor and City Council are authorized by the City Charter to provide for the general health, safety and welfare of the citizens of the City; and

WHEREAS, the City of Locust Grove has an interest in regulating, through the lawful exercise of its police powers, the sale of alcoholic beverages for the public health, safety and welfare; and

WHEREAS, currently no alcohol sales for consumption on the premises may take place on Sunday prior to 12:30 p.m.; and

WHEREAS, during its 2018 session, the Georgia General Assembly passed and the governor subsequently approved Senate Bill (SB) 17 which relates to alcoholic beverages so as to provide that governing authorities of counties and municipalities may authorize sale of alcoholic beverages for consumption on the premises during certain times on Sundays subject to the passage of a referendum; and

WHEREAS, specifically, SB 17 allows the City of Locust Grove to authorize the sale of alcoholic beverages for consumption on the premises, including the sale of

STATE OF GEORGIA

CITY OF LOCUST GROVE

24 wine and/or malt beverages and the sale of distilled spirits, on Sundays between the hours
25 of 11:00 a.m. and 12:00 a.m. Midnight in any licensed establishment which derives at
26 least 50 percent of its total annual gross sales from the sale of prepared meals or food in
27 all of the combined retail outlets of the individual establishment where food is served;
28 and in any licensed establishment which derives at least 50 percent of its total annual
29 gross income from the rental of rooms for overnight lodging; and

30 **WHEREAS**, it is the desire of the City of Locust Grove City Council to amend
31 the City of Locust Grove Code of Ordinances to authorize such extended Sunday alcohol
32 sales subject to and effective only upon the passage of a referendum authorizing such.

33 **BE IT AND IT IS HEREBY ORDAINED** by the Mayor and Council of the City of
34 Locust Grove, Georgia, and by the authority thereof:

35 **Section 1:** That there shall be called and there is hereby called a special
36 election to be held in all precincts in the City, on the 5th of November, 2019, for
37 submitting to the voters of the City of Locust Grove the question of authorizing Sunday
38 sales of alcoholic beverages for on-premises consumption in certain licensed
39 establishments between the hours of 11:00 a.m. and 12:30 p.m.

40 **Section 2:** That the Municipal Clerk/Election Superintendent shall “call” said
41 Referendum by publishing notice of the referendum in a newspaper of appropriate
42 general circulation no less than ten nor more than 60 days after the date of approval of
43 this Ordinance.

44 **Section 3:** That the ballot submitting the question of Sunday Sales of alcoholic
45 beverages for on-premises consumption between the hours of 11:00 a.m. and 12:30 p.m.
46 shall have printed the word “YES” and the word “NO” in order that each voter may vote

STATE OF GEORGIA

CITY OF LOCUST GROVE

47 in either the affirmative or negative as to the question propounded, and shall have written
48 or printed thereon the following:

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- () YES Shall the governing authority of the City of
Locust Grove be authorized to permit and regulate
Sunday sales of distilled spirits or alcoholic
beverages for beverage purposes by the drink from
11:00 A.M. to 12:30 P.M.?"
- () NO

Section 4: The polls in each of the precincts within the City shall be opened at
7:00 a.m. and closed 7:00 p.m. on the day fixed for the election, and the election shall be
held at the regular and established places for holding elections in the City. The election
shall be held in accordance and in conformity with the Constitution and laws of the
United States and the State of Georgia.

Section 5: That effective upon the passage of the referendum, Title 5
"BUSINESS TAXES, LICENSES, AND REGULATIONS", CHAPTER 5.28
"ALCOHOLIC BEVERAGES" OF THE "CODE OF ORDINANCES, CITY OF
LOCUST GROVE, GEORGIA" shall be amended by revising SUBSECTION
5.28.410 (B) ENTITLED "SALE HOURS"; to read as follows:

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5.28.410 - Sale hours.

B. Except as provided in this chapter retail consumption dealers shall be prohibited from engaging in the sale of alcoholic beverages between the hours of twelve midnight and eight a.m. Monday through Friday including December 25th; between one a.m. and eight a.m. Saturday and on January 1st; and between one a.m. and eleven a.m. on Sunday.

Section 6: Section 5 of this ordinance shall have no legal force or effect and
the City of Locust Grove Code of Ordinances shall not be amended as described therein,

STATE OF GEORGIA

CITY OF LOCUST GROVE

75 should the referendum described in this ordinance not receive more than one-half of the
76 votes cast on the question for approval of such Sunday sales.

77 **Section 7.** The preamble of this Ordinance shall be considered to be and is
78 hereby incorporated by reference as if fully set out herein.

79 **Section 8.** Upon approval of the Referendum, Section 5 of this Ordinance shall
80 be codified in a manner consistent with the laws of the State of Georgia and the City of
81 Locust Grove. If the Referendum is defeated, this Ordinance shall become null and void
82 by automatic operation of law.

83 **Section 9.** (a) It is hereby declared to be the intention of the Mayor and Council
84 that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were,
85 upon their enactment, believed by the Mayor and Council to be fully valid, enforceable
86 and constitutional.

87 (b) It is hereby declared to be the intention of the Mayor and Council that, to the
88 greatest extent allowed by law, each and every section, paragraph, sentence, clause or
89 phrase of this Ordinance is severable from every other section, paragraph, sentence,
90 clause or phrase of this Ordinance. It is hereby further declared to be the intention of the
91 Mayor and Council that, to the greatest extent allowed by law, no section, paragraph,
92 sentence, clause or phrase of this Ordinance is mutually dependent upon any other
93 section, paragraph, sentence, clause or phrase of this Ordinance.

94 (c) In the event that any phrase, clause, sentence, paragraph or section of this
95 Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or
96 otherwise unenforceable by the valid judgment or decree of any court of competent
97 jurisdiction, it is the express intent of the Mayor and Council that such invalidity,

STATE OF GEORGIA

CITY OF LOCUST GROVE

98 unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not
99 render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases,
100 clauses, sentences, paragraphs or sections of the Ordinance and that, to the greatest extent
101 allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the
102 Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

103 **Section 10.** All ordinances and parts of ordinances in conflict herewith are hereby
104 expressly repealed.

105 **Section 11.** Penalties in effect for violations of Chapter 1 of the Code of
106 Ordinances, City of Locust Grove, Georgia at the time of the effective date of this
107 Ordinance shall be and are hereby made applicable to this Ordinance and shall remain in
108 full force and effect.

109 **Section 12.** The effective date of this Ordinance shall be the date of adoption
110 unless otherwise stated herein.

111 **SO ORDAINED AND EFFECTIVE** this _____ day of _____, 2019.

CITY OF LOCUST GROVE, GEORGIA

ROBERT PRICE, Mayor

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117 **ATTEST:**

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MISTY SPURLING, City Clerk

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123 **APPROVED AS TO FORM:**

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ANDY WELCH, City Attorney



Community Development Department

P. O. Box 900
Locust Grove, Georgia 30248
Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: A resolution to accept an application from Pamela C. Pair for annexation of 34.82 +/- acres located at 1000 Davis Lake Road.

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: NA

Budget Item: No

Date Received: January 18, 2019

Workshop Date: NA

Regular Meeting Date: February 11, 2019

Discussion:

A request to accept an application for the annexation of approximately 34.82 acres of property located at 1000 Davis Lake Road (127-02016000). The property is zoned RA (residential agricultural) and will remain so if incorporated into the City.

If the application is accepted, it will be forwarded to the City Attorney's office for further review.

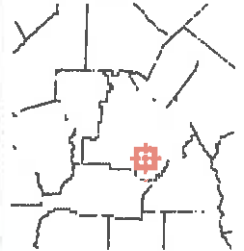
Recommendation:

Staff recommends approval of this request.

I MOVE TO (approve/deny/table) THE RESOLUTION TO ACCEPT THE ANNEXATION REQUEST FROM PAMELA C. PAIR FOR THE ANNEXATION OF 34.82 +/- ACRES LOCATED AT 1000 DAVIS LAKE ROAD.



Overview



Legend

-  Parcels
-  Roads

Parcel ID	127-02016000	Class	V	Owner	PAIR PAMELA C	Land Value:	\$155,900				
Property Address		Acraage	34.82	Address	1051 DAVIS LAKE RD LOCUST GROVE GA 30248	Building Value:	\$0	Last 2 Sales			
District	County/Unincorp					Misc Value:	\$0	Date	Price	Reason	Qual
						Total Value:	\$155,900	1/31/2011	\$0	FAMILY/GIFT	U
								2/21/2000	\$0	r/a	U

Parcel lines depicted on the maps do not reflect a true and exact representation of property boundaries and should not be relied upon for said purpose. Property boundary lines are depicted on recorded plats available at the Henry County Courthouse or can be determined by employing the services of a licensed surveyor.

Date created: 1/24/2019

Last Data Uploaded: 1/23/2019 9:36:35 PM

Developed by  **Schneider**
GEOSPATIAL

RESOLUTION _____

A RESOLUTION TO ACCEPT AN APPLICATION FROM PAMELA C. PAIR ANNEXATION OF 34.82 +/- ACRES PURSUANT TO O.C.G.A. §36-36-20, ET SEQ.; TO CONFIRM THAT THE APPLICATION SATISFIES CERTAIN CONDITIONS UNDER STATE LAW; TO DIRECT THE CITY ATTORNEY TO NOTIFY HENRY COUNTY OF THE PROPOSED ANNEXATION; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

WITNESSETH:

WHEREAS, the City of Locust Grove (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, Georgia law permits municipalities to annex unincorporated areas which are contiguous to their existing corporate limits when annexation takes place, upon the written and signed applications of all of the owners of all of the land to be annexed; and

WHEREAS, Pamela C. Pair is the owner (the “Owner”) of real property located at 1000 Davis Lake Road (Parcel ID – 127-02016000) in Land Lot 232 of the 2nd District (the “Property”); and,

WHEREAS, the City received an application for annexation (the “Annexation Application”) from the Owner, dated January 18, 2019, a copy of which is attached hereto as **Exhibit “A”** and incorporated by reference, and legal descriptions are attached to said application of the lands to be annexed; and

WHEREAS, because a preliminary investigation reveals that the Annexation Application was signed by one hundred percent of the landowners and accompanied by a complete description of the Property to be annexed, that the Property is contiguous to the municipal boundary of the City, that the Property is within the County, and that annexation will not create an unincorporated “island” as contemplated by O.C.G.A. § 36-36-1, et seq. (the “Act”), the Annexation Application and the requested annexation apparently satisfies the requirements of the Act; and

WHEREAS, continued investigation may reveal that annexation of the Property is in the best interests of the residents and property owners of both the area of the proposed annexation and the City; and

WHEREAS, the Property will maintain zoning of RA (residential agricultural); and

WHEREAS, The Mayor and City Council desire to notify the governing body of Henry County of acceptance of the Annexation Application, and to adopt an ordinance (“Annexation Ordinance”) expressly authorizing the proposed annexation in order to fully and finally annex the Property into the municipal boundaries of the City;

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. **Acceptance of Applications.** The City Clerk is hereby authorized to formally accept the Annexation Application.

2. **Satisfaction of Conditions.** The City hereby confirms that, upon a preliminary investigation, the Annexation Application and the requested annexation apparently satisfies the requirements of the Act.

3. **Notification to County.** The Mayor and City Council now direct the City Attorney to notify the governing body of Henry County of its acceptance of said application in accordance with Section 36-36-6 of the Official Code of Georgia and intent to retain the current zoning classification or classifications of the Property.

4. **Authorization For City Clerk and City Attorney To Prepare Documents.** The City Clerk and City Attorney are authorized to prepare any other documents necessary to effectuate this Resolution.

5. **Consideration of Annexation Ordinance.** The Mayor or City Clerk is hereby authorized to place consideration of the Annexation Ordinance on the agenda for a public meeting of the City Council after all legal requirements have been satisfied.

6. **Effective Date.** This Resolution shall take effect immediately.

7. **Repeal of Inconsistent Provisions.** All resolutions are hereby repealed to the extent they are inconsistent herewith.

THIS RESOLUTION adopted this 11th day of February 2019.

ROBERT S. PRICE, Mayor

ATTEST:

MISTY SPURLING, City Clerk

(seal)

APPROVED AS TO FORM:

ANDREW J. WELCH III, City Attorney

EXHIBIT "A"

**APPLICATION FOR ANNEXATION UNDER
THE ONE HUNDRED PERCENT (100%) METHOD**

Date of Submission: 1/18/19

To the Mayor and City Council of the City of Locust Grove, Henry County, Georgia.

1. We, the undersigned, all of the owners of all real property of the territory described herein respectfully request that the City Council annex this territory to the City of Locust Grove, Georgia, and extend the City boundaries to include the same.
2. The territory to be annexed is unincorporated and contiguous (as described in O.C.G.A. 36-36-20) to the existing corporate limits of Locust Grove, Georgia, and the description of such territory is hereto attached as Exhibit A.

OWNERS NAME(S)

Pamela C Pair

PROPERTY LOCATION

1000 Davis Lake Rd

Locust Grove, GA 30248

PHONE NUMBER

770-957-6078

ALTERNATE PHONE

LAND LOT/DISTRICT

Land Lot 232 2nd District

ACREAGE

34.820

MAP CODE NO.

127-02016000

ZONING CLASSIFICATION

RA

SIGNATURE(S)

Pamela C Pair

Date 1/18/19

Date _____

All property owners must sign as their name appears on the Deed.

RETURN TO: Pamela Rebecca Pair
1051 Davis Lake Road
Locust Grove, Ga 30248

STATE OF GEORGIA
COUNTY OF HENRY **PT-61 075-20 11 - 670**
**WARRANTY DEED
DEED OF GIFT**

THIS INDENTURE, made this the 31 day of January, in the year two thousand eleven (2011), between RANDALL LAWRENCE CRUMBLEY, of the County of Henry, State of Georgia, as party of the first part, hereinafter called Grantor and PAMELA CRUMBLEY PAIR, as party of the second part, hereinafter called Grantee (the words "Grantor" and "Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH that for and in consideration of DEED OF GIFT and other good and valuable consideration, the receipt and sufficiency of which is acknowledged, Grantor has granted, bargained, sold, aliened, conveyed and confirmed, and by these presents does hereby grant, bargain, sell, alien, convey and confirm unto the said grantee the following:

ANY AND ALL INTEREST I MAY HAVE IN AND TO:

All that tract or parcel of land, situate, lying and being in Land Lot 232, 2nd District, Henry County, Georgia and being identified as Tract 2 containing 34.820 acres and Tract 1B containing 11.628 acres and being more particularly described on that certain plat of survey dated December 30, 2010, entitled "A Boundary Survey Prepared For: PAMELA R. PAIR", prepared by Charles Lee Iner, Ga RLS #2966, and recorded in Plat Book 51, Page 81, Henry Co., Ga. Records. Said plat and its descriptive data are incorporated herein by reference to same.

This being a portion of that property described in that certain Deed dated January 22, 1978, from Virginia Coker Crumbley, Executrix of the Last Will and Testament of George Lawrence Crumbley to Randall Lawrence Crumbley and Pamela Rebecca Crumbley, recorded in Deed Book 326, Page 212, Henry Co., Ga. Records and that certain Deed of Assent dated February 21, 2000, from Randall Lawrence Crumbley and Pamela Rebecca Pair, co-executors of the Last Will and Testament of Nellie C. Willard to Randall Lawrence Crumbley and Pamela Rebecca Pair, recorded in Deed Book 3612, Page 303, Henry Co., Ga. Records.

TO HAVE AND TO HOLD the said tract or parcel of land, with all and singular the rights, members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the use, benefit and behoof of the said Grantee forever in FEE SIMPLE.

AND THE SAID Grantor will warrant and forever defend the right and title to the above described property unto the said Grantee against the claims of all persons whomsoever.

IN WITNESS WHEREOF, Grantor has signed and sealed this deed, the day and year first above written.

Signed, sealed and delivered
in the presence of:

Randall L. Crumbley (SEAL)
RANDALL LAWRENCE CRUMBLEY

Witness
Renee V. Moore
NOTARY PUBLIC - STATE OF
MY COMM. EXP.:
(SEAL)



SCRIVENER DOES NOT CERTIFY



Community Development Department

P. O. Box 900
Locust Grove, Georgia 30248
Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: A resolution to accept an application from Randall L. Crumbley for annexation of 39.28 +/- acres located at 1138 Davis Lake Road.

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: NA

Budget Item: No

Date Received: January 18, 2019

Workshop Date: NA

Regular Meeting Date: February 11, 2019

Discussion:

A request to accept an application for the annexation of approximately 39.28 acres of property located at 1138 Davis Lake Road (127-02018000). The property is zoned RA (residential agricultural) and will remain so if incorporated into the City.

If the application is accepted, it will be forwarded to the City Attorney's office for further review.

Recommendation:

Staff recommends approval of this request.

I MOVE TO (approve/deny/table) THE RESOLUTION TO ACCEPT THE ANNEXATION REQUEST FROM RANDALL L. CRUMBLY FOR THE ANNEXATION OF 39.28 +/- ACRES LOCATED AT 1138 DAVIS LAKE ROAD.



Overview

Legend

- Parcels
- Roads

Parcel ID	127-02018000	Class	V	Owner	CRUMBLEY	Land Value:	\$173,400				
Property Address	1138 DAVIS LAKE RD	Acreage	39.29	Address	RANDALL L 1138 DAVIS LAKE RD	Building Value:	\$115,000	Last 2 Sales			
District	County/Unincorp				LOCUST GROVE GA 30248	Misc Value:	\$0	Date	Price	Reason	Qual
							Total Value:	\$288,400	1/31/2011	\$0	FAMILY/GIFT U
									1/1/1978	\$0	FAMILY/GIFT U

Parcel lines depicted on the maps do not reflect a true and exact representation of property boundaries and should not be relied upon for said purpose. Property boundary lines are depicted on recorded plats available at the Henry County Courthouse or can be determined by employing the services of a licensed surveyor.

Date created: 1/24/2019
 Last Data Uploaded: 1/23/2019 9:36:35 PM

Developed by Schneider
 GEOSPATIAL

RESOLUTION _____

A RESOLUTION TO ACCEPT AN APPLICATION FROM RANDALL L. CRUMBLEY ANNEXATION OF 39.28 +/- ACRES PURSUANT TO O.C.G.A. §36-36-20, ET SEQ.; TO CONFIRM THAT THE APPLICATION SATISFIES CERTAIN CONDITIONS UNDER STATE LAW; TO DIRECT THE CITY ATTORNEY TO NOTIFY HENRY COUNTY OF THE PROPOSED ANNEXATION; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

WITNESSETH:

WHEREAS, the City of Locust Grove (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, Georgia law permits municipalities to annex unincorporated areas which are contiguous to their existing corporate limits when annexation takes place, upon the written and signed applications of all of the owners of all of the land to be annexed; and

WHEREAS, Randall L. Crumbley is the owner (the “Owner”) of real property located at 1138 Davis Lake Road (Parcel ID – 127-02018000) in Land Lot 232 of the 2nd District (the “Property”); and,

WHEREAS, the City received an application for annexation (the “Annexation Application”) from the Owner, dated January 18, 2019, a copy of which is attached hereto as **Exhibit “A”** and incorporated by reference, and legal descriptions are attached to said application of the lands to be annexed; and

WHEREAS, because a preliminary investigation reveals that the Annexation Application was signed by one hundred percent of the landowners and accompanied by a complete description of the Property to be annexed, that the Property is contiguous to the municipal boundary of the City, that the Property is within the County, and that annexation will not create an unincorporated “island” as contemplated by O.C.G.A. § 36-36-1, et seq. (the “Act”), the Annexation Application and the requested annexation apparently satisfies the requirements of the Act; and

WHEREAS, continued investigation may reveal that annexation of the Property is in the best interests of the residents and property owners of both the area of the proposed annexation and the City; and

WHEREAS, the Property will maintain zoning of RA (residential agricultural); and

WHEREAS, The Mayor and City Council desire to notify the governing body of Henry County of acceptance of the Annexation Application, and to adopt an ordinance (“Annexation Ordinance”) expressly authorizing the proposed annexation in order to fully and finally annex the Property into the municipal boundaries of the City;

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. **Acceptance of Applications.** The City Clerk is hereby authorized to formally accept the Annexation Application.

2. **Satisfaction of Conditions.** The City hereby confirms that, upon a preliminary investigation, the Annexation Application and the requested annexation apparently satisfies the requirements of the Act.

3. **Notification to County.** The Mayor and City Council now direct the City Attorney to notify the governing body of Henry County of its acceptance of said application in accordance with Section 36-36-6 of the Official Code of Georgia and intent to retain the current zoning classification or classifications of the Property.

4. **Authorization For City Clerk and City Attorney To Prepare Documents.** The City Clerk and City Attorney are authorized to prepare any other documents necessary to effectuate this Resolution.

5. **Consideration of Annexation Ordinance.** The Mayor or City Clerk is hereby authorized to place consideration of the Annexation Ordinance on the agenda for a public meeting of the City Council after all legal requirements have been satisfied.

6. **Effective Date.** This Resolution shall take effect immediately.

7. **Repeal of Inconsistent Provisions.** All resolutions are hereby repealed to the extent they are inconsistent herewith.

THIS RESOLUTION adopted this 11th day of February 2019.

ROBERT S. PRICE, Mayor

ATTEST:

MISTY SPURLING, City Clerk

(seal)

APPROVED AS TO FORM:

ANDREW J. WELCH III, City Attorney

EXHIBIT "A"

**APPLICATION FOR ANNEXATION UNDER
THE ONE HUNDRED PERCENT (100%) METHOD**

Date of Submission: 1-18-19

To the Mayor and City Council of the City of Locust Grove, Henry County, Georgia.

1. We, the undersigned, all of the owners of all real property of the territory described herein respectfully request that the City Council annex this territory to the City of Locust Grove, Georgia, and extend the City boundaries to include the same.
2. The territory to be annexed is unincorporated and contiguous (as described in O.C.G.A. 36-36-20) to the existing corporate limits of Locust Grove, Georgia, and the description of such territory is hereto attached as Exhibit A.

OWNERS NAME(S) Randall L Crumley

PROPERTY LOCATION 1158 Davis Lake Rd.

Locust Grove GA 30248

PHONE NUMBER 770-957-5112

ALTERNATE PHONE 770-712-9238

LAND LOT/DISTRICT Land lot 232 2 District

ACREAGE 39.282

MAP CODE NO. 127-020-18000

ZONING CLASSIFICATION RA

SIGNATURE(S) Randall L Crumley Date 1-18-19

Date _____

All property owners must sign as their name appears on the Deed.

RETURN TO: Randall Lawrence Crumbley
1138 Davis Lake Road
Locust Grove, Ga 30248

STATE OF GEORGIA PT-61 075-20 11 - 6668
COUNTY OF HENRY

WARRANTY DEED
DEED OF GIFT

THIS INDENTURE, made this the 31 day of January, in the year two thousand eleven (2011), between PAMELA REBECCA PAIR fka PAMELA REBECCA CRUMBLEY, of the County of Henry, State of Georgia, as party of the first part, hereinafter called Grantor and RANDALL LAWRENCE CRUMBLEY, as party of the second part, hereinafter called Grantee (the words "Grantor" and "Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH that for and in consideration of DEED OF GIFT and other good and valuable consideration, the receipt and sufficiency of which is acknowledged, Grantor has granted, bargained, sold, aliened, conveyed and confirmed, and by these presents does hereby grant, bargain, sell, alien, convey and confirm unto the said grantee the following:

ANY AND ALL INTEREST I MAY HAVE IN AND TO:

All that tract or parcel of land, situate, lying and being in Land Lot 232, 2^d District, Henry County, Georgia and being identified as Tract 1 containing 39.282 acres and Tract 1A containing 7.616 acres and being more particularly described on that certain plat of survey dated December 30, 2010, entitled "A Boundary Survey Prepared For: RANDALL L. CRUMBLEY", prepared by Charles Lee Iner, Ga RLS #2966, and recorded in Plat Book 51, Page 88, Henry Co., Ga. Records. Said plat and its descriptive data are incorporated herein by reference to same.

This being a portion of that property described in that certain Deed dated January 22, 1978, from Virginia Coker Crumbley, Executrix of the Last Will and Testament of George Lawrence Crumbley to Randall Lawrence Crumbley and Pamela Rebecca Crumbley, recorded in Deed Book 326, Page 212, Henry Co., Ga. Records.

TO HAVE AND TO HOLD the said tract or parcel of land, with all and singular the rights, members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the use, benefit and behoof of the said Grantee forever in FEE SIMPLE.

AND THE SAID Grantor will warrant and forever defend the right and title to the above described property unto the said Grantee against the claims of all persons whomsoever.

IN WITNESS WHEREOF, Grantor has signed and sealed this deed, the day and year first above written.

Signed, sealed and delivered
in the presence of:

Pamela C. Pair (SEAL)
PAMELA REBECCA PAIR
fka PAMELA REBECCA CRUMBLEY

Witness
Renee Moore
NOTARY PUBLIC - STATE OF GA
MY COMM. EXP.:
(SEAL)
SCRIVENER DOES NOT CERTIFY





POINT TO POINT
LAND SURVEYORS
810 Jackson Street
Locust Grove, Georgia 30248
(404) 554-0440 (404) 554-4487
www.pointtopointva.com

A BOUNDARY SURVEY PERFORMED BY
A BOUNDARY SURVEY PERFORMED FOR
RANDALL L. CRUMBLEY

VICINITY MAP
NOT TO SCALE
SUBJECT PROPERTY
GENERAL MAP LOCATION
SHEEP CREEK TRACT
TRACT 1 AREA, 38.20 ACRES, 40200 PG 287
TRACT 2 AREA, 7.26 ACRES, 40200 PG 287
* ALL LOTS ARE SUBJECT TO A PLANNED UNIT DEVELOPMENT (PUD) AGREEMENT WITH THE STATE OF GEORGIA.
ZONED IN
SHEEP CREEK TRACT #1
SHEEP CREEK TRACT #2

GENERAL NOTES

THE PROPERTY LINES AND BOUNDARIES SHOWN ON THIS MAP WERE DETERMINED BY MEASUREMENTS AND CALCULATIONS MADE FROM THE DATA FURNISHED TO ME BY THE CLIENT. THE CLIENT REPRESENTS THAT THE DATA IS TRUE AND CORRECT TO THE BEST OF HIS KNOWLEDGE AND BELIEF.
ALL DIMENSIONS ARE GIVEN IN FEET AND DECIMALS THEREOF.
ALL LOTS ARE SUBJECT TO A PLANNED UNIT DEVELOPMENT (PUD) AGREEMENT WITH THE STATE OF GEORGIA.
THE PROPERTY LINES AND BOUNDARIES SHOWN ON THIS MAP WERE DETERMINED BY MEASUREMENTS AND CALCULATIONS MADE FROM THE DATA FURNISHED TO ME BY THE CLIENT. THE CLIENT REPRESENTS THAT THE DATA IS TRUE AND CORRECT TO THE BEST OF HIS KNOWLEDGE AND BELIEF.
ALL DIMENSIONS ARE GIVEN IN FEET AND DECIMALS THEREOF.
ALL LOTS ARE SUBJECT TO A PLANNED UNIT DEVELOPMENT (PUD) AGREEMENT WITH THE STATE OF GEORGIA.

LINE CURVE TABLE

STATION	CHORD BEARING	CHORD DISTANCE	ARC BEARING	ARC DISTANCE	DEFLECTION ANGLE
1+00					
1+10	S 45° E	114.30	S 45° E	114.30	0°00'00"
1+20	S 45° E	114.30	S 45° E	114.30	0°00'00"
1+30	S 45° E	114.30	S 45° E	114.30	0°00'00"
1+40	S 45° E	114.30	S 45° E	114.30	0°00'00"
1+50	S 45° E	114.30	S 45° E	114.30	0°00'00"
2+00	S 45° E	114.30	S 45° E	114.30	0°00'00"
2+10	S 45° E	114.30	S 45° E	114.30	0°00'00"
2+20	S 45° E	114.30	S 45° E	114.30	0°00'00"
2+30	S 45° E	114.30	S 45° E	114.30	0°00'00"
2+40	S 45° E	114.30	S 45° E	114.30	0°00'00"
2+50	S 45° E	114.30	S 45° E	114.30	0°00'00"
3+00	S 45° E	114.30	S 45° E	114.30	0°00'00"
3+10	S 45° E	114.30	S 45° E	114.30	0°00'00"
3+20	S 45° E	114.30	S 45° E	114.30	0°00'00"
3+30	S 45° E	114.30	S 45° E	114.30	0°00'00"
3+40	S 45° E	114.30	S 45° E	114.30	0°00'00"
3+50	S 45° E	114.30	S 45° E	114.30	0°00'00"
4+00	S 45° E	114.30	S 45° E	114.30	0°00'00"
4+10	S 45° E	114.30	S 45° E	114.30	0°00'00"
4+20	S 45° E	114.30	S 45° E	114.30	0°00'00"
4+30	S 45° E	114.30	S 45° E	114.30	0°00'00"
4+40	S 45° E	114.30	S 45° E	114.30	0°00'00"
4+50	S 45° E	114.30	S 45° E	114.30	0°00'00"
5+00	S 45° E	114.30	S 45° E	114.30	0°00'00"
5+10	S 45° E	114.30	S 45° E	114.30	0°00'00"
5+20	S 45° E	114.30	S 45° E	114.30	0°00'00"
5+30	S 45° E	114.30	S 45° E	114.30	0°00'00"
5+40	S 45° E	114.30	S 45° E	114.30	0°00'00"
5+50	S 45° E	114.30	S 45° E	114.30	0°00'00"

Ernest & Clara Jones DB 6812 PG 232 ZONED IN
John & Connelley DB 5101 PG 66 ZONED IN
William Passer DB 623 PG 291 ZONED IN
Ernest & Robert Gardner DB 11274 PG 203 ZONED IN
Pamela Parr Tract 2 DB 513 PG 86 ZONED IN
Pamela Parr Tract 1 DB 1696 PG 259 ZONED IN
James & Lymna Wilson DB 2369 PG 137 ZONED IN
Tract 1 Area, 38.20 Acres, 40200 PG 287
Tract 2 Area, 7.26 Acres, 40200 PG 287

ADJACERS - ALL ZONED IN
1. MF HARRY & ERMA SHOERS DB 10662 PG 384
2. MF DONNA FROZE DB 6908 PG 811
3. MF ARTE & FERRY JOHNSON DB 4074 PG 952
4. MF JOSEPH SHEKING & A2/AM SHERRING DB 2800 PG 287
5. MF GLEN HOOVER DB 1919 PG 250
6. MF MELISSA MORAN DB 3669 PG 28
7. MF RONALD & DANA TRIBLE DB 4471 PG 981
8. MF THE JAMES FRANKLIN GOLDEN TRUST AGREEMENT DATED SEPTEMBER 11, 2007 DB 10480 PG 62

APPROVED FOR RECORDING
Deborah J. Miller, Bookkeeper
Surveyors' Association of Georgia
Approved: *[Signature]*
DATE: 10/20/2010

DATE: 10/20/2010
DRAWN BY: [NAME]
CHECKED BY: [NAME]
APPROVED BY: [NAME]
JOB #: 2010200
FILE #: 10000
SHEET NUMBER
1
OF 1 SHEETS



Community Development Department

P. O. Box 900
Locust Grove, Georgia 30248
Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: A resolution to accept an application from Clarence R. and Carol C. McQueen for annexation of 9.97 +/- acres located at 340 Colvin Drive.

Action Item: Yes No
Public Hearing Item: Yes No
Executive Session Item: Yes No
Advertised Date: NA
Budget Item: No
Date Received: January 2, 2019
Workshop Date: January 22, 2019
Regular Meeting Date: February 11, 2019

Discussion:

A request to accept an application for the annexation of approximately 9.97 acres of property located at 340 Colvin Drive (127-02016001). The property is zoned RA (residential agricultural) and will remain so if incorporated into the City.

If the application is accepted, it will be forwarded to the City Attorney's office for further review.

Recommendation:

Staff recommends approval of this request.

I MOVE TO (approve/deny/table) THE RESOLUTION TO ACCEPT THE ANNEXATION REQUEST FROM CLARENCE R. AND CAROL C. MCQUEEN FOR ANNEXATION OF 9.97 +/- ACRES LOCATED AT 340 COLVIN DRIVE.

RESOLUTION _____

A RESOLUTION TO ACCEPT AN APPLICATION FROM CLARENCE R. MCQUEEN AND CAROL C. MCQUEEN FOR ANNEXATION OF 9.97 +/- ACRES PURSUANT TO O.C.G.A. §36-36-20, ET SEQ.; TO CONFIRM THAT THE APPLICATION SATISFIES CERTAIN CONDITIONS UNDER STATE LAW; TO DIRECT THE CITY ATTORNEY TO NOTIFY HENRY COUNTY OF THE PROPOSED ANNEXATION; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

WITNESSETH:

WHEREAS, the City of Locust Grove ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, Georgia law permits municipalities to annex unincorporated areas which are contiguous to their existing corporate limits when annexation takes place, upon the written and signed applications of all of the owners of all of the land to be annexed; and

WHEREAS, Clarence R. McQueen and Carol C. McQueen are the owners (the "Owners") of real property located at 340 Colvin Drive (Parcel ID – 127-02016001) in Land Lot 232 of the 2nd District (the "Property"); and,

WHEREAS, the City received an application for annexation (the "Annexation Application") from the Owners, dated January 2, 2019, a copy of which is attached hereto as **Exhibit "A"** and incorporated by reference, and legal descriptions are attached to said application of the lands to be annexed; and

WHEREAS, because a preliminary investigation reveals that the Annexation Application was signed by one hundred percent of the landowners and accompanied by a complete description of the Property to be annexed, that the Property is contiguous to the municipal boundary of the City, that the Property is within the County, and that annexation will not create an unincorporated "island" as contemplated by O.C.G.A. § 36-36-1, et seq. (the "Act"), the Annexation Application and the requested annexation apparently satisfies the requirements of the Act; and

WHEREAS, continued investigation may reveal that annexation of the Property is in the best interests of the residents and property owners of both the area of the proposed annexation and the City; and

WHEREAS, the Property will maintain zoning of RA (residential agricultural); and

WHEREAS, The Mayor and City Council desire to notify the governing body of Henry County of acceptance of the Annexation Application, and to adopt an ordinance ("Annexation Ordinance") expressly authorizing the proposed annexation in order to fully and finally annex the Property into the municipal boundaries of the City;

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. **Acceptance of Applications.** The City Clerk is hereby authorized to formally accept the Annexation Application.
2. **Satisfaction of Conditions.** The City hereby confirms that, upon a preliminary investigation, the Annexation Application and the requested annexation apparently satisfies the requirements of the Act.
3. **Notification to County.** The Mayor and City Council now direct the City Attorney to notify the governing body of Henry County of its acceptance of said application in accordance with Section 36-36-6 of the Official Code of Georgia and intent to retain the current zoning classification or classifications of the Property.
4. **Authorization For City Clerk and City Attorney To Prepare Documents.** The City Clerk and City Attorney are authorized to prepare any other documents necessary to effectuate this Resolution.
5. **Consideration of Annexation Ordinance.** The Mayor or City Clerk is hereby authorized to place consideration of the Annexation Ordinance on the agenda for a public meeting of the City Council after all legal requirements have been satisfied.
6. **Effective Date.** This Resolution shall take effect immediately.
7. **Repeal of Inconsistent Provisions.** All resolutions are hereby repealed to the extent they are inconsistent herewith.

THIS RESOLUTION adopted this 11th day of February 2019.

ROBERT S. PRICE, Mayor

ATTEST:

MISTY SPURLING, City Clerk

(seal)

APPROVED AS TO FORM:

ANDREW J. WELCH III, City Attorney

EXHIBIT "A"

**APPLICATION FOR ANNEXATION UNDER
THE ONE HUNDRED PERCENT (100%) METHOD**

Date of Submission: 1 / 2 / 19

To the Mayor and City Council of the City of Locust Grove, Henry County, Georgia.

1. We, the undersigned, all of the owners of all real property of the territory described herein respectfully request that the City Council annex this territory to the City of Locust Grove, Georgia, and extend the City boundaries to include the same.
2. The territory to be annexed is unincorporated and contiguous (as described in O.C.G.A. 36-36-20) to the existing corporate limits of Locust Grove, Georgia, and the description of such territory is hereto attached as Exhibit A.

OWNERS NAME(S) Clarence R. McQueen

Carol C. McQueen

PROPERTY LOCATION 340 Colvin Dr.
Locust Grove, GA 30248

PHONE NUMBER 770-630-0496

ALTERNATE PHONE 678-222-8435

LAND LOT/DISTRICT LLot 232L Dist: 2

ACREAGE ~ 9.97

MAP CODE NO. 127-02016001

ZONING CLASSIFICATION RA

SIGNATURE(S) Clarence R. McQueen Date 1/2/19

Carol C. McQueen Date 1/2/19

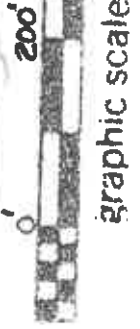
All property owners must sign as their name appears on the Deed.

IN MY OPINION THIS PLAT IS A CORRECT REPRESENTATION OF THE LAND PLATTE AND HAS BEEN PREPARED IN CONFORMITY WITH THE MINIMUM STANDARDS AND REQUIREMENTS BY LAW

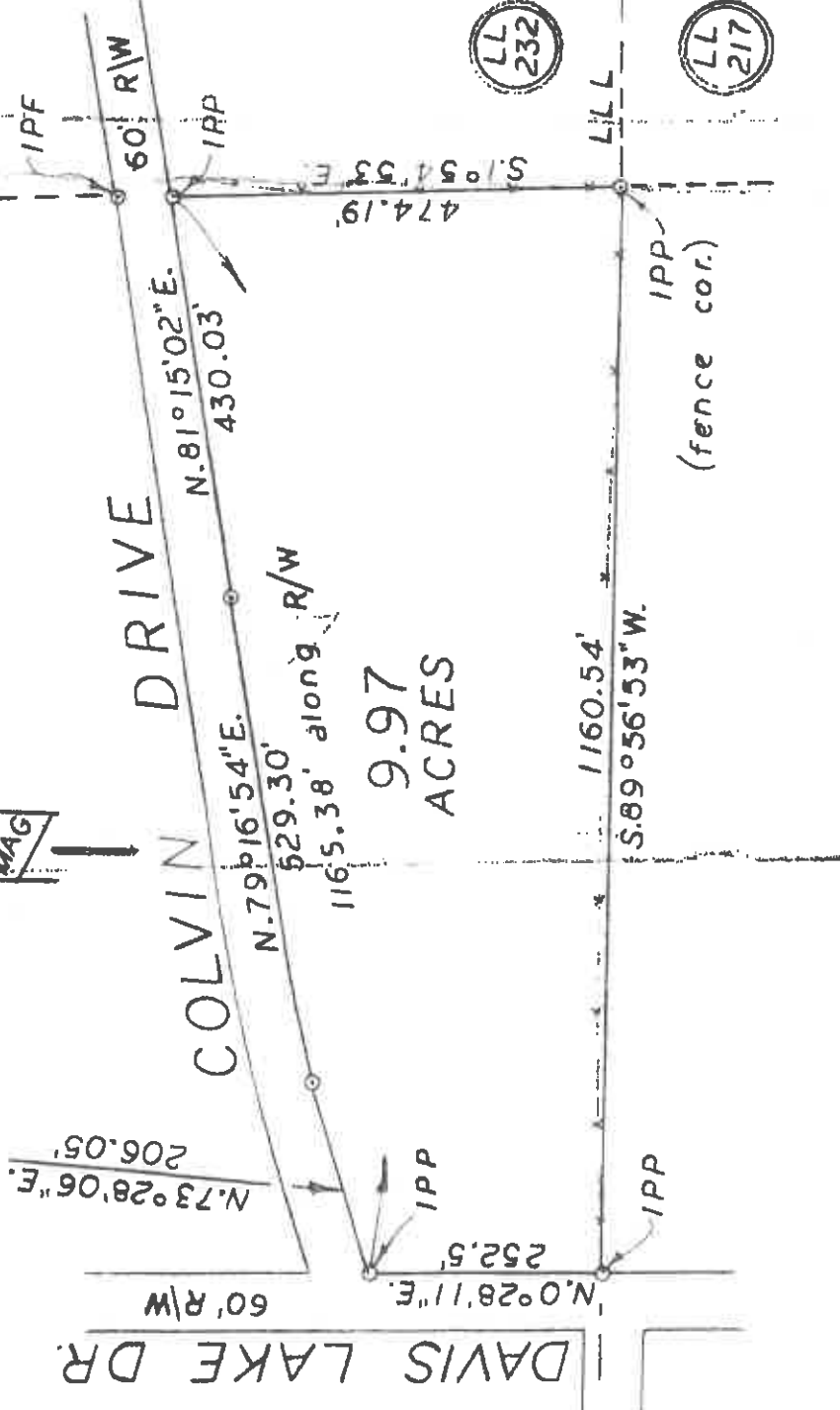
Joe Rowan Jr.
 Surveyor

BASED ON THE INFORMATION SHOWN ON THE FIELD HAZARD SURVEY MAPS FURNISHED BY THE DEPT. OF PUBLIC ADMINISTRATION IT IS MY OPINION THAT THIS PROPERTY IS OUTSIDE OF THE FLOOD HAZARD AREA

Joe Rowan Jr.



graphic scale



THIS MAP OR PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 101,753 FEET.
 THE FIELD DATA UPON WHICH THIS SURVEY IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 18,000
 AND ANGULAR ERROR OF 0°00'03" PER TRAVEL MILE.



SURVEY MADE FOR: C.R. MCQUEEN & CAROL MCQUEEN		DRAWN BY: SHEILA
SCALE: 1" = 200'	APPROVED BY: <i>Joe Rowan Jr.</i>	REVISED
DATE: 1-30-89	LAND LOT 232 of the 2ND DISTRICT HENRY COUNTY GEORGIA	
BY: JOE ROWAN, JR., HENRY COUNTY SURVEYOR		DRAWING NUMBER

52 50
April 14 1990
Andy DePina
ex Collector/Commissioner

State of Georgia, HENRY County

In consideration of Seventeen thousand four hundred twenty five--DOLLARS, the receipt whereof is hereby acknowledged, we Clarence R. McQueen and Carol C. McQueen

of Henry County, Georgia, of the first part, have this day bargained and sold and do hereby transfer and convey unto

NELLIE and MARION WILLARD, his heirs, executors, administrators and assigns, of the second part, the following described tract of land, to wit:

All that tract or parcel of land lying and being in Land Lot 232 of the 2nd District of Henry County, Georgia, containing 9.97 acres according to a plat of survey made for C. R. and Carol McQueen by Joe Rowan, Jr., Henry County Surveyor, dated January 30, 1989, and being more particularly described as follows:

BEGINNING at an iron pin at a corner formed by the intersection of the south line of Land Lot 232 with the easterly right of way line of Davis Lake Drive; thence north 0° 28' 11" east 252.45 feet along said right of way line to an iron pin at the intersection of the easterly right of way line of Davis Lake Drive and the southeasterly right of way line of Colvin Drive; thence along the southeasterly right of way line of Colvin Drive north 73° 28' 06" east 206.05 feet to an iron pin, north 79° 16' 54" east 529.30 feet to an iron pin, north 81° 15' 02" east to an iron pin on the south line of Land Lot 232; thence south 89° 56' 53" west along said right of way line 1160.54 feet to the point of beginning.

With Power of Sale
Deed to Secure Debt

To Have and to Hold the same in fee simple; and said first party warrants the title to the same unto said second party, his heirs, executors, administrators and assigns.

This conveyance is made to secure a debt of \$17425.00 under section 87-1801 of the Code of Georgia of 1983, and any other present or future indebtedness or liability of mine to second party. The debt hereby secured is described as follows: one note or any notes given in renewal thereof, for \$ 17425.00, dated , 19 due bearing interest at ten per cent per annum from date hereof

and payable in ten (10) consecutive, equal annual installments of \$1742.50 plus accrued interest on the unpaid principal balance with the first installment due April 8, 1990 and thereafter annually until paid in full.

In case this debt is not paid promptly when due, I authorize said second party, his heirs, legal representatives or assigns to sell said described property at public outcry before the Courthouse door in McDonough, Henry County, Georgia, to the highest bidder for cash to pay said debt, with interest thereon and the expenses of the proceedings, including 15 per cent attorney's fees, if the claim be placed in the hands of an attorney for collection, after advertising the time, place, and terms of sale in a newspaper of general circulation in said County once a week for four weeks. And said second party, his heirs, legal representatives or assigns, may make to the purchaser title in Fee Simple to the same; and said second party, his heirs, legal representatives or assigns, are hereby authorized to bid and to buy at said public sale. The proceeds of said sale are to be applied first to payment of said debt and interest, and expenses of this proceeding; the remainder, if any, paid to said first party, his heirs, legal representatives or assigns, agreeing to surrender possession of said property without let or hindrance of any kind.

In case this debt is not paid promptly when due, I authorize said second party, his heirs, legal representatives or assigns to sell said described property at public outcry before the Courthouse door in McDonough, Henry County, Georgia, to the highest bidder for cash to pay said debt, with interest thereon and the expenses of the proceedings, including 15 per cent attorney's fees, if the claim be placed in the hands of an attorney for collection, after advertising the time, place, and terms of sale in a newspaper of general circulation in said County once a week for four weeks. And said second party, his heirs, legal representatives or assigns, may make to the purchaser title in Fee Simple to the same; and said second party, his heirs, legal representatives or assigns, are hereby authorized to bid and to buy at said public sale. The proceeds of said sale are to be applied first to payment of said debt and interest, and expenses of this proceeding; the remainder, if any, paid to said first party, his heirs, legal representatives or assigns, agreeing to surrender possession of said property without let or hindrance of any kind.

FOR 1053 PAGE 293

APR 11 1990
1053
293
APR 12 1990

This conveyance is made to secure a debt of \$17425.00 under section 67-1301 of the Code of Georgia of 1983, and any other present or future indebtedness or liability of mine to second party. The debt hereby secured is described as follows: one note or any note given in renewal thereof, for \$ 17425.00 dated _____, 19 _____ and payable at ten per cent per annum from date hereof _____, 19 _____ due

and payable in ten (10) consecutive, equal annual installments of \$1742.50 plus accrued interest on the unpaid principal balance with the first installment due April 8, 1990 and annually until paid in full.

In case this debt is not paid promptly when due, I authorize said second party, his heirs, legal representatives or assigns to sell said described property at public sale at the Courthouse door in McDonough Henry County, Georgia, to the highest bidder for cash to pay said debt, with interest thereon and the expenses of the proceedings, including 15 per cent attorney's fees, if the claim be placed in the hands of an attorney for collection, after advertising the time, place and terms of sale in a newspaper of general circulation in said County once a week for four weeks. And said second party, his heirs, legal representatives or assigns, may make to the purchaser title in Fee Simple to the same; and said second party, his heirs, legal representatives or assigns, are hereby authorized to bid and to buy at said public sale. The proceeds of said sale are to be applied first to payment of said debt and interest, and expenses of this proceeding; the remainder, if any, paid to said first party, said first party agreeing to surrender possession of said property without let or hindrance of any kind. But the foregoing powers for realizing on this security are cumulative only, and coupled with an interest and are irrevocable by death or otherwise. I agree to maintain \$ none fire insurance on building on this property with loss payable to second party.

Said first party hereby covenants that Fee Simple title to said property is vested in him, and that there are no liens of any nature against me.

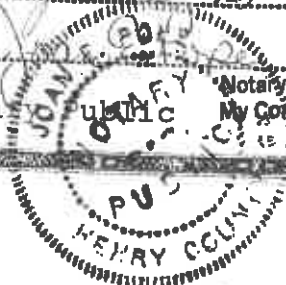
Witness my hand and seal, this 8th day of April, 19 89
Signed, sealed and delivered in the presence of:

[Signature]

Clarence R. McQueen (Seal)
Clarence R. McQueen

Carol C. McQueen (Seal)
Carol C. McQueen (Seal.)

Notary Public, Henry County, Georgia
My Commission Expires April 5, 1991



05587



Community Development Department

P. O. Box 900
Locust Grove, Georgia 30248
Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: Request for a Special Event Permit for the HAVEN HOUSE HUSTLE 5K Road Race on April 13, 2019.

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: N/A

Budget Item: N/A

Date Received: January 15, 2019

Workshop Date: TBD

Regular Meeting Date: February 11, 2019

Discussion:

Staff received a request for a Special Events Permit for the HAVEN HOUSE HUSTLE 5K Road Race on April 13, 2019. The race will begin at 9:00 AM. The applicant has answered the following questions:

- The duration of the event (including set up and break down)
 - Set up will begin @ 6:30am and should be wrapped up and cleaned up by 12:30pm.
- Contact information for the non-profit beneficiary including proof of non-profit status
 - FLINT RIVER COUNCIL ON FAMILY VIOLENCE, INC., HAVEN HOUSE – Lucinda Wirt 770-630-0879

- Contact information for the person who will be onsite on race day.
 - **Lucinda Wirt – 770-630-0879**
- Which merchants will have booths at the event?
 - **None**
- Permission from Henry County to use the Locust Grove Recreation Center's back parking lot
 - **Yes, email on file from Terry Nash, Henry County Parks and Rec.**
- An approved race route from Locust Grove PD
 - **Yes, see attached route for 5K**

Comments:

The Flint Circuit Council on Family Violence, Inc., Haven House is recognized by the IRS as a 501(c)(3) tax-exempt organization. This year's race coincides with the City's Easter Egg Hunt which will be conducted at Claude Gray Park beginning at 10am.

Recommendation:

I MOVE TO (APPROVE/DENY/TABLE) THE REQUEST FOR A SPECIAL EVENT PERMIT FOR THE HAVEN HOUSE HUSTLE 5K ROAD RACE ON APRIL 13, 2019.

**The Haven House Hustle
5K Run/Walk**

**9:00 a.m.
Race Route**

{REVISED}

*****Race Starts at Locust Grove Recreation Center*****

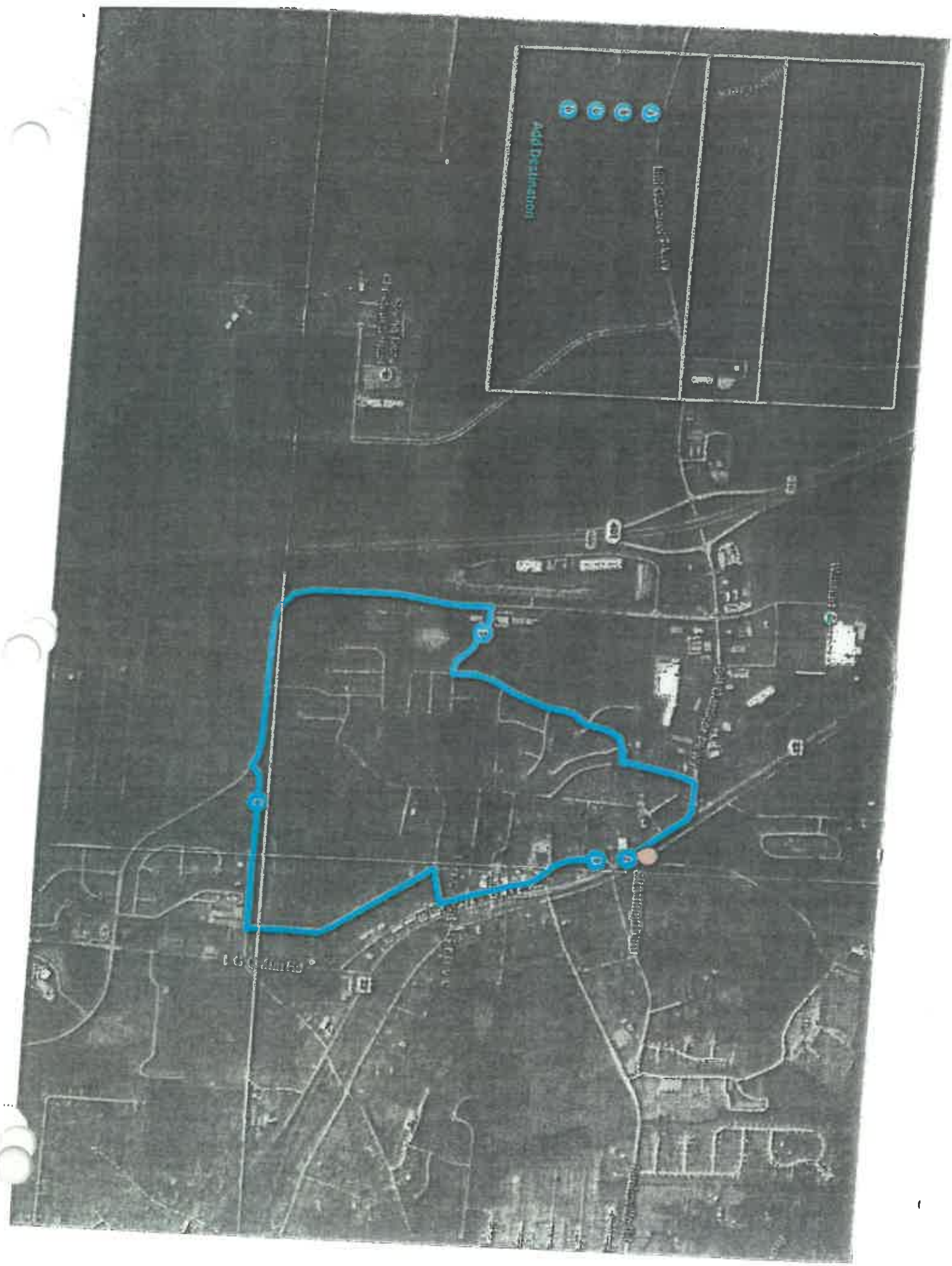
1. Right onto Cleveland Street
2. Right onto Indian Creek Road
3. Left onto Ridge Street
4. Right onto Shoal Creek Drive
5. Right onto Tanger Boulevard
6. Right onto Palmetto Street (Patriots Pointe Subdivision)
7. Left at intersection of Patriots Pointe and Palmetto Street
8. Continue on Patriots Pointe Street
9. Left onto Frances Ward Drive
10. Right onto sidewalk at City Hall (along Bill Gardner Parkway)
11. Right onto sidewalk (along Hwy 42)
12. End at finish line

Right hand side of road

- 2 volunteers at intersection of Allegiance and Patriots Pointe Street
- 2 volunteers at corner of Justice Drive
- 2 volunteers at Freedom's Walk

Water Station Table Set-Up- Set up on sidewalk after 2 mile mark right hand side of road

- Note: 1 Mile- Telephone Pole on Indian Creek Road
2 Mile- 130 Palmetto Street (Patriot's Pointe Subdivision)



Add Destination

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Internal Revenue Service
District Director

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: November 5, 1999

Flint Circuit Council on Family Violence, Inc.
P. O. Box 1241
McDonough, GA 30253

Person to Contact:
Susan E. Renier 31-07244
Customer Service Specialist
Telephone Number:
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
58-1851426

Dear Sir or Madam:

We have received your correspondence of September 9, 1999, along with the copy of your Certificate of Name Change Amendment. This amendment was filed with the State of Georgia on July 22, 1998, indicating that your name has been changed from Association for Prevention of Domestic Violence, Inc. to the name shown above.

Our records indicate that a determination letter issued in April 1990 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Flint Circuit Council on Family Violence, Inc.
58-1651426

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



C. Ashley Bullard
District Director



SPECIAL EVENTS PERMIT APPLICATION

Applicant: Lucinda Wirt	Submission Date: 01/15/2019
Organization: Haven House	Event Date(s)*: 04/13/2019
Type of Event: S-K	Event Time(s): 9:00 a.m.

*Please provide the following information a minimum of thirty (30) days prior to the event date.

This request will be placed on the next available City Council agenda for a hearing.

The applicant (or designated representative) must attend this hearing.

Applicant's local address:	645 N Oakland Cir. McDonough GA
Applicant's e-mail address:	lucindawirt@hotmail.com
Location of the Event:	Locust Grove Recreation Center
Name and telephone number of onsite contact who will be onsite for the duration of the event.	Lucinda Wirt 770-630-0879
Description of the nature of the special event:	Raise money for the shelter
Identify sponsors and/or merchants participating in the event.	Flint Circuit Council on Family Violence, Inc.
Identify types of goods to be sold*, if any <i>*Additional permits may be required</i>	n/a
Duration of the event (including setup and take down)	6:30 a.m. – 12:30 p.m.
Description of music/entertainment*: <i>*City's Noise Ordinance prohibits loud music/voices after midnight</i>	Music before event

Additional required information:

- Written permission from the property owner
- Legible copy of the applicant's driver's license (or other State issued ID)
- If the event is a road race, parade, march, running or cycling along public streets, attach a proposed route for review and approval.
 - List number of police officers/public works staff requested – additional fees may apply
- All fees* are payable to the City of Locust Grove in the amount of \$150
**If the event is for a non-profit organization wishing to waive the fees, proof of the organization's non-profit status must be submitted.*
- **FOR PROFIT EVENTS ONLY:** Complete the "Georgia Bureau of Investigation – Georgia Crime Information Center Consent Form" for a background check.
- **FOR PROFIT EVENTS ONLY:** Complete the attached "E-Verify Affidavit"
- **FOR PROFIT EVENTS ONLY:** Complete the attached "Affidavit Verifying Status for Receipt of Public Benefits"

Signature: Date: 1/18/19

J.W. LEMON

PROFESSION - Community Activist, Postal Worker

FAVORITES Color -: White Food: Barbecue (Pork) Quote: I'll Let No One Separate Me From The Grace Of God. Vacation Destination: Detroit, Michigan

BIRTHPLACE - Locust Grove, Georgia United States

Postal worker and Georgia NAACP president James Windel Lemon was born on November 9, 1919 in Locust Grove, Georgia to Maggie Richie and James E. Lemon. Both of his parents were sharecroppers; as a result, Lemon and his five siblings worked the farm at a very young age. Lemon was accidentally shot by hunters in November of 1925 and lost his left eye. In 1935, his father went to work in the cotton mills when the dust bowl impacted their farming community. Lemon attended Shoal Creek Elementary School and graduated from Henry County Training School in McDonough, Georgia in 1939.

After graduation, Lemon went to Atlanta and worked for his Uncle George in a pressing plant. Soon after, under the National Youth Administration, he attended Forsyth State Teacher's College in Forsyth, Georgia, where he studied to be a plumber. The cost to attend the school was ten dollars per month. In 1940, while attending the school, he met his future wife and they got married that same year. After leaving school, Lemon tried to get work in Detroit, Michigan, but was unsuccessful. He returned home to live with his parents in Georgia.

During the 1940s, Lemon became the founder and youngest chapter president of the Henry County NAACP, and found himself under regular threat by the Ku Klux Klan. He was actively involved in advocating for an improved education system in Henry County and successfully achieved the group's goal of better training for teachers in African American schools. Lemon was also heavily involved in fighting for the rights of African American farmers and helped them purchase land through the Federal Home Loans Administration. In addition, Lemon was instrumental in persuading then-Georgia Governor Herman Talmadge in enacting civil rights legislation during the 1970s. During this time, Lemon worked for the U.S. military at an Army Depot credit union, where he remained until 1945.

Lemon next worked for the mail department at the railroad at Terminal Station in Atlanta, a branch of the United States Post Office. He worked there for twenty-one years, after which he left to work directly for the U.S. Post Office, where he remained for another twenty years. Lemon was involved in supporting Jimmy Carter's run for the U.S. Presidency in the mid-1970s. Lemon retired from the U.S. Postal Service as a clerk and mail handler.

Lemon pass away on November 17, 2011 at the age of 92.

Lemon is the devoted husband of Mrs. Gladys Lemon, his wife of sixty-one years, the father of three sons, James, Jr., Kenneth and Wayman.

Lemon was interviewed by The HistoryMakers on December 11, 2006.